

APPENDIX FOR 24TH NOVEMBER MEETING

APPENDIX A

NOT FINAL		Coldwaltham Parish Council					
Present to Councillors 23/11		Proposed Budget for the Tax Year April 2016 TO 2017					
TO BE DISCUSSED on 24th November 2015							
	Budget For 2015/16	Forecast For 2015/16	NEW Budget For 2016/17	Comments	Against 14/15 budget % Increase	£ Increase	
Invoice Payments	£ 2,336.50	£ 3,098.38	£ 2,470.00	For Invoices paid by PC	5.71%	£ 133.50	
Dog Waste Bin Emptying		£ 61.10	£ 125.00	£2.35 per empty for 52 weeks (see Attached 2)		£ 125.00	
AHPF's Salary	£ 3,223.50	£ 3,223.50	£ 3,405.00	Groundsman& Caretaker Salaries (see attached 1)	5.63%	£ 181.50	
Alban Head	£ 5,560.00	£ 6,382.98	£ 6,000.00		7.91%	£ 440.00	
Council Expenses:							
Clerks Salary	£ 3,945.42	£ 3,945.16	£ 4,024.33		2.00%	£ 78.91	
Clerks Office & Travel	£ 450.00	£ 450.48	£ 450.00	Office allowance £20 per month & travel (40p a mile)	0.00%	£ -	
Stationary	£ 100.00	£ 535.35	£ 150.00	stationary	50.00%	£ 50.00	
Audit	£ 140.00	£ 255.83	£ 250.00	Internal Audit £150 External £100	78.57%	£ 110.00	
Insurance	£ 550.00	£ 541.66	£ 550.00	Premium fixed til Oct 2016	0.00%	£ -	
Room Hire (inc APM etc)	£ 195.00	£ 165.00	£ 210.00	adjusted to reflect booked meetings	7.69%	£ 15.00	
Courses/conferences				New Councillors SALC training courses	#DIV/0!	£ -	
Data Protection	£ 35.00	£ 35.00	£ 35.00	Annual fee	0.00%	£ -	
Committed Items:							
Post Office Rent	£ 150.00	£ 150.00	£ 150.00	increased in 2013/14	0.00%	£ -	
Sign Maintenance	£ 150.00	£ 120.00	£ 150.00	Fluctuates depending on work required	0.00%	£ -	
Rent for Path	£ 100.00	£ 100.00	£ 100.00	Path from Sandham Hall to Church Lane	0.00%	£ -	
Footpath Maintenance	£ 250.00	£ 250.00	£ 250.00	two cuts a year.	0.00%	£ -	
Donations :-							
Youth Club	£ 500.00	£ 500.00	£ 500.00	Contribution to costs	0.00%	£ -	
Coldwaltham Church yard	£ 250.00	£ 250.00	£ 250.00		0.00%	£ -	
Hardham Churchyard	£ 150.00	£ 150.00	£ 150.00		0.00%	£ -	
Mini Bus assoc	£ 150.00	£ 150.00	£ 150.00	Contribution to costs	0.00%	£ -	
British Legion	£ 40.00	£ 40.00	£ 40.00	Cost of Wreath & donation	0.00%	£ -	
Age UK (Horsham Division)	£ 100.00	£ 100.00		agreed for 2015-16 year	-100.00%	-£ 100.00	
Air Ambulance (Kent Surrey)	£ 250.00	£ 250.00		agreed for 2015-16 year	-100.00%	-£ 250.00	
Items to Consider :-							
Website Costs	£ 750.00	£ 800.00	£ 145.00	annual fee + two hours maintenance (see attached 3)	-80.67%	-£ 605.00	
Election Costs	£ 170.00		£ -		-100.00%	-£ 170.00	
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Discretionary Items:							
Subs SALC	£ 267.00	£ 283.71	£ 282.22	Membership of Council Association (Sussex)	5.70%	£ 15.22	
Subs HALC	£ 15.00	£ 15.00	£ 15.00	Membership of Council Association (Horsham)	0.00%	£ -	
Subs SLCC	£ 82.00	£ 82.00	£ 88.00	Membership of Clerk Association	7.32%	£ 6.00	
Sundry Items							
Councillors expenses	£ -	£ -	£ -		#DIV/0!	£ -	
Bus Shelter	£ -	£ 57.96	£ -		#DIV/0!	£ -	
Unbudgeted Purchases	£ 100.00	£ 387.00	£ 100.00		0.00%	£ -	
Parish Figures	£ 8,889.42	£ 9,614.15	£ 8,039.55				
Total Budget	14,449.42	15,997.13	14,039.55		-2.84%	-£ 409.87	
			-£ 409.87	Proposed increase (decreased) in expenditure			
Current Income	£14,005.00						
less Council tax benefit	-£358.00	Grant					
Current Precept	£13,647.00						
If Increased by * %:	Increase £	plus grant	Total Income		- Deficit / Surplus		
0	£ -	£ 215.00	£ 13,862.00	-£ 177.55			
0.5	£ 68.23	£ 215.00	£ 13,930.24	-£ 109.31			
1	£ 136.47	£ 215.00	£ 13,998.47	-£ 41.08			
1.5	£ 204.70	£ 215.00	£ 14,066.71	£ 27.16			
2	£ 272.94	£ 215.00	£ 14,134.94	£ 95.39			
2.5	£ 341.17	£ 215.00	£ 14,203.18	£ 163.63			
3	£ 409.41	£ 215.00	£ 14,271.41	£ 231.86			
3.5	£ 477.64	£ 215.00	£ 14,339.65	£ 300.10			
4	£ 545.88	£ 215.00	£ 14,407.88	£ 368.33			
4.5	£ 614.12	£ 215.00	£ 14,476.12	£ 436.57			
5	£ 682.35	£ 215.00	£ 14,544.35	£ 504.80			
Previous Increases:	2007/08	£ 12,500.00					
	2008/09	£ 12,875.00	3.00%				
	2009/10	£ 13,132.50	2.00%				
	2010/11	£ 12,875.00	-1.96%				
	2011/12	£ 13,003.00	0.99%				
	2012/13	£ 13,263.00	2.00%				
	2013/14	£ 13,594.00	2.50%	less grant £656			
	2014/15	£ 13,798.00	1.50%	less grant £511 (22% reduction on 2013/4)			
	2015/16	£ 14,005.00	1.50%	less grant £358 (30% reduction on 2014/5)			
	2015/17	£ 14,135.00	0.93%	less grant £215 (40% reduction on 2015/6)			

APPENDIX B

COLDWALTHAM PARISH COUNCIL		
FINANCIAL STATEMENT - 24th November 2015		
Balances at last meeting 13th October 2015		
Current Account	£7,190.90	
Business Reserve	£4,201.58	
		£11,392.48
Monies received since last meeting & incl in balance below		
Bank Interest (Nov)	£0.18	
		£0.18
Payment made since last meeting & incl in balance below		
Clerk Salary (Oct & Nov)	-£526.06	
Clerk Office Allowance (Oct & Nov)	-£40.00	
Alban Head Playing Field S/O (Oct & Nov)	-£570.00	
Mark Weston	-£120.00	
Horsham District Council	-£448.10	
Coldwaltham Youth Club	-£500.00	
Diocese of Chichester	-£100.00	
Hardham PCC	-£150.00	
Community Minibus Assoc.	-£150.00	
The Poppy Appeal	-£40.00	
Lodge Hill Trust Ltd	-£25.00	
		-£2,669.16
Authority required for the following:		
Lodge Hill Trust Ltd	-£50.00	
Age UK (Horsham Division)	-£100.00	
Air Ambulance (Kent Surrey Sussex)	-£250.00	
		-£400.00
Unpresented Cheques Included in Balance below		
Coldwaltham PCC	-£250.00	
		-£250.00
Balances at Bank as at 24th November 2015		£8,073.50

FINANCIAL STATEMENT - 24th November 201		
RECONCILIATION TO BANK - PAGE 1		
BAL PER CURRENT A/C AS AT 24th November 2015		£4,521.74
BAL PER SPECIAL RESERVE A/C AS AT 24th November 2015		£4,201.76
		£8,723.50
LESS CHEQUES NOT YET PRESENTED		-£650.00
BALANCE PER CASH BOOK AS AT 24th November 2015		£8,073.50
BALANCE PER CASH BOOK AS AT 1st April 2015		£7,012.04
RECEIPTS		£14,269.39
PAYMENTS		£13,207.93
BALANCE PER CASH BOOK AS AT 24th November 2015		£8,073.50
Signed:		
Clerk & Financial Officer	Date:	
Chairman	Date:	

APPENDIX C

ALBAN HEAD PLAYING FIELDS			
FINANCIAL STATEMENT - 24th November 2015			
Current A/c Balance as at 14th September 2015	£1,898.00		
Deposit A/c Balance as at 14th September 2015	£3,604.35		
		£	5,502.35
Monies received since last summary & incl in balance below			
Coldwaltham Parish Council (Sept & Oct)	£855.00		
Bank Interest (Sept)	£0.31		
West Sussex County Council	£6,000.00		
Watersfield Cricket Club	£220.00		
		£	7,075.31
Payment made since last summary & incl in balance below			
Salaries (Oct & Nov)	-£537.24		
EDF (Oct & Nov)	-£23.00		
Sandham Hall	-£10.00		
		-£	570.24
Authority required for the following:			
Mr G Nelson	-£50.00		
		-£	50.00
Unpresented cheques inc in balance below			
		£	-
Balance at bank as at 24th November 2015			£ 11,957.42
Outstanding Invoices:			
Amberley Football Club 2014/15 Season	full season	£	440.00
Storrington Vipers	3 games	£	67.50

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ALBAN HEAD PLAYING FIELDS		
RECONCILIATION TO BANK - PAGE 1		
BAL PER CURRENT A/C AS AT 24th November 2015		£8,402.76
BAL PER SAVINGS A/C AS AT 24th November 2015		£3,604.66
		£12,007.42
plus unpresented cheques		-£50.00
Sub Total		£11,957.42
PLUS CASH IN HAND (GROUNDSMANS FLOAT)		£57.00
BALANCE PER CASH BOOK AS AT 24th November 2015		£12,014.42
BALANCE PER RECONCILIATION AS AT 1st April 2015		£7,000.65
RECEIPTS		£9,356.05
PAYMENTS		£4,342.28
BALANCE PER CASH BOOK AS AT 24th November 2015		£12,014.42
Signed:		
	Clerk & Financial Officer	Date:
	Chairman	Date: