

COLDWALTHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 16th SEPTEMBER 2015 7.30PM

AT THE LODGE HILL CENTRE, LONDON ROAD, WATERSFIELD

Those Present:

**Cllr G Nelson
Cllr S Hewer
Cllr T Burr
Cllr A Lilley
Cllr J Evans
Cllr B Maher
Cllr K Viccari**

**Chairman
Vice-Chairman**

D Cllr P Clarke

District Councillor

PSCO Carol Boniface

Police

Mrs LD Sherlock-Fuidge

Clerk

ACTION

15 / 25.00 PUBLIC PARTICIPATION

None present.

15 / 26.00 POLICE – PRESENTATION BY PSCO CAROL BONIFACE

Cllr Nelson welcomed PSCO Carol Boniface to the meeting.

PSCO Boniface reported that over the last 7 weeks there had been no reported issues. Members raised concerns regarding; anti-social behaviour, speeding of buses and cars as their main concerns, reflecting the village plan. There followed a discussion on these topics.

Cllr Evans asked about the use of a Speed Camera could a request for a camera be made via the police, PSCO Boniface advised that the police highlight speeding issues on a points system based on the collision data, and although there have been 4 road collisions in the area she hadn't looked at the data to say if they had all been as a result of speed, as not always speed related.

Speeding - over the Bank Holiday Weekend, when there had been numerous bikes travelling through the village, there had not been any police, however the next day (Tuesday) he had noted 4 police vehicles in the village when there were no bikes on the road. PSCO Boniface advised that there had been an operation regarding the use of mobile phones in the area.

Anti-Social Behaviour – an incident in a garage, the member understood that it had been reported to the police, however the resident had received no feedback: PSCO Boniface advised that all incidents are logged on Central Intelligence System, this is used by the Police to build up a picture of where incidents are occurring. PSCO Boniface recommended that residents do call the police on 101 or via the website Crime Stoppers.

Abandoned Cars – one car abandoned following the flood has been removed,

however the burnt car in Greatham Car Park remains – PSCO Boniface has also reported this as well.

Speed Watch Systems e.g. Storrington, the police provide equipment. The information is collated and reported to the police via Operation Crackdown, PSCO Boniface advised that significant high speed instances are written to by the police, alternatively repeat lower speeds offenses are often visited by her, if they are local.

Cllr Nelson asked how the Parish Council could help the police – PSCO Boniface asked PC to encourage residents to report direct to the police – using 101.

Cllr Burr asked for PSCO Boniface opinion of the use of alarms in the prevention of burglaries. PSCO Boniface encouraged the use of burglar alarms, as in some cases the alarm has sounded and by the time the police has arrived the intruders have left – the alarm has done its job.

Cllr Nelson thanked PSCO Boniface for coming to talk with the council.

15 / 27.00 **TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs Dudman & Bowler, and D Cllr Donnelly.

15 / 28.00 **TO APPROVE AND SIGN MINUTES**

Minutes for meetings held; 30th June 2015 and planning meeting held on 29th July & 26th August 2015 were accepted and these were signed by the Chairman, Cllr Nelson.

Cllr Burr noted in item 15 / 19.05, it read “he had offered to investigate”, should be: “he offered to read this”.

15 / 29.00 **TO RECEIVE ANY DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS FROM MEMBERS, AND ANY CHANGES SINCE THEIR LAST DECLARATION OF INTERESTS**

No declarations were received for this meeting.

Cllr Nelson noted a payment reimbursing him for fuel costs on behalf of the Alban Head.

15 / 30.00 **FINANCE**

15 / 30.01 **Account Summary:** The Clerk gave all Councillors a copy of up to date accounts for the Parish Council and Alban Head Playing Fields Committee. These are attached as Appendix A & B respectively.

15 / 30.02 **Audit:** The Clerk advised that the report had been received from PKF Littlejohns the external auditor, with no comments.

15 / 30.03 **To Consider a New 3 Year Insurance Agreement:** The Clerk advised that the renewal is due for the council insurance on 1st October. Details of the renewal premium had been received from Peter Came & Company. This renewal premium £1171.16, and is the final year of our current 3 year deal, due to expire at the end of September 2016.

Aviva have offered a new Long Term Agreement from 1st October 2015 through to September 2018. This renewal premium will be reduced by 5% to £1112.60. The propose of this is to enable Councils to know the premiums will only increase slightly-reflecting the property sums insured being index linked, the rate applied at the start of the agreement will be maintained at the same level throughout the period.

Council agreed to finish the current 3 year agreement and revisit next year.

RESOLVED: To allow the existing long-term agreement to continue and revisit next the year. **Clerk**

15 / 30.04	Payments: Authorised and signed cheques by: the Chairman, and Cllrs Hewer and Maher for;	
	HM Revenue & Customs PAYE Jul to Sept	£197.20
	Sandham Memorial Village Hall Post Office Rent	£150.00
	Arun Mowers Mower Servicing & Repairs	£1,164.72
	Office First Stationary	£29.94
	Mark Streeter Sandham Hall/Church Lane - Hedge Cutting	£250.00
	Came & Company Annual Insurance Renewal	£1,171.16
	Agrovista uk LTD Goal Posts & White Line Powder (AHPF)	£821.23
	Burgess & Randall Belt for Mowers (AHPF)	£59.90
	PFK Littlejohn LLP External Audit Fee	£120.00
	the Clerk, and Cllrs Hewer and Maher for;	
	Mr G Nelson Fuel for Mowers	£113.51
	the Chairman, and Cllrs Hewer and Maher for;	
	Mrs LD Sherlock-Fuidge Travel & Sundry Items	£244.66

15 / 31.00 **CHAIRMAN'S REPORT**

15 / 31.01 **Alban Head Chairman Report:**

Cllr Nelson asked for members of the council to review the way the Alban Head is managed. A paper has been circulated. It has been over ten years since the Alban Head was appraised. At the previous review, over fifteen years ago, resulted in the current way the finances are managed, with PC paying for items, to enable the VAT to be claimed, and the Alban Head receiving an allocation from the precept.

Member's ideas and thoughts are requested, by the next meeting,

No progress on the roof as there has been not time to write any bids – the AH committee has already agreed to patch the existing leak in the roof.

New goals are in the – however the old goal which are up all year round, are dangerously broken near the base and will be removed this week.

15 / 32.00 **CORRESPONDENCE**

15 / 32.01 **Barlavington Estates:** Watersfield Plantation Forestry Work – Cllr Nelson advised that he and Cllr Hewer had met with members of the Barlavington Estates and English Forestry Commission in August.

Status of the screening trees – around the coniferous trees which are screened by oaks – Cllr Burr hoped that these would remain.

15 / 32.02 Cllr Nelson had received a letter regarding a footpath – which had been resolved

15 / 33.00 **PLANNING**

15 / 33.01 **SDNP/15/04015/TEL AERIAL SITE, (LODGE HILL) LONDON ROAD
WATERSFIELD**

Installation of 3 No replacement panel antennas, 1 No replacement 600mm dish antenna, 1 No additional 600mm dish antenna, ancillary tower mounted apparatus and 2 No ground based equipment cabinets.

Cllr Hewer presented the plans to the meeting. These were scrutinized.

Council had no objections to the application.

RESOLVED: To offer no objection to HDC on the proposed application. Clerk

15 / 33.02 SDNP/15/04335/NMA HARDHAM GATE BARN, LONDON ROAD, HARDHAM

Non material amendment to previously approved SDNP/15/01601/HOUS (Construction of a wooden shed and glass greenhouse within our garden) move greenhouse position slightly closer to the boundary.

Cllr Hewer presented the plans to the meeting. These were scrutinized.

Members noted the position of the Greenhouse and the sun's reflection on the windows when it is low in the sky. Council maintained their objections regarding the position of the greenhouse in relation to the main road.

RESOLVED: To re-iterate the previous objection to HDC on the proposed application, regarding the distance to the road. Clerk

15 / 33.03 Silverdale Development Update – Cllr Evans updated council regarding the application. Raglan Housing Association is now Stonewater Homes.

The next stage: SDNPA & Stonewater Homes to agree and sign off the various conditions, The Section 106 items total £47K., there are various items these include 14K for primary education, allotted to St James, which will be communicated to the school; there is a further figure of £12K for sustainable transports links, which is assigned to safe routes for schools - this might help pay for the School's Patrol Warden.

15 / 33.04 South Downs National Park – Preferred Options: Cllr Burr having attended the presentations given by SDNP last week in Pulborough, reported:

Eighteen months ago SDNP started its consultation process, when the Parish Council discussed the original options. The next stage has been reached, and SDNPA are consulting on their preferred options. This is still a small way through the process and the final document would all depend on how it is viewed by the Inspectors. SDNP have noted the intangible items of the area.

The final Local Plan would be in force over the period of 2017 – 2032; SDNP will need to provide 4500 houses, of these some 40% would need to be affordable. The proposal Preferred Option shows 20 new homes in the village of Coldwaltham in this time frame.

Cllr Burr enquired about the changes in the proposed sites for potential homes, appearing on the revised SDNP SHLAA when it was published in March 2015. The response given advised that the site at Brooklands Way had been offered in November, but no reasons had been given for the earlier site at Bridge Nursery being dropped. Cllr Burr will continue to pursue a response.

Cllr Nelson grateful to Cllr Burr for his work on this issue and the pursuit of the complexities.

Cllr Burr will formulate a response by the deadline is 28th October, comments to be given if the members have any items

15 / 33.05 The Clerk updated the Council regarding recent applications;
▪ SDNP/15/02544/HOUS, Bardsley Cottage, River Lane, Watersfield, Permitted

- SDNP/15/02502/HOUS & SDNP/15/02666/LIS, Hardham Priory, London Road, Hardham, Withdrawn.
- SDNP/15/02352/FUL, Hardham Mill Business Park, London Road, Hardham, Permitted
- SDNP/15/00085/LIS, Hardham Gate, London Road, Hardham, Withdrawn
- SDNP/15/01468/HOUS, The Cottage, Old London Road, Coldwaltham, Refused
- SDNP/14/04497/FUL, Raglan Housing Association, 10 Silverdale, Coldwaltham, Permitted
- SDNP/15/00687/HOUS, Ambleside, Sandy Lane, Watersfield, Permitted
- SDNP/15/02654/HOUS, Japonica Cottage, Old London Road, Coldwaltham, Refused

15 / 34.00 ITEMS FROM MEMBERS OF THE COUNCIL / PARISH CLERK

15 / 34.01 River Lane - Cllr Burr had looked into the request to apply for a Public Right Of Way along River Lane. He noted that when the Barlavington Estates applied for a Section 31, in 2006 no new evidence can then be permitted after this date, this leaves the Parish Council's evidence of continued usage of the path for over 20years very thin. The application would not have much weight to it, and would likely fail. **Cllr Burr**

However, he also investigated the path being offered by Barlavington Estate, this isn't very great either, the route doesn't cross the railway line so gaining access to the river, instead it loops round to an existing right of way, but this route crosses a very swampy area which is bad in the summer so would be worse after rain. The cost of path construction, signage and future maintenance has to be paid for by the Council.

Cllr Burr is concerned that the Parish Council should look at the proposed path especially as the PC would be responsible for making the path as the path doesn't do what we want it to do, - in the hope to draw Barlavington Estate into a better solution.

Council agreed that C Burr to enter into negotiations with Barlavington Estate to investigate a better solution.

15 / 34.02 D Cllr Clarke updated council regarding HDC Local Plan, still awaiting the Planning Inspectorate finalised comments.

D Cllr Clarke also updated council regarding Pulborough Parish Councils' Neighbourhood Plan this is not final either yet; expected to be written by Q2 next year which would be followed by a second consultation, then would need to go to the Planning Inspectorate.

15 / 34.03 Cllr Vicarri advised that website going well, delayed over the summer due to illness; she had received a number of items for inclusion from various members and village groups including Cllr Nelson's welcome piece. **AGENDA**

Feedback still required on the use of the third button.

At the next meeting Council to have a fresh look at front page and confirm the package to use, Graham suggest the use of Word Press, Cllr Vicarri to look at this.

15 / 34.04 Cllr Maher asked if HDC were in any discussions regarding the refugees situation – D Cllr Clark advised that nothing has been discussed so far, as HDC are awaiting information to come down from central government.

Cllr Maher noted that the local RC Bishop has asked for contributions, from parishioners of short term housing and other financial help, which he is intending to respond to.

The Parish Council noted that it remains an issue of concern. A copy of the letter was distributed to members.

15 / 35.00 PARISH MAGAZINE

Cllr Evans collected items from council for inclusion in the Parish Link:

- Review of PC
- Alban Head
- Bar Lav woods
- Website
- SD local plan options

15 / 36.00 DATE OF NEXT MEETING.

15 / 36.01 Next meeting of Council: is on Tuesday 13th October at 7.30pm, at Lodge Hill.

15 / 36.02 Schedule of meeting Dates: Clerk had distributed list of possible dates for next year's meeting, with some comments.

Cllr Nelson asked members to consider these dates and the number of meetings held by the council.

Meeting Closed at 9.20pm.

Chairman:..... Date:.....

Distributed to those present, also Cllrs Dudman & Bowler, D Cllr Donnelly and C Cllr Arculus