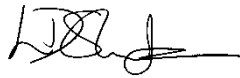


COLDWALTHAM PARISH COUNCIL MEETING

**Tuesday 10th May 2016 at 7.30pm
at St James School, Church Lane, Coldwaltham**

To: ALL MEMBERS OF THE COUNCIL

**You are hereby summoned to attend the above meeting of the Council,
at which the business outlined below is proposed to be transacted.**

Signed: 
Clerk to Coldwaltham Parish Council

Date: 4th May 2016

AGENDA

1. **Public Participation** – to receive comments from members of the public on any items included on this agenda.
2. **To elect Chairman & Vice Chairman:** To elect Chairman and Vice-Chairman of the Parish Council for the ensuing municipal year and to receive the signed Declaration of Acceptance of Offices of the Chairman & Vice Chairman.
3. **Councillors to complete Register of Members' Interest Updates to Declare Any Declarations of Disclosable Pecuniary Interest as Members, and Any Changes to Their Last Declaration of Interests:** To ensure that all Members review their Register and either notify any changes or confirm that there are no changes (Current Register will be available at the meeting). And to receive Councillors declarations of interest on any of the agenda items.
4. **Parish Council Year:**
 - For the Council to review and approve the current policies: Standing Orders, Financial Regulations, Publication Scheme and Members' Code of Conduct: for council to confirm the current policies.
 - Health & Safety Issues: to review and approve the Clerk's Annual Review of Risk Assessment.
 - Confirm roles within the Parish Council and appointments to outside bodies - previous list distributed.
 - To confirm Piscary Bailiffs for the coming year; Mr S Dudman, Mr P Hubbard & Mr C Smithson.
5. **To receive and accept apologies and reasons for absence.**
6. **To approve and sign as correct the records of the following meetings:**
 1. **Parish Council Meeting** held on previous meeting 15th March 2016.
 2. **Planning Meetings** held on 22nd, 31st March and 26th April 2016.
7. **Finance**
 1. **Year End March 2016 Accounts:** To receive the report from the Internal Auditor and approve accounts for Year Ending March 2016, and sign off ready for the external auditors' report.
 2. **Report on current balances for Parish Council and AHPF**
 3. **Authorisation of payments to:**

West Sussex ALC Limited	Annual Subscription	£ 282.22
Arun Mowers	Mower Service & Repair	£ 244.14
Mr G Nelson	Paint (AHPF)	£ 16.26
Mrs LD Sherlock-Fuidge	Printer Toners	£ 40.40
RS Hall & Co	Internal Audit	£ 180.00
8. **Chairman's Report, to include an Alban Head Report**
9. **Parish Council Website**
10. **River Lane Permissive Path**
11. **Correspondence:**
12. **Planning:** to receive an update on current planning applications

13. Items from Members of the Council/Parish Clerk.

14. Parish Magazine to receive any articles for the parish magazine.

15. Next Meeting Date:

1. Date of Next Meeting: Next Meeting 14th June 2016 at St James School.

**Parishioners are warmly welcomed and encouraged to attend the Council Meetings
Members of the public wishing to speak on an agenda item at any meeting must
inform the Clerk by noon on the day prior to the meeting.**

**For any further information, please contact the clerk, Dona Sherlock-Fuidge on
01798 873747.**