

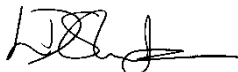
COLDWALTHAM PARISH COUNCIL MEETING

**Tuesday 23rd May 2023 at 7.30pm
at Sandham Hall, London Road, Coldwaltham**

To: ALL MEMBERS OF THE COUNCIL

**You are hereby summoned to attend the above meeting of the Council,
at which the business outlined below is proposed to be transacted.**

Signed:



Clerk to Coldwaltham Parish Council

Date: 12th May 2023

The public have a right to attend this meeting and will be given an opportunity to speak with council at the meeting. Members of the public wishing to speak on any item set out on this agenda must inform the parish clerk no later than 12 noon the day prior to the meeting.

AGENDA

- 1. To elect Chairman & Vice Chairman:** To elect Chairman and Vice-Chairman of the Parish Council for the ensuing municipal year and to receive the signed Declaration of Acceptance of Offices of the Chairman & Vice Chairman.
- 2. Clerk to receive signed Declaration of Acceptance of Office from all Members of Council.** To note receipt of Members' signed Declaration of Acceptance of Office forms following 4th May 2023 Parish Council elections.
- 3. Apologies for Absence:** To receive and approve reasons for any apologies for absence.
- 4. Councillors to complete Register of Members' Interest to Declare Any Declarations of Disclosable Pecuniary Interest as Members:** To ensure that all Members complete their Register for the meeting.
 - And to receive Councillors declarations of interest on any of the agenda items.
- 5. To approve and sign as correct, the record of the previous meeting held on 14th March 2023. & planning meeting on 28th March 2023**
- 6. Parish Council Year:**
 - For the Council to review and approve the current policies: Standing Orders, Financial Regulations, Publication Scheme and Members' Code of Conduct: for council to confirm the current policies.
 - Confirm roles within the Parish Council, make new appointments to outside bodies and confirm Piscary Bailiffs for the year: - previous list distributed.
- 7. 2022/23 Year End Accounts**
 - 1. Internal Audit Report:** to receive the report from the Internal Auditor for the year ending March 2023.
 - 2. Annual Governance Statement,** to review and confirm the internal financial controls for the year ending March 2023.
 - 3. Accounts Statements:** To approve accounts for Year Ending March 2023 and sign off accounts and approve and sign the Certificate of Exemption for the external auditors.
- 8. Finance**
 1. Report on current balances for Parish Council and Alban Head Playing Fields.
 2. Authorisation of payments: List to be distributed prior to the meeting.
 3. Review the Bank Signatories.
- 9. Items from Members of the Council/Parish Clerk.**
- 10. Next Meeting Date:** next meeting Tuesday 11th July 2023 at the Sandham Hall

**For any further information, please contact the clerk, Dona Sherlock-Fuidge
via: coldwalthampc@btinternet.com**