

# COLDWALTHAM PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 13<sup>th</sup> OCTOBER 2015 7.30PM AT THE LODGE HILL CENTRE, LONDON ROAD, WATERSFIELD

Those Present: Cllr G Nelson Chairman  
Cllr S Hewer Vice-Chairman  
Cllr T Burr  
Cllr O Dudman  
Cllr B Maher  
Cllr K Viccari

C Cllr P Arculus County Councillor  
D Cllr B Donnelly District Councillor

Parishioners Chris & Jacky Pompret

Mrs LD Sherlock-Fuidge Clerk

### ACTION

#### 15 / 37.00 PUBLIC PARTICIPATION

Cllr Nelson welcomed Chris & Jacky Pompret to the meeting.

#### 15 / 38.00 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Evans and Lilley and D Cllr Clarke.

#### 15 / 39.00 TO APPROVE AND SIGN MINUTES

Minutes for meetings held; 16<sup>th</sup> September 2015 were accepted and were signed by the Chairman, Cllr Nelson.

#### 15 / 40.00 TO RECEIVE ANY DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS FROM MEMBERS, AND ANY CHANGES SINCE THEIR LAST DECLARATION OF INTERESTS

No declarations were received for this meeting.

#### 15 / 41.00 FINANCE

15 / 41.01 **Account Summary:** The Clerk gave all Councillors a copy of up to date accounts for the Parish Council and Alban Head Playing Fields Committee. These are attached as Appendix A & B respectively.

15 / 41.02 **Payments:** Authorised and signed cheques by:  
the Chairman, the Clerk and Cllr Hewer for;

Lodge Hill Centre	September Meeting Fee	£25.00
Mark Weston	Village Sign Maintenance	£120.00
Horsham District Council	Dog Waste Bin	£448.10

<b>15 / 41.03</b>	<b>Donations:</b> Authorised and signed cheques by: the Chairman, the clerk and Cllr Hewer for;		
	Coldwaltham Youth Club	Local Gov (Misc Prov) Act 1976 s19	£ 500.00
	Diocese of Chichester	Highways Act 1980 ss 43, 50	£ 100.00
	Coldwaltham PCC	Local Gov Act 1972 s215 (6)	£ 250.00
	Hardham PCC	Local Gov Act 1972 s215 (6)	£ 150.00
	The Poppy Appeal	Local Gov Act 1972 Section 137	£ 40.00

**15 / 42.00**      **CHAIRMAN'S REPORT**

**15 / 42.01**      **Alban Head Chairman Report:**

Thanks was given to C Cllr Arculus for a donation of £6,000 from the Members Big Society Fund, these donations are championed by the local member, C Cllr Arculus has granted this to safeguard the longevity of the pavilion for the community, she had a second bid granted for a Snow Tube, also in the parish at the Lodge Hill Centre.

Cllr Nelsons advised that Chris Clitheroe, assisted by Cllr Lilley, had done lots of work in getting 5 bids for remedial work on the roof, they will now start work to get bids together for the replacement of the whole roof.

**15 / 42.02**      **Alban Head Committee Structure:**

Cllr Nelson is not happy with the current structure of the Alban Head, the PC cannot change the Alban Head as the field is owned by the Fields In Trust, but can look at how it is managed. Cllr Burr asked about how it is managed, should a person be employed - then would the salary come from the precept, yes, and this might entail a rise possibly to allow for this.

Cllr Nelson asked for responses from all members of the PC to his paper.

**ALL**

**15 / 43.00**      **PARISH WEBSITE**

Discussion was given to how the 3 Buttons on the front page would be populated – Upcoming Events, Recent News, and Frequently Asked Questions, this can still be changed. Cllr Viccari will send around a link to the website during the construction, so members can view progress.

**ALL**

Cllr Viccari has contacted many local organisations, for information and links to their own sites where appropriate. Through the Parish Council page there will be links to outside bodies like HDC, WSCC and South Downs, especially their planning portal.

Before the next meeting, Cllr Nelson asked for comments and feedback regarding any changes needed.

**15 / 44.00**      **CORRESPONDENCE**

**15 / 44.01**      **Greatham Bridge Carpark:** Cllr Evans sent information to the meeting that he has contacted Graham West the SDNP Ranger for this area, regarding the removal of the burnt car in the carpark, Graham West didn't know who owns the carpark, but advised that fly-tipping and burnt cars etc.; would only be removed by the Local Authority if they are adjacent to the public highway,

Cllr Evans has suggested a renewal to his efforts, to re-establish communication with Sussex Bio Diversity.

**15 / 44.02**      Cllr Nelson had received a Thank You from Paul Byford for assistance received following the jumble sale at the week end.

**15 / 44.03**      Thanks had also been received regarding the new Dog Waste bin at Alban Head.

**15 / 45.00**      **PLANNING**

**15 / 45.01 Silverdale Development Update** – Cllr Evans sent an update to the council regarding the application, he has met the ecological team, who have started removing the wildlife.

Stonewater is currently in the process of negotiating a build contract and putting together a construction programme for the scheme, and are hoping to start on site in November. However, Stonewater is not in a position to confirm this with residents yet, as Stonewater has had to review the programme in light of the Chancellor's budget announcement and the impact on the rent reduction which has been imposed on them.

**15 / 45.02 South Downs National Park – Preferred Options:**

Cllr Burr continues to liaise with SDNP as to why the new site had been substituted – It is unsatisfactory, he is checking to see what systems and procedures are in place, and to ensure that these were followed in the case. As Coldwaltham Parish needs to be sure that all changes were made appropriately.

**15 / 45.03** The Clerk updated the Council regarding recent applications;

- CORRECTION: SDNP/15/02654/HOUS, Japonica Cottage, Old London Road, Coldwaltham, PERMITTED
- SDNP/15/02544/HOUS, Bardsley Cottage, River Lane, Watersfield, Permitted
- SDNP/15/02502/HOUS & SDNP/15/02666/LIS, Hardham Priory, London Road, Hardham, Withdrawn.
- SDNP/15/04015/TEL, Aerial Site, (Lodge Hill) London Road Watersfield, Permitted

**15 / 46.00 ITEMS FROM MEMBERS OF THE COUNCIL / PARISH CLERK**

**15 / 46.01 River Lane:** Cllr Burr has contacted the Barlavington Estate regarding the route of the proposed Permissive Path, however is still waiting for a response. **Cllr Burr**

Whilst investigating the options he noted that Waltham Brooks had changed considerably, from a marsh to what looked more like a farm, SWT were making an effort to manage the area to encourage wildlife. Also she mentioned that SWT remain committed to seeing Greatham Carpark open, and would like to run the carpark. Jane Willmott – liaise with Parham PC, and move forward.

**15 / 46.02** Cllr Dudman advised that a drain cover along the pavement between Lodge Hill entrance and Brook Lane was damaged, he had raised this on Love West Sussex website – and asked the Parish Clerk to pursue this with WS Highways **Clerk**

**15 / 46.03** Cllr Nelson asked Cllr Dudman to liaise with Sandham Hall and possibly they could write to the Church regarding the damaged fence by the path and the graveyard. Cllr Nelson will also mention this to the SMVH treasurer.

**15 / 46.04** D Cllr Donnelly updated the Council regarding:

- Post Office in Pulborough has now closed, Mrs Patel had applied to run this, but had been turn down with no reason given
- Barclays Bank is due to close by the end of this month, with NatWest closed during the summer; there is no financial organisation in Pulborough.
- Work due for 105 houses at the Highfield site (on the west side of the A29 before the Sainsbury roundabout)
- Harwoods Garage has put in a planning application for a larger showroom for the Bentley franchise; this will include the removal of the petrol pumps, ensuring that the car-transporters can make deliveries without blocking the main road.
- Application is expected for approximately 30 homes to the west of the train station.
- Burgess & Randall hope to improve their site which will include an application for two flats above the existing shop.
- Application has been received for a 30 bed Dementia Home behind the

existing Anchorage Nursing Home; this will be accessed from further down Coombelands Lane beyond the current home.

- The Planning Inspectorate has approved the HDC Planning Framework which will see A revised housing requirement figure from 650 dwellings per year (dpa) to 750 dpa over the plan period from 2011 to 2031; seeing 2,500 dwellings at North Horsham, around 600 dwellings west of Southwater and around 150 dwellings south of Billingshurst.
- Changes to the business rates could prove to be a good source of income for the council.

**15 / 46.05** Cllr Hewer suggesting that Sandy Lane needed a passing place along the leg to the playing field.

**15 / 46.06** C Cllr Arculus noted the parish's comments regarding the manhole cover along the footpath between Sandham Hall & Church Lane, as the path had been put in under Safer Routes to School she would pursue the issue regarding who has the responsibility of future maintenance, so this situation shouldn't happen again.

C Cllr Arculus also highlighted:

- County Council provides the major portion of the services in the county, however receives the smallest portion from the business rates,
- The Government have opened a consultation on closer working between the emergency services. Potentially these changes would see the fire and police centralising the admin. Emergency services do worked together, as highlighted recently at Shoreham – Rescue is more than just one service, often also liaising with other areas – Health, the checking on the vulnerable, etc.

**15 / 46.07** Cllr Nelson reminded members that the next meeting they will discuss the budget and precept, both C Cllr Arculus & D Cllr Donnelly reminded that any increases in our precept at Local Parish level, ensures that money raised in the parish, stays in the parish, District & County precept could be spent much further afield.

D Cllr Donnelly noted that the District (our Precept Authority) has had the Council Tax Relief reduced over the last two years – and this is expected to continue.

C Cllr Arculus noted that at County level their biggest spends are on the Elderly and Children; this cost will increase further when the living wage is taken into account, as majority of the cost is on staff and carers etc. She also noted that central funding received for education in the West Sussex is the fourth lowest in the country.

**15 / 47.00** **PARISH MAGAZINE**

Cllr Evans collected items from council for inclusion in the Parish Link:

- .A piece about Bonfires has already been sent to the editor.

**15 / 48.00** **DATE OF NEXT MEETING.**

**15 / 48.01** **Next meeting of Council:** is on Tuesday 24th November at 7.30pm, at Lodge Hill, to include a discussion regarding the Budget and Precept for 2016/17.

**15 / 48.02** **Schedule of meeting Dates:** The Meeting suggested holding the November meeting earlier in the month and devoting this meeting solely to discussion of the budget and precept, then holding a full Council Meeting in December to confirm the budget and precept ready for signing before the 31<sup>st</sup> January deadline, then not holding a meeting in January, but February and March in 2017 instead. Council agreed to keep meetings on Tuesday.

**2016 Meetings: second Tuesday (unless stated): January (already booked) March, May, Last week in June, September, October November & December.**

Clerk

**Annual Parish Meeting in April (after Easter Holidays)**

Meeting Closed at 8.45pm.

**Chairman:**..... **Date:**.....

Distributed to those present, also Cllrs Evans, Lilley & Bowler & D Cllr Clarke.