

COLDWALTHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 13th SEPTEMBER 2017 7.30PM AT THE LODGE HILL CENTRE, WATERSFIELD

Those Present:	Cllr G Nelson	Chairman
	Cllr S Hewer	Vice Chairman
	Cllr T Burr	
	Cllr J Evans	
	Cllr A Lilley	
	Cllr O Dudman	
	C Cllr P Arculus	County Councillor
	D Cllr B Donnelly	District Councillor
	Mrs LD Sherlock-Fuidge	Clerk
Parishioners	Amy Dallyn	
	Ann Hewitt	
	Brian Norman	
	Christine Skinner	
	Jim Glover	
	Kerry Geoghegan	

ACTION

17 / 26.00 PUBLIC PARTICIPATION

Cllr Nelson welcomed everyone to the meeting,

Brian Norman asked if Mark Dallyn's alternative site had been put forward to SDNPA for the Local Plan; Cllr Nelson noted that although the Parish Council had been made aware of the site, cannot be sure whether it will be included in the final Local Plan.

Christine Skinner asked if the report she had written had been distributed to members of council, advising of one clarification regarding the age of the field.

She further updated the members that, there the Coldwaltham Meadow Conservation Group (CMCG), is a group of people formed simply to challenge the SDNP regarding the meadow. They have raised some money, along with a donation from the Wild Brooks Society, been able to appoint a Property Consultant, and generated a media following.

They are delighted that the school role is rising, however school number can rise and fall because of the other factors. Believed to be the only meadow in the SDNP

Cllr Burr asked for one point to be clarified: Meadows receive classification as regards to their different management schemes. Does the CMCG have a strategy of how the meadow should be managed in the future?

- The field currently belongs to the Barlavington Estate, which has been in receipt of funding for the past 10 years on the grounds of how the field has been managed, however, this grant has not been applied for again, probably in light that the Estate is hopeful to gain planning and would not want to avoid any constraints.

Cllr Nelson noted that there has been, a result of previous discussions, other sites have been brought forward, but he reminded members of the public that the PC cannot comment as such, as this might be deemed predetermination.

Brian Norman and Kerry Geoghegan left the meeting.

17 / 27.00 **INTRODUCTION OF CANDIDATES FOR CO-OPTION AS NEW COUNCIL MEMBERS**

The Candidates were introduced to the meeting, and after their interview left the meeting. Candidates then met with Council individually:

Amy Dallyn has lived in the village for all her life, both grandparents had been Parish Chairman in the past, wants to be involved in the community. GN explained the commitment required, especially meetings. JE have the power to make strong recommendations on behalf of the community. Her burning interest is the traffic especially in Hardham, the speed through Hardham should be 30mph through-out.

Anne Hewitt is interested in the school, has been a governor for a couple of years it has been a big challenge to improve the school and the school has now achieved a good OFSTED. Had been a volunteer at the coffee shop on Thursdays and so has met many older members of the parish, had been ill a few years ago and so couldn't drive and wanted to meet new people and so has experienced what it might feel to be older and isolated. What change would you like to see change – houses becoming less affordable for residents from the parish.

Members noted that both candidates could discuss issues well, Anne has already shown her commitment by attending many previous meetings, Amy has a very strong farming family background, and being a younger person would bring a different perspective to the council.

Cllr Nelson put forward that Ann Hewitt is asked to join the Parish Council at this point and to encourage Amy Dallyn to attend future meetings as there will be another vacancy for co-option shortly.

Ann Hewitt re-joined to the meeting, as a member of the public.

17 / 28.00 **TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Bowler & D Cllr Clarke.

17 / 29.00 **TO RECEIVE ANY DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS FROM MEMBERS, AND ANY CHANGES SINCE THEIR LAST DECLARATION OF INTERESTS**

No declarations were received at this point for this meeting.

Later in the meeting, D Cllr Donnelly noted a pecuniary interest; as his wife is the auditor for the Sandham Hall Committee.

17 / 30.00 **TO APPROVE AND SIGN MINUTES**

Minutes for meetings held; 13th June 2017, and planning meeting held on 4th August 2017 were accepted and signed by the Chairman.

17 / 31.00 **FINANCE**

- 17 / 31.01 Account Summary:** The Clerk gave all Councillors a copy of up to date accounts for the Parish Council and Alban Head Playing Fields Committee. These are attached as Appendix A & B respectively.
- 17 / 31.02 Audit YE 2016-17:** The Clerk advised that the External report had been received – with no comments. A copy of this is on the website.
- 17 / 31.03 Insurance Renewal:** The Clerk advised that the renewal premium had been received for £903.50. This is the second year of our 3-year deal.
- 17 / 31.04 Submission for Financial Support for Speedwatch equipment:** This request is made to enable the community to purchase a radar to allow the use of the radar on a more regular basis, instead of having to apply to the S police along with every other group to borrow the centrally held equipment. The request is for £387 for the purchase of the radar.

One person holds the radar another takes make and model and registration number, this info is logged into the Speedwatch system and then the Police take any required action.

This also supports the community request in the village plan to address the issue of the speed through the village, this is a practical way to act this.

Members supported this request.

- 17 / 31.05 Payments:** Authorised and signed cheques by the Chairman, Clerk and Cllr Burr for;
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|----------------------|--------------------------|----------|
| HM Revenue & Customs | PAYE July to Sept | £ 205.20 |
| Lodge Hill Trust Ltd | Meeting Fee | £ 25.00 |
| Zurich Insurance | Annual Insurance Premium | £ 903.50 |
| Arun Mowers | Tractor repairs | £1399.98 |
| PKF Littlejohn LLP | External Audit Fee | £120.00 |
- Authorised and signed cheques by the Chairman and Cllrs Evans and Burr for;
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| Mrs LD Sherlock-Fuidge | Travel & Sundry Expenses | £ 110.15 |
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- 17 / 31.06 Confirmation payments made since the last meeting:** Authorised and previously signed cheques by the Chairman, Clerk and Cllr Hewer for;
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|-------------------------------|----------------------------|---------|
| Sandham Memorial Village Hall | Post Office Rent | £150.00 |
| Ice Media | Annual Website Hosting Fee | £85.00 |
| A Brumwell-Clark | Pavilion Repairs at AHPF | £342.00 |
| Mark Streeter | Path Hedge Maintenance | £250.00 |

17 / 32.00 CHAIRMAN'S REPORT

Cllr Nelson Updated council regarding the follow:

- Alban Head Manager position there has been two candidates: Matt Dingle and another candidate. The AH Committee is meeting next week to finalise the job description and interview process. Requesting any councillors wishing to join the Interview Panel, would be appreciated. Cllr Lilley would join.
- Sandham Hall Committee has a healthy account and are currently able to cover operational costs with existing income from hires.
- Youth Club also have a good balance of funds, and confirming the previous Council decision to reduce funding this year.
- It was with regret that Cllr Nelson advised that Cllr Vicarri had resigned, he had written to her thanking her for all her support especially setting up the website.

17 / 33.00 SDNPA LOCAL PLAN

Cllr Burr confirmed that SDNPA had confirmed that the consultation period begins on 26th September 2017 and will run for eight weeks up to 21st November. Cllr Burr requested that he pass this over to Cllr Evans, as he now has a certain conflict of interest as a member of the SDNPA. Cllr Evans agreed to take the lead for this.

Cllr Lilley commented that any site put forward for development would remain in the public domain and can be reviewed in the future as has happened in the past, as with the previous sites, although these have been discounted for various reasons. They would remain on the Potential Development List for ever.

The Meeting agreed the following timetable to allow for the parish council to hear an initial assessment of the SDNPA Local plan as published for public consultation, hear comments from residents and local groups. Discuss the points made and make a balanced comment to the SDNPA with in the deadline.

26 th September	The SDNPA Local Plan is published.
10 th October	Full Council meeting to receive Cllr Evans provisional thoughts.
19 th October	Public Meeting to hear residents' comments
14 th November	Full Council Meeting to discuss all comments and agree the wording for the Parish Council response

17 / 34.00 **TRAFFIC CALMING SCHEMES AND SIGNS**

Cllr Evans investigated making an application for funding for traffic calming schemes in Coldwaltham, linked with the speed watch scheme. WSCC Area Highways Officer had been helpful, but cautioned that the CPC should lower our expectations with how to deal with the speed issues along our road.

Cllr Evans noted that any application would need evidence that the proposal is supported by local groups to backup any Community Calming Scheme.

C Cllr Arculus noted that when applications were brought previously, a lot of time, and therefore money, was being wasted when officers were investigating applications getting evidence, costings etc, and when the application was brought back for consideration, locals had objected to the scheme. So, the evidence of local support is now required at the start.

17 / 35.00 **CORRESPONDENCE**

17 / 35.01 The Clerk had received a letter from Mark Dallyn, Ingrams Farm, Hardham- putting forward a potential development site for the Neighbourhood Plan, which he believed the Parish Council was currently preparing. GN has written to Mark Dallyn outlining the future discussions.

17 / 35.02 The Clerk had received a letter from Pulborough Community Partnership regarding the options for the A27 Consultation, highlighting that only option 5 gave any significant reduction to traffic numbers along the A29.

17 / 35.03 The Clerk advised that there is a second place available for member of Coldwaltham Parish Council to attend the SDNP Parish workshop on 4th October in Midhurst, Cllr Evans has already agreed to attend and Cllr Burr will be present in his capacity as a member of the SDNPA.

17 / 35.04 The Clerk advised that she had received a letter from Age UK (Horsham District) requesting a donation – to be revisited when the donations are discussed at the October meeting.

17 / 36.00 **PLANNING**

17 / 36.01 The Clerk updated the Council regarding recent applications;

- SDNP/17/02017/HOUS, Frylands Cottage, Waltham Park Road, Coldwaltham, PERMITTED
- SDNP/17/02056/HOUS, Bellmans. River Lane, Watersfield, REFUSED
- SDNP/17/02058/ADV, Adjacent To A29, London Road, Hardham, PERMITTED
- SDNP/17/02068/CND, Hardham Water Treatment Works, London Road, Hardham, PERMITTED

- SDNP/17/02170/HOUSDUQUES, 46 Arun Vale, Coldwaltham, PERMITTED
- SDNP/17/02609/FUL, Yew Tree Cottage London Road Hardham WITHDRAWN
- SDNP/17/02610/LIS, Yew Tree Cottage London Road Hardham PERMITTED
- SDNP/17/02630/FUL, Hardham Water Treatment Works, London Road, Hardham, PERMITTED
- SDNP/17/02861/FUL, Hardham Water Treatment Works, London Road, Hardham, PERMITTED
- SDNP/17/03341/FUL, Lodge Hill Education Centre, London Road, Watersfield, PERMITTED

17 / 37.00 **ITEMS FROM MEMBERS OF THE COUNCIL / PARISH CLERK**

- 17 / 37.01** Cllr Burr updated members regarding the Dark Skys Reserve, which is still pending.
- 17 / 37.02** Cllr Burr has spoken to both the Barlavington Estate and Sussex Wildlife Trust regarding the replacement of the stile along the River Lane Permissive Path. It was noted that he is willing to donate a gate for the replacement.
- 17 / 37.03** Cllr Burr advised that HALC are due to meet on Monday – asking for comments regarding the HDC parking charges, in his experience residents make more use of Sainsbury & Tesco, Car Parks.
- 17 / 37.04** Cllr Lilley asked for clarification regarding the money spent by Sandham Hall on works to the car park, which has been completed. Noting that the only issue had been a clash of events between the Sandham Hall and the School.
- 17 / 37.05** D Cllr Donnelly updated members regarding:
- Pieries Place, the carpark is being demolished and a new multi-storey car park built – hoping that it will have 5 storeys the complex will also include a cinema.
 - Business Rates – money has become available to allow help to businesses.
 - HDC & WSCC have money available to assist broadband rates in rural areas.
 - The field on the Water Meadows near to Swan Corner is being advertised for housing again.
- 17 / 37.06** C Cllr Arculus encouraged members to make a note of the A27 Consultation as it will affect Coldwaltham Parish, the existing traffic problems are current causing problems in Pulborough, and should Storrington succeed in getting exclusions for the amount of traffic through the village, then any traffic coming up the A29 will have to go this way and travel through this village.
- 17 / 37.07** Cllr Nelson thank to C Cllr Arculus and Cllr Hewer and Burr and the Parish Clerk for attending the Lodge Hill AGM last night.
- 17 / 37.08** Cllr Evans updated members that there is still no change at Silverdale.
- 17 / 37.09** Cllr Dudman suggested sending the Groundsman on a course linked with the upkeep of grounds and playing fields, he thought that Plympton College had a very good course. Cllr Nelson advised that the Groundsman has been supported, to get a job with Goodwood where he has one to one supervision.

17 / 38.00 **PARISH MAGAZINE**

Cllr Evans collected items from council for inclusion in the Parish Link:

- Speed watch
- SDNPA Local Plan Consultation –Public Meeting on 19th Oct.
- Highways A27 Consultation - re closing date being 16th October.
- Parish Council Vacancy

17 / 39.00 DATE OF NEXT MEETING.

Next meeting of Council: is on Tuesday 10th October 2017 at 7.30pm, at Lodge Hill.

Meeting Closed at 9.20 pm.

Chairman:..... **Date:**.....

Distributed to those present, also Cllr Bowler and D Cllr Clarke.