

# COLDWALTHAM PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD

ON WEDNESDAY 13<sup>th</sup> JULY 2022 7.30PM

SANDHAM HALL, LONDON ROAD, COLDWALTHAM

Those Present:	Cllr G Nelson	Chairman
	Cllr J Evans	Vice-Chairman
	Cllr C Dennis	
	Cllr A Davies	
	Cllr J Bowler	
	Cllr O Dudman	
	D Cllr P Clarke	District Councillor
	D Cllr D van de Klugt	District Councillor
	Mrs LD Sherlock-Fudge	Clerk
	Kerry Coughtrey	

Before the meeting there was an opportunity for members of the public present to speak with council. No members of public present.

### 22 / 10.00 INTRODUCTION OF CANDIDATES FOR CO-OPTION AS NEW COUNCILLOR

Cllr Nelson welcomed Kerry Coughtrey to the meeting and thanked her for expressing an interest in becoming a councillor. He noted that she had previously served as a councillor in Fittleworth, so would be aware of the expectations the role involved.

Members noted her current involvement in the village and her keen interest regarding the traffic issues experienced in the village.

**RESOLVED** Members agreed to co-opt Kerry Coughtrey on to the council

### 22 / 11.00 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Hewer, Lane and C Cllr Kenyon.

### 22 / 12.00 TO RECEIVE ANY DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS FROM MEMBERS, AND ANY CHANGES SINCE THEIR LAST DECLARATION OF INTERESTS

No new declarations were received.

### 22 / 13.00 TO APPROVE AND SIGN MINUTES

Minutes for the council meeting held on 10<sup>th</sup> May 2022 was accepted and signed by the Chairman.

### 22 / 13.00 FINANCE

**Account Summary:** The Clerk distributed the accounts for Parish Council and Alban Head Playing Fields Committee to members prior to the meeting. These are attached as Appendix A & B respectively.

Cllr Nelson noted that the Street party had been a great success and although the street party expenses were more than the grant received from HDC, members agreed that the additional costs would be covered by the parish.

<b>22 / 13.02</b>	<b>Payments:</b> Authorised and cheques signed by signatories for:		
	The Labouring Man	Jubilee Street Party Insurance	£132.00
	Playsafe Playgrounds Ltd	Repairs to the Old Play Equipment	£1,240.80
	Sandham Memorial Village Hall	Meeting Fees (Apr, May & July)	£30.00
	Professional Weed Solutions	Field Spraying	£273.60
	Inca Creative Printing Ltd	Jubilee Printing	£140.00

**22 / 13.03** **Approval for SDNP funding towards AHPF Children's Play Area:** Cllr Nelson proposed that the SDNP CIL Funding received in April should be used for the renovation of the existing older play equipment. This equipment was originally installed in 2003, this work will allow the equipment to remain in use. The first phase work of the work was completed in June, the second phase will be carried out upon delivery of some components.

**RESOLVED** **Members agreed that the CIL funding should be used to cover these renovations.**

**22 / 14.00** **CHAIRMAN'S REPORT**

The Alban Head is being used a great deal. Chris Clithero is liaising with the insurers regarding the roof repairs, who requested additional quotes for a different roofing system. Also, a family have donated a bench in memory of their father.

The Street Party raised over £2700 for local charities, Horsham Matters were very grateful for their donation from the proceeds. It was a great community event, encouraging to see so many volunteers.

**22 / 15.00** **PLANNING**

The Clerk updated the Council regarding recent applications:

- SDNP/22/01191/HOUS, Coldwaltham Farm Waltham Park Road Coldwaltham, Internal and external alterations to existing farmhouse (Householder Application), PERMITTED
- SDNP/22/01330/LIS, Coldwaltham Farm Waltham Park Road Coldwaltham, Internal and external alterations to existing farmhouse (Listed Building Consent) PERMITTED
- SDNP/22/01343/HOUS, Thistledown, Old London Road, Coldwaltham, Erection of a single storey front and rear extension. PERMITTED
- SDNP/22/00370/FUL, Hardham Water Supply Works, London Road, Hardham, Construction and operation of a Motor Control Centre (MCC) Kiosk, PERMITTED

Cllr Dennis updated members regarding application the parish were consulted on: Yew Tree Cottage have made a second application for a replacement summer house adjacent to St Botolphs, Bury Gate House have made an application for a single storey extension.

**22 / 15.01** **TO REVIEW THE SDNPA LAND AVAILABILITY ASSESSMENT DRAFT**

Cllr Nelson noted that the SDNPA are starting the process for calling for Land Sites for potential development sites, reminding members that there were other sites, in addition to the Barlavington site, mentioned by residents.

Cllr Evans was concerned that the issues of traffic and access remains very low in the priority when determining the suitability of any site.

Sites being considered for inclusion are for a minimum of 5 homes, but there is no limit in size, when being considered for affordable housing.

Cllr Evans will compose a response from the Parish Council before the deadline.

**22 / 16.02** **TRANSPORT ISSUES IN THE VILLAGE**

Cllr Evans and Cllr Dennis updated members.

Cllr Dennis advised she is due to meet with WSCC on Friday, regarding our issues, the traffic officer has requested a walk around the area, to highlight the problems, especially those experienced at the Brook Lane junction for both cars and pedestrians, with overgrown vegetation and the lack of visibility in all directions. Also, to discuss what improvements the parish would be able to facilitate.

Cllr Evans had in previous discussions with Matt Grey, there isn't enough incidents to warrant any improvements funded by Highways.

Cllr Evans noted that a resident had raised a query through the national site "Fix My Street", the website which appears to pass on issues raised by people to the local authority concerned, in the response received, WSCC advised that the lines would be repainted by April 2023.

Cllr Evans noted from correspondence from Andrew Griffiths he continues to raise the issue in higher places. D Cllr Clarke advised that Joy Dennis is the cabinet minister in WSCC for transport.

**22 / 17.00**      **ITEMS FROM MEMBERS OF THE COUNCIL / PARISH CLERK**

**22 / 17.01**      Cllr Evans asked for an update regarding the Jubilee Trees, Cllr Davies noted that an oak tree was being planted at Arun Vale entrance, in the autumn, with a bench around it in. He also advised that any domestic ownership of the site had not been found.

**22 / 17.02**      Cllr Dennis advised that the verge along the side of the A29 from Brook Lane to Waterfield, was getting very overgrown, sometimes necessitating that pedestrian have to walk in the road. She would try to provide photos to enable a report to be raised with WSCC.

**22 / 17.03**      D Cllr van de Klugt noted the SDNPA, were consulting on a mini plan for the Shoreham Cement works.

**22 / 17.04**      D Cllr Clarke advised that the issue of Water Neutrality is causing problems for planning applications at HDC. This topic is causing problems for planning developments in all areas, from Chichester, through Horsham, to Crawley.

**22 / 17.05**      D Cllr van de Klugt highlighted that climate change grants are currently being funded by SDNP.

**22 / 17.06**      Cllr Davies had contacted the owner of the greenhouse where a dead tree has fallen over. Still unable to determine who owns the footpath on which the trees were growing. There are other dead trees in the area only being held up by the ivy. – Highlight the issue to the rangers for their inspection next month.

**22 / 17.07**      Cllr Nelson advised that he had contacted the resident in Brookview, where there had been ongoing issues regarding the hedge and adjacent play area – HDC have agreed with the resident on some issues raised – but the issue of who owns the hedge remains.

**22 / 18.00**      **DATE OF NEXT MEETING.**

**Next meeting of Council** is on Tuesday 13th September 2022, at 7.30pm, in the Sandham Hall.

**Meeting closed at 8.35 pm.**

**Chairman:**..... **Date:**.....

Distributed to those present, also Cllrs Hewer, Lane and C Cllr Kenyon.