

APPENDIX A

COLDWALTHAM PARISH COUNCIL		
FINANCIAL STATEMENT - 6th November 2020		
Balances at last meeting 8th October 2020		
Current Account	£14,379.60	
Business Reserve	£4,211.74	
		£18,591.34
Monies received since last meeting & incl in balance below		
Bank Interest	£0.03	
		£0.03
Payment made since last meeting & incl in balance below		
Clerk Salary (Nov)	-£312.61	
Clerk Office Allowance (Nov)	-£20.00	
Alban Head Manager Salary (Nov)	-£216.66	
Mrs S Hewer	-£35.94	
Insurance Premium	-£740.85	
NALC	-£17.00	
Coldwaltham PCC	-£300.00	
		-£1,643.06
Authority required for the following:		
Sandham Hall	-£150.00	
Mark Weston	-£160.00	
		-£310.00
Unpresented Cheques Included in Balance below		
Arun Mowers	-£57.60	
Hardham PCC	-£200.00	
		-£257.60
Balances at Bank as at 6th November 2020		£16,380.71

APPENDIX B

ALBAN HEAD PLAYING FIELDS		
FINANCIAL STATEMENT - 8th October 2020		
Current A/c Balance as at 31st March 2020	£4,853.80	
Deposit A/c Balance as at 31st March 2020	£3,017.00	
		£ 7,870.80
Monies received since last summary & incl in balance below		
Bank Interest (Apr to Oct)	£1.11	
1 to 1 Football & Fitness (July to Oct)	£422.00	
Watersfield Cricket Club	£244.00	
		£ 667.11
Payment made since last summary & incl in balance below		
Caretaker Salaries (Apr)	-£84.52	
Caretaker Salaries (Apr) correction	-£2.69	
Groundsman Salaries (Apr)	-£116.31	
Groundsman Salaries (Apr) correction	-£7.22	
Caretaker Salaries (May to Nov)	-£610.40	
Groundsman Salaries (May Jun & Jul)	-£370.59	
EDF (Apr to Oct)	-£85.00	
1 to 1 Football & Fitness Groundsman Hours (Mar)	-£82.10	
1 to 1 Football & Fitness Groundsman Hours (Apr & May)	-£235.44	
1 to 1 Football & Fitness Groundsman Hours (Jun)	-£226.72	
1 to 1 Football & Fitness Groundsman Hours (Jul)	-£235.44	
1 to 1 Football & Fitness Groundsman Hours (Aug)	-£209.28	
1 to 1 Football & Fitness Groundsman Hours (Sept)	-£209.28	
		-£ 2,474.99
Authority required for the following:		
	-£191.84	
		-£ 191.84
Unpresented cheques inc in balance below		
Southdown Pest Control	-£50.00	
		-£ 50.00
Balance at bank as at 8th October 2020		£ 5,821.08
Outstanding Invoices:		

APPENDIX FOR 10th NOVEMBER MEETING

ALBAN HEAD PLAYING FIELDS		
<u>RECONCILIATION TO BANK - PAGE 1</u>		
BAL PER CURRENT A/C AS AT 8th October 2020		£3,044.81
BAL PER SAVINGS A/C AS AT 8th October 2020		£3,018.11
		£6,062.92
plus unrepresented cheques		-£241.84
Sub Total		£5,821.08
PLUS CASH IN HAND (FLOATS)		£254.66
<u>BALANCE PER CASH BOOK AS AT 8th October 2020</u>		£6,075.74
BALANCE PER RECONCILIATION AS AT 1st April 2020		£8,125.46
RECEIPTS		£667.11
PAYMENTS		£2,716.83
<u>BALANCE PER CASH BOOK AS AT 8th October 2020</u>		£6,075.74
Signed:		
	Clerk & Financial Officer	Date:
	Chairman	Date:

APPENDIX C

Coldwaltham Parish Council				
Proposed Budget for the Tax Year April 2021 TO 2022				
For Discussion at 10th November 2020 Meeting, to be CONFIRMED at 15th December 2020 Meeting				
	Budget For 2020/21	Expected For 2020/21	NEW Budget For 2021/22	Comments
Invoice Payments	£ 1,475.54	£ 1,080.98	£ 1,260.00	For Invoices paid by PC
AHPF's Existing Salaries	£ 3,924.46	£ 3,924.46	£ 4,140.00	£9.00 - both are on the minimum wage
Monthly Standing Orders		£ -		
AH Salaries paid by PC:				
AH Manager	£ 2,600.00	£ 2,599.92	£ 2,600.00	
Extra Groundsman Hours				being paid by Alban Head
Alban Head	£ 8,000.00	£ 7,605.36	£ 8,000.00	
<i>outstanding balance</i>		£ 394.64		outstanding balance due to AH
Council Expenses:				
AH Salaries as above	£ 2,600.00	£ 2,599.92	£ 2,600.00	
Clerks Salary	£ 4,356.07	£ 4,355.72	£ 4,443.19	2% increase
Clerks Office & Travel	£ 450.00	£ 300.68	£ 450.00	Office - £20 per month & travel (40p a mile)
Stationery	£ 150.00	£ 54.82	£ 150.00	Stationery & Office materials
Audit	£ 250.00	£ 150.00	£ 150.00	Should be under the £25K
Insurance	£ 475.00	£ 342.64	£ 375.00	LTA to Sept 2022
Room Hire (inc APM etc)	£ 210.00	£ 119.90	£ 160.00	Zoom Package purchased for current year
Courses/conferences	£ 100.00	£ -	£ 100.00	Included last year
Data Protection	£ 35.00	£ 35.00	£ 35.00	Annual fee due in February
Committed Items:				
Post Office Rent	£ 150.00	£ 150.00	£ 150.00	increased in 2013/14
Sign Maintenance	£ 110.00	£ 160.00	£ 110.00	
Footpath Maintenance	£ 250.00	£ 250.00	£ 250.00	two cuts a year.
Permissive Path	£ 10.00	£ 10.00	£ 10.00	
Website Costs:	£ 85.00	£ 85.00	£ 85.00	Hosting Fee
Donations :-				
Coldwaltham Churchyard	£ 300.00	£ 300.00	£ 300.00	
Hardham Churchyard	£ 200.00	£ 200.00	£ 200.00	
British Legion	£ 40.00	£ 40.00	£ 40.00	Cost of Wreath & donation
Items to Consider :-				
Neighbourhood Plan	£ -		£ -	
Discretionary Items:				
Subs SALC	£ 320.00	£ 333.18	£ 342.00	Membership of Council Association (Sussex)
Subs HALC	£ 15.00	£ 15.00	£ 15.00	Membership of Council Association (Horsham)
Subs SLCC	£ 100.00	£ 109.00	£ 115.00	Membership of Clerk Association (January)
Sundry Items				
Councillors expenses		£ -		see courses above.
Bus Shelter	£ 75.00	£ 142.40	£ 200.00	
Unbudgeted Purchases	£ 100.00	£ 29.95	£ 100.00	Land Registry Fee (less VAT)
Underspend to move to Savings				
Parish Figures	£ 10,381.07	£ 9,783.21	£ 10,380.19	
	£ 50.41	£ 597.86	-£ 0.88	PC Budget decrease
Total Budget	£ 15,781.07	£ 15,183.29	£ 15,780.19	
Deficit against budget	£169.41	£ 597.78	-£ 0.88	Proposed decrease in expenditure