

APPENDIX A

COLDWALTHAM PARISH COUNCIL		
FINANCIAL STATEMENT - 13th November 2023		
Balances at last meeting 25th September 2023		
Current Account	£4,864.35	
Business Reserve	£4,238.08	
		£9,102.43
Monies received since last meeting & incl in balance below		
Bank Interest (Oct)	£8.58	
HDC Precept	£8,584.00	
		£8,592.58
Payment made since last meeting & incl in balance below		
Clerk Salary (Oct)	-£404.28	
Clerk Office Allowance (Oct)	-£20.00	
Alban Head Manager Salary (Oct)	-£216.66	
Alban Head Playing Field (Oct)	-£300.00	
HM Customs & Revenue	-£103.80	
Mrs LD Sherlock Fuidge	-£139.00	
Travis Perkins	-£82.48	
Coldwaltham PCC	-£300.00	
Hardham PCC	-£200.00	
Royal British Legion	-£40.00	
Business Services at CAS Ltd	-£2,228.78	
Sandham Memorial Village Hall	-£10.00	
Burgess and Randall	-£30.00	
		-£4,075.00
Authority required for the following:		
Sandham Memorial Village Hall	-£10.00	
Microsoft	-£59.99	
Burgess and Randall	-£53.99	
Mark Weston	-£120.00	
Arundel Trophies	-£55.00	
Mrs LD Sherlock Fuidge	-£66.05	
HM Customs & Revenue	-£136.40	
		-£501.43
Unpresented Cheques Included in Balance below		
Horsham Association of Local Councils	-£20.00	
		-£20.00
Balances at Bank as at 13th November 2023		£13,098.58

<u>FINANCIAL STATEMENT - 13th November 2023</u>		
<u>RECONCILIATION TO BANK - PAGE 1</u>		
BAL PER CURRENT A/C AS AT 13th November 2023		£9,373.35
BAL PER SPECIAL RESERVE A/C AS AT 13th November 2023		£4,246.66
		£13,620.01
LESS CHEQUES NOT YET PRESENTED		-£521.43
<u>BALANCE PER CASH BOOK AS AT 13th November 2023</u>		<u>£13,098.58</u>
BALANCE PER CASH BOOK AS AT 1st April 2023		£7,604.84
RECEIPTS		£18,736.24
PAYMENTS		£13,242.50
<u>BALANCE PER CASH BOOK AS AT 13th November 2023</u>		<u>£13,098.58</u>
Signed:		
Clerk & Financial Officer		Date:
Chairman		Date:

APPENDIX B

ALBAN HEAD PLAYING FIELDS		
FINANCIAL STATEMENT - 13th November 2023		
Current A/c Balance as at 10th October 2023	£2,931.15	
Deposit A/c Balance as at 10th October 2023	£3,050.55	
		£ 5,981.70
Monies received since last summary & incl in balance below		
Bank Interest (Oct)	£3.88	
Coldwaltham Parish Council (Oct)	£300.00	
1 to 1 Football & Fitness monthly (Oct)	£235.80	
1 to 1 Football & Fitness (holiday sessions)	£0.00	
Watersfield Cricket Club	£272.50	
Autumn Fayre	£4,100.00	
		£ 4,912.18
Payment made since last summary & incl in balance below		
EDF (Nov)	-£47.00	
Sandham Memorial Village Hall	-£10.00	
Southdowns Pest Control (Pests)	-£50.00	
		-£ 107.00
Authority required for the following:		
1 to 1 Football & Fitness	-£364.70	
Michael Graddon	-£280.00	
		-£ 644.70
Unpresented cheques inc in balance below		
		£ -
Balance at bank as at 13th November 2023		£ 10,142.18
Outstanding Invoices:		
Watersfield Veterans	£60.00	Veteran's match

APPENDIX FOR 14th NOVEMBER 2023 MEETING

ALBAN HEAD PLAYING FIELDS		
<u>RECONCILIATION TO BANK - PAGE 1</u>		
BAL PER CURRENT A/C AS AT 13th November 2023		£7,732.45
BAL PER SAVINGS A/C AS AT 13th November 2023		£3,054.43
		£10,786.88
plus unpresented cheques		-£644.70
Sub Total		£10,142.18
PLUS CASH IN HAND (FLOATS)		£221.23
<u>BALANCE PER CASH BOOK AS AT 13th November 2023</u>		£10,363.41
BALANCE PER RECONCILIATION AS AT 1st April 2023		£6,410.22
RECEIPTS		£8,715.32
PAYMENTS		£4,762.13
<u>BALANCE PER CASH BOOK AS AT 13th November 2023</u>		£10,363.41
Signed:		
	Clerk & Financial Officer	Date:
	Chairman	Date:

APPENDIX C

Coldwaltham Parish Council				
Proposed Budget for the Tax Year April 2024 TO 2025				
TO BE DISCUSSED at 14th November 2023 Meeting				
	Budget For 2023/24	Expected For 2023/24	NEW Budget For 2024/25	Comments
AH Groundsman	£ 3,126.00	£ 3,126.00	£ 3,348.00	£11.16 per hour (7.1% increase)
AH Caretaker	£ 1,250.40	£ 1,250.40	£ 1,339.20	£11.16 per hour (7.1% increase)
Invoice Payments	£ 1,800.00	£ 2,498.89	£ 2,500.00	For Invoices paid by PC
Monthly Standing Orders	£ 3,600.00	£ 3,600.00	£ 3,600.00	
		paid to AH:		
<i>used for the AH Total</i>	£ 9,776.40	£ 6,098.89	£ 9,787.20	Total: AH Salaries, AH Manager salary & Invoices
AH Salaries paid by PC:				
AH Manager	£ 2,600.00	£ 2,599.92	£ 2,600.00	
Alban Head	£ 8,000.00	£ 8,698.81	£ 8,500.00	
<i>outstanding balance</i>		-£ 698.81		outstanding balance due from AH
Expenditure outside budget				
Chubb Contra		£ 78.86		DD taken in error (see income)
Coronation Celebrations		£ 150.00		covered by HDC £200 grant
		£ 228.86		
Parish Council				
Clerks Salary (2023/4 7.44%)	£ 5,324.19	£ 5,446.75	£ 5,720.24	Salary Increase 5% on £5447.85
Clerks Office & Travel	£ 350.00	£ 326.41	£ 350.00	Office - £20 per month & travel (40p a mile)
Stationery	£ 100.00	£ 117.21	£ 100.00	Stationery & Office materials
Audit	£ 350.00	£ 360.00	£ 150.00	Don't anticipate that we will require the External Audit
Insurance	£ 1,200.00	£ 1,030.81	£ 1,200.00	3 year LTA started in 2022
Room Hire (inc APM etc)	£ 120.00	£ 130.00	£ 360.00	Schedule of 7 + 5 planning
Courses/conferences	£ 100.00		£ -	
Data Protection	£ 35.00	£ 35.00	£ 35.00	Annual fee due in February
Committed Items:				
Post Office Rent	£ 150.00	£ 150.00	£ -	
Sign Maintenance	£ 100.00	£ 120.00	£ 180.00	Mark has says that there will be extra painting next year.
Footpath Maintenance	£ 250.00	£ 250.00	£ 250.00	two cuts a year.
Permissive Path	£ 10.00	£ 10.00	£ -	
Website Costs:	£ 85.00	£ 95.00	£ 115.00	Website Hosting Fee + biennial Domain Fee £20 due Jan'25
Microsoft Licence	£ 60.00	£ 59.99	£ 50.00	single (personal)
Donations :-				
Coldwaltham Churchyard	£ 300.00	£ 300.00	£ 300.00	
Hardham Churchyard	£ 200.00	£ 200.00	£ 200.00	
British Legion	£ 40.00	£ 36.67	£ 40.00	Cost of Wreath & donation
Items to Consider :-				
Link Contribution	£ -	£ 250.00	£ -	
Discretionary Items:				
Subs SALC	£ 335.00	£ 329.64	£ 350.00	Council Association (Sussex)
Subs HALC	£ 20.00	£ 20.00	£ 20.00	Membership of Council Association (Horsham)
Subs SLCC	£ 125.00	£ 125.00	£ 130.00	Membership of Clerk Association (January)
Sundry Items				
Councillors expenses		£ -		
Bus Shelter	£ 100.00	£ -	£ 100.00	
Unbudgeted Purchases	£ 100.00	£ 55.00	£ 100.00	Plaque
Parish Figures	£ 9,454.19	£ 9,447.48	£ 9,750.24	
surplus against 2023/4 budget		£ 6.71	-£ 296.06	increase in budget
Total Budget	£ 17,454.19	£ 17,447.48	£ 18,250.24	