

COLDWALTHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 7th FEBRUARY 2016 7.30PM AT THE LODGE HILL, LONDON ROAD, WATERSFIELD

Those Present: Cllr G Nelson Chairman
Cllr S Hewer Vice Chairman
Cllr T Burr
Cllr O Dudman
Cllr B Maher
Cllr J Evans
Cllr A Lilley
Cllr K Veccari
Cllr J Bowler

D Cllr Donnelly District Councillor

Mrs LD Sherlock-Fuidge Clerk

Parishioner Mrs A Hewitt

ACTION

- 16 / 76.00 **PUBLIC PARTICIPATION**
- Cllr Nelson welcomed Ann Hewitt to the meeting.
- 16 / 77.00 **TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**
- Apologies were received from C Cllr Arculus and D Cllr Clarke.
- 16 / 78.00 **TO RECEIVE ANY DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS FROM MEMBERS, AND ANY CHANGES SINCE THEIR LAST DECLARATION OF INTERESTS**
- No declarations were received for this meeting.
- 16 / 79.00 **TO APPROVE AND SIGN MINUTES**
- Minutes for meetings held; 13th December 2016 was accepted and signed by the Chairman.
- 16 / 80.00 **FINANCE**
- 16 / 80.01 **Account Summary:** The Clerk gave all Councillors a copy of up to date accounts for the Parish Council and Alban Head Playing Fields Committee. These are attached as Appendix A & B respectively.
- 16 / 80.02 **Payments:** Authorised and signed cheques by the Chairman, Clerk and Cllr Maher for;
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|----------------------|-------------|---------|
| Lodge Hill Trust Ltd | Meeting Fee | £ 25.00 |
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SSALC Limited	LCR Magazine Subscription	£ 17.00
Society of Local Council Clerks	Membership Subscription	£ 93.00
Chubb Fire & Security Ltd	Fire Extinguisher Rental	£ 54.76

16 / 81.00 CHAIRMAN'S REPORT

Alban Head Chairman Report: Cllr Nelson updated members, that it is a quiet time at the field, which has allowed for some maintenance of the Play Area to be completed. Good news that the Alban Head has continued to host extra hirers. However, we will shortly be sending off the machinery for the annual servicing and repairs, so there will be expenditure for this invoiced next year. There is also the possibility of for a potential donation towards further refurbishment of the Children's Play Area.

Cllr Burr confirmed that the Precept Referendum changes will not apply to this council. So, council will not worry about any extra costs following their decision to increase the precept to allow for the appointment of a manager for the Alban Head.

Cllr Nelson distributed a draft letter for the increase in the Parish Precept. Cllr Lilley suggested that the monetary amount is positioned earlier in the letter, alongside the percentage comparison. Cllr Nelson asked councillors to read the draft and advise of any changes so that the letters can be produced by the time residents receive their Council Tax Bills.

Councillors agreed to distribute the letters as previously.

16 / 82.00 CORRESPONDENCE

16 / 82.01 **Cllr Nelson asked that this item be kept CONFIDENTIAL and would not be published on the website.**

Council agreed that this item should remain CONFIDENTIAL.

16 / 83.00 PLANNING

16 / 83.01 The Clerk updated the Council regarding recent applications;

- SDNP/16/04991/TPO, Tudor House, Brook Lane, Coldwaltham, Permitted
- SDNP/16/03004/FUL, Stable/Store Rear of Osiers, Ingrams Farm, London Road, Hardham, Permitted

SDNP/16/03004/FUL, Stable/Store Rear of Osiers: At the last meeting, the Clerk and D Cllr Clarke had advised members that the Ingrams Farm Application was due to be discussed at HDC Planning South Committee in December, D Cllr Clarke confirmed this, adding that it was expected it to be moved to January. However, this wasn't the case, as on 30th January, a decision was made under delegation.

The Clerk queried this with D Cllr Clarke, and then spoke to the Case Officer at Horsham. The Case Officer advised that the application had been due to be included in December, but then removed. Before the January committee meeting, the terms under which the Planning decisions are made on behalf of SDNP had changed, so this application no longer met the criteria to be discussed at committee; it not having been called in by the Parish Council in our comment in either Sept or July: also, the number of objecting households was now below the number required to trigger it going to committee.

Cllr Lilley had queried these changes, as the current information on the Horsham planning website was still stating the old conditions required for the triggering of a committee meeting and why would Horsham retrospectively apply this new rule without informing all objectors including the Parish Council first. She noted that the criteria had been changed between the December & January Planning Committee meetings, and that this decision had been taken at a District Council meeting, however she was unable to confirm this in any minutes of the meeting showing this decision. No-one could comply with rules if they are not informed of any change.

Cllr Lilley commented that this will have significant implications, in the future, if the threshold for triggering an application going to Committee is nine objecting households,

in a rural community, such as ours, which is sparsely populated there might not be nine neighbouring properties to object. The detail of this item will be kept under review and updated as needed over the next few months.

Council asked for assistance from D Cllr Donnelly with regards to this matter. Cllr Nelson recommended that Council should inform parishioners regarding any future applications that are of concern, in the community. It was noted that informing parishioners would have to be in a very clear style.

16 / 83.02 *SDNP/17/00302/HOUS – The Granary, London Road, Hardham, - Erection of a glass roof conservatory at front of property*

Cllr Hewer presented the plans to the meeting.

The Meeting decided to defer the decision until another planning meeting to enable better discussion.

16 / 84.00 **ITEMS FROM MEMBERS OF THE COUNCIL / PARISH CLERK**

16 / 84.01 Cllr Evans confirmed that six volunteers had now come forward for the Speed Watch Campaign, four from Watersfield and two from Coldwaltham. It is hoped that some will also come forward from Bury Parish, but still waiting for their response. However as this will cover a larger area, probably a team of 14 might be required to make it sustainable.

Cllr Lilley suggested that Tracey the school Lolly-Pop lady would wish to be contacted.

16 / 84.02 Cllr Evans – Silverdale construction has come to a stop for a while, the foundations are in place, but the next stage requires scaffolding to be erected, which needs the power cables to be moved first. Both EDF Energy and Network Rail are involved this.

Construction is not expected to be completed before September 2017, the housing list is not due to be opened until the properties are nearly completed.

16 / 84.03 Cllr Evans advised that Peter Mallison is expected to be the invested as the new Parish Vicar in March.

16 / 84.04 Cllr Maher announced that he plans to retire from the Council at the end of April, the end of this municipal year.

16 / 84.05 D Cllr Donnelly updated members regarding items from HDC:

- the 2017/18 budget is due to be discussed at the next council meeting later this month.
- This will include the changes proposed to Rural Car Park Charges, Green Waste, Twice Weekly refuse collection.
- The Boundary Commission is looking at the district' ward boundaries, it is expected that Pulborough & Coldwaltham Ward will increase to include both Amberley and Parham, and will gain a third councillor.

16 / 84.06 SH has contacted WSCC highways again regarding the pot-holes in Sandy Lane. She awaits further developments.

16 / 85.00 **PARISH MAGAZINE**

Cllr Evans collected items from council for inclusion in the Parish Link for March:

- Speed-Watch Campaign
- Building Works at Silverdale
- Boundary Commission – Proposed District Boundary Changes
- Precept Increase
- Triggering of the objections, with regards to Planning Applications

16 / 86.00 **DATE OF NEXT MEETING.**

Next meeting of Council: is on Tuesday 14th March 2017 at 7.30pm, at Lodge Hill.

Annual Parish Meeting: this meeting is on Tuesday 25th April 2017 at 7.30pm at St James School.

Meeting Closed at 9.00 pm.

Chairman:..... **Date:**.....

Distributed to those present, also C Cllr Arculus and D Cllr Clarke.