**COLDWALTHAM PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD**

**ON TUESDAY 14th NOVEMBER 2017 7.30PM**

**AT THE LODGE HILL CENTRE, WATERSFIELD**

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| **Those Present:** | **Cllr G Nelson** | **Chairman** |
|  | **Cllr S Hewer** | **Vice Chairman** |
|  | **Cllr T Burr** |  |
|  | **Cllr J Evans**  |  |
|  | **Cllr O Dudman** |  |
|  | **Cllr J Bowler** |  |
|  | **Cllr A Hewitt** |  |
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|  | **D Cllr B Donnelly** | **District Councillor** |
|  | **D Cllr P Clarke** | **District Councillor** |
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|  | **Mrs LD Sherlock-Fuidge** | **Clerk** |
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| **Parishioners** | **Paul Bowler** | **June Somerville** |
|  | **Ian Scutt** | **Christopher Yeardsley** |
|  | **Mary Scutt** | **Roger Lucas** |
|  | **Andrew Waller** | **Christine Skinner** |
|  | **Carl Conroy** | **Jim Glover** |
|  | **Linda Thompson** | **Chrissie McGinn** |
|  | **Kelvin Underwood** | **Richard Hewitt** |
|  | **Christopher Sherwell** | **Colin Phillips** |

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|  |  | **ACTION** |
| **17 / 49.00** | PUBLIC PARTICIPATION |  |
|  | Cllr Nelson welcomed members of the public. |  |
|  | Roger Lucas stated that he is completely opposed to Site 1 Meadow site, and the development brief, which sets aside a large portion of the meadow as Open Space, for the with local community. He asked who is to maintain this in the future, as no doubt it will be passed to the Parish Council to manage, can the PC afford to do this. He is still keen to see the Parish Council set up a Neighbourhood Plan. |  |
|  | Chris Skinner, on behalf of the Coldwaltham Meadows Campaign Group (CMCG) in making their submission to SDNPA, the group will be commenting not only on the plan but also the Habitat Assessment. As the adjacent site, Waltham Brooks is an area recognised as very special, having RAMSAR, and SSSI designations and being adjacent to the Arun Valley SPA. She noted that Natural England have objected to the meadow site on a number of grounds. |  |
|  | Jim Glover (CMCG) updated members regarding the group’s map and survey, which had been updated. There is only one RAMSAR, SPA, SAC site in the National Park, which is here in the Arun Valley. He noted that SDNPA own vision statement describes seven special policies, and that all the proposed developments in the Local Plan, have a need to enhance the landscape. |  |
|  | Mary Scutt commented that her Brookview South house backs on to the meadow. The local play area described in the proposal, was designed to provide their families with an area for their children to play and which they have worked hard to look after, is currently is secure place and residents have enjoyed the fact that their children are safe when in the play area. The proposals show that the play area will be opened up, giving access to the new development and will no longer be secure and ensure safety for their children. |  |
|  | Chris Yeardsley wanted to know what the Parish Council comment will be? Cllr Nelson advised that members of the public could hear the comment during the meeting. |  |
|  | D Cllr Donnelly noted that the SDNP Authority, are the one who are making this Local Plan, and are required to have one. |  |
|  | Chrissie McGinn commented that she had read in the Link, that Bury PC are in the process of writing a Neighbourhood Plan. |  |
| **17 / 50.00** | **TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE** |  |
|  | Apologies were received and accepted from Cllr Lilley & C Cllr Arculus. |  |
| **17 / 51.00** | TO RECEIVE ANY DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS FROM MEMBERS, AND ANY CHANGES SINCE THEIR LAST DECLARATION OF INTERESTS |  |
|  | No declarations were received at this point for this meeting.Cllr Hewitt completed her Register of Members Interest.Cllr Burr advised that he is a Parish Member on the SDNPA. The Clerk advised that he would need to complete an update form. |  |
| **17 / 52.00** | **TO APPROVE AND SIGN MINUTES** |  |
|  | Minutes for meetings held; 10th October 2017, and planning meeting on 23rd October, were accepted and signed by the Chairman. |  |
| **17 / 53.00** | **SDNPA LOCAL PLAN** |  |
|  | Cllr Nelson thanked all members for keeping their personal options to themselves, and that members can make this decision with a clear conscience. Cllr Nelson distributed a provisional wording to members.The Clerk would make the final wording available on the Parish Website, and attached as Appendices A.Cllr Nelson proposed that the Parish Council cannot endorse the SDNPA proposal, highlighting some reasons why: * Would prefer to see smaller developments rather than one larger development.
* Issues regarding the traffic.
* Would like to see smaller properties to allow younger buyers, helping to maintain the village school.
* Status of the open space, cost of maintenance not clear.
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|  | Cllr Evans suggested some more comments needed to be highlighted further. These were updated.Cllr Nelson advised that Cllr Lilley had reservations that our comments would be listened to. Cllr Burr advised that as the document has been an ongoing discussion he is sure that the SDNPA will review all comments received. |  |
|  | **RESOLVED**  | Council agreed the wording of their comment. The Clerk to send the comment in before the deadline of 21st November. |  |
| **17 / 54.00** | **FINANCE** |  |
| **17 / 54.01** | **Account Summary:** The Clerk gave all Councillors a copy of up to date accounts for the Parish Council and Alban Head Playing Fields Committee. These are attached as Appendix B & C respectively. |  |
| **17 / 54.02** | **Payments:** Authorised and signed cheques by the Chairman, Clerk and Cllr Hewer for;Mark Weston Coldwaltham Sign Maintenance £ 150.00Travis Perkins Trading Ltd Hire of Scarifier for Field maintenance £ 14.40An additional payment was agreed, cheque signed by the Chairman, Clerk and Cllr Hewer for;Lodge Hill Trust Ltd November Meeting Fee £ 25.00 |  |
| **17 / 55.00** | **BUDGET AND PRECEPT FOR 2018/19** |  |
|  | The Clerk distributed copies of the provisional budget at the meeting.Underspent slightly this year, - one reason is that the Alban Head didn’t appoint a manager in April, as weren’t in a position to do soThe Clerk advised that the figures include:* A 2% increase in all salaries which Cllr Nelson had proposed; noting that the Groundsman salary includes a 5% increase to keep inline with the living wage. This and Caretaker’s figures are included in the Alban Head total figure.
* Sign maintenance – Advised that although Mark had expected he might need to remove sign to his workshop in 2017, had been able to carry out the repairs onsite. However, expects similar amount.
* The Post office rent has not been increased since 2013/14 but won’t know until received.

Cllr Nelson noted that Coldwaltham Youth Club will again not receive an annual donation, as the club is currently in surplus. The Council will continue to support the CYC, should the CYC need additional funds for a project, will consider a request.Cllr Nelson also noted that the PC is in debt to the clerk, as there are many hours which she has worked but has not been paid for.Cllr Nelson proposed the budget asking members to consider it before the next meeting.The Clerk noted that the Tax Base figure have not been advised yet, so an accurate calculation of how any precept increase affects a Band D household is not possible, advising that those shown are using last year’s tax base. |  |
| **17 / 56.00** | **CORRESPONDENCE** |  |
|  | Cllr Nelson advised that numerous comments had been received, both by letter/email and verbally regarding the SDNPA Local Plans. The Clerk had received another 16 since the public meeting, making the total nearly 50 since March. |  |
| **17 / 57.00** | **PLANNING** |  |
| **17 / 57.01** | The Clerk updated the Council regarding recent applications;* SDNP/17/04469/TCA, Chennies London Road Watersfield, PERMITTED

Cllr Burr reminded members that planning meetings are a meeting of the Parish Council, and although he has been able to reduce the number of planning meetings called, he reminded members to ensure they are still quorate. |  |
| **17 / 58.00** | **ITEMS FROM MEMBERS OF THE COUNCIL / PARISH CLERK** |  |
| **17 / 58.01** | Alban Head Manager – Matt Dingle has accepted the position, a fixed term offer for just under two years, this is an exciting development for the Alban Head, and will need a period of unpicking from the committee volunteers, who have maintained it up to now. Matt Dingle is a local person, who grew up in Silverdale. |  |
| **17 / 58.02** | Football season is under way although the grounds are currently damp. But hoping to not have any further expenditure before the next financial year. The Pavilion has been repaired. The Watersfield Football Club has organised the purchase of a Defibrillator. |  |
| **17 / 58.03** | Dog Fouling adjacent to the Allotments: Cllr Dudman has passed on a request for Council to purchase a “No Dog Fouling” sign to be positioned along Brooks Lane to remind residents. The Clerk to investigate costs. |  |
| **17 / 58.04** | Sandham Hall – there is an open invitation from the SHMV Committee for a new representative from the Parish Council. |  |
| **17 / 58.05** | Suggestion was made to use the surplus in the budget, to purchase any additional items required for the Speed Campaign. |  |
| **17 / 58.06** | Cllr Evans noted that the work at Greatham Bridge is expected to finish on 19th Nov. |  |
| **17 / 58.07** | Silverdale – electricity lines expected to be moved by the end of November, with building works starting after Christmas  |  |
| **17 / 58.08** | Vacancy – for the Parish Council may now co-opt a new member, - looking to do so at the next meeting |  |
| **17 / 58.09** | Cllr Donnelly updated members:* HDC made a representation to the A27 consultation.
* Precept Increases – 4% for Police, 3.4% for HDC
* HDC are expected to build 1100 new homes per annum - 800 homes for the HDC area, 300 passed on from the Crawley area.
* Section 106 Money, Coldwaltham currently has £825 as a unspent balance, and £1100 for Highways issues.
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| **17 / 58.10** | Cllr Evans and the Clerk due to attend a meeting with WSCC Highways Officer, Chris Stark, on Thursday. |  |
| **17 / 59.00** | **PARISH MAGAZINE** |  |
|  | Cllr Evans collected items from council for inclusion in the Parish Link:* Short paragraph to the South Downs Plan
* Greatham Bridge
* Silverdale
* Matt Dingle
* Cllr Evans & Clerk are meeting Highways meeting on Thursday
* A27 – consultations when is an answer known.
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| **17 / 60.00** | **DATE OF NEXT MEETING.** |  |
| **17 / 60.01** | **Next meeting of Council:** is on Tuesday 12th December 2017 at 7.30pm, at Lodge Hill. This will include the final Budget & Precept discussions. |  |
| **17 / 60.02** | The Clerk is still waiting to hear back from the school. Also from Lodge Hill regarding the September meeting clash with the Lodge Hill AGM.  |  |

Meeting Closed at 9.00 pm.

**Chairman:……………………….…………………………. Date:………………**

Distributed to those present, also Cllr Lilley and C Cllr Arculus.