

COLDWALTHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD

ON TUESDAY 15th MARCH 2022 7.30PM

SANDHAM HALL, LONDON ROAD, COLDWALTHAM

Those Present:	Cllr G Nelson	Chairman
	Cllr J Evans	Vice-Chairman
	Cllr C Dennis	
	Cllr A Davies	
	Cllr J Bowler	
	Cllr O Dudman	
	Cllr A Lane	
	D Cllr D van der Klugt	District Councillor
	Mrs LD Sherlock-Fudge	Clerk

Before the meeting there was an opportunity for members of the public present to speak with council. No members of public present.

21 / 48.00 **TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Hewer, C Cllr Kenyon and D Cllr Clarke.

21 / 49.00 **VACANCY OF THE PARISH COUNCIL**

As agreed at the last meeting Cllr A Hewitt would no longer be a councillor having not attended the last three meetings. The Clerk advised that she would be confirming the vacancy with Horsham District Council, then there would be the usual opportunity for residents to request an election to fill the vacancy, after which an advert for the councillor vacancy would be posted. Prospective candidates would be invited to the May meeting. Both the notice and advert to be included in the Link and on the website.

The Clerk to contact HDC to confirm the action required. The chair will write to Mrs Hewitt.

21 / 50.00 **TO RECEIVE ANY DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS FROM MEMBERS, AND ANY CHANGES SINCE THEIR LAST DECLARATION OF INTERESTS**

No new declarations were received.

21 / 51.00 **TO APPROVE AND SIGN MINUTES**

Minutes for the council meeting held on 18th January 2022 and the planning meeting held on 26th January 2022, were accepted, and signed by the Chairman.

21 / 52.00 **2021/22 YEAR END ACCOUNTS**

The Clerk advised that she wished to use Rachel Hall as the Internal Auditor again for the current year's accounts. Rachel Hall advised that this is the last year she will do the audit.

Timetable, - year ends on 31st March 2022, the Internal Auditor's report is required by the meeting in May, so that the account statements can be signed. The Clerk had not yet received the Annual Governance Statement documents. The Parish Council accounts, being over the £25K threshold, would require an external audit.

RESOLVED: **Members confirmed the appointment of Rachel Hall for the 2021-22 Year End Internal Audit.**

21 / 53.00 **FINANCE**

21 / 53.01 **Account Summary:** The Clerk distributed the accounts for Parish Council and Alban Head Playing Fields Committee to members prior to the meeting. These are attached as Appendix A & B respectively.

Cllr Evans commented that there was a surplus on the Alban Head Playing Field accounts, this was confirmed, however, some essential tree and fence work had not been carried out during the financial year. These works have been left over to this year, so the surplus would be used to cover these costs.

The Clerk noted that she had received queries regarding the reduction in the Parish Precept on the recently received Council Tax bills. The Clerk confirmed that this is correct, the precept request is divided by the tax base advised by HDC. So, although council had agreed an increase in the precept of 1%, the Tax Base had also increased, by 1.7%, so giving a net reduction of 0.7%.

21 / 53.02 **Authorise & sign amendments to Bank Standing Orders:**

Clerk's Salary £367.52 - Members authorised instructions to Lloyds Bank to amend the current Standing Order to reflect 2022/23 monthly salary, was signed by signatories after the meeting.

21 / 53.03 **Payments:** Authorised and cheques signed by signatories after the meeting for:

Sandham Memorial Village Hall	Planning Meeting fee for Jan	£10.00
HM Revenue & Customs	PAYE Jan to Mar	£5.20
Mrs LD Sherlock-Fuidge	Travel & Sundry Expenses	£77.94
Inca Creative Printing Ltd	Printing Newsletter	£155.00
Travis Perkins	Lintels for Tank & Line Paint	£128.56
Sandham Memorial Village Hall	March Meeting Fee	£10.00
St Marys CofE Aided Primary School	Survey Printing	£9.50
Sarah Evans	Graphic Design Services	£40.00

21 / 53.04 **Quote for Bus Shelter repairs:** the quote was distributed for the repairs to the bus shelter by Silverdale. Cllr Nelson noted that the hope is to cover these costs by using the Section 106 transport funds, although there would still be a balance to pay.

It was noted that additional quotes had been sort for the job, however only one contractor had quoted for the project. Members agreed that this was acceptable in the circumstances.

21 / 54.00 **TRANSPORT ISSUES IN THE VILLAGE**

Cllr Evans noted that there seems to be a stale mate, regarding any shift regarding speeding along the A29. The WSCC officer for linage and signs has confirmed that the lines are due to be repainted during April, and he thinks that this reapplication of paint will reduce the driver's bad driving. When asked about repainting after any resurfacing is carried out along the road, this he couldn't ensure as this is handled by a different department. Residents would need to advise of this via Love Sussex.

Regarding, the current layout of white lines changing to double white lines throughout the villages, it appears that there isn't likely to be any shift in this position. There needs to be deaths before the situation will be addressed. Cllr Evans advised that Andrew Griffiths our MP offered support to the parish with this.

Cllr Evans advised of a telephone number for reporting speeding by lorry drivers, this will be advertised in the link.

It was noted that drivers taking speed awareness courses are given guidance that 30mph can be identified by the presence of streetlights, rather than repeater signs, where the limit is 40mph.

Members discussed the suggestion that the area by the school is reduced to 20mph, possible support for this might be through Safer Routes for Schools.

Cllr Evans advised that he had corresponded with the Representative Boundary Commission advising of our ten points and was encouraged that should the boundary changes come into effect, the ongoing A29 issues would involve three different Members of Parliament.

21 / 55.00

PLANNING UPDATE

The Clerk updated the Council regarding recent applications:

- SDNP/21/06078/TCA, Waltham House Old London Road Coldwaltham, Permitted
- SDNP/21/06053/LDP, Ingrams Farm, London Road, Hardham, Permitted
- SDNP/21/02714/LDP, Ingrams Farm Barn, London Road, Hardham, Permitted
- SDNP/21/05792/HOUS, Church Cottage London Road Coldwaltham, Permitted

Cllr Dennis queried that the comment for Colbrook House had not appeared on the website. The clerk advised that confirmation had been received. - After the meeting the Clerk discovered that the comment for Colbrook House had been made on another application. The Clerk resent the comments on the correct application.

The Clerk advised that an application is due regarding Yewtree Cottage in Hardham.

21 / 56.00

ITEMS FROM MEMBERS OF THE COUNCIL / PARISH CLERK

21 / 56.01

Cllr Davies updated members regarding the Jubilee Street Party on 5th June: the committee have applied for the road closure, numerous bands are due to play throughout the day through to 10 in the evening, various events and stalls are going on during the day along with a raffle.

21 / 56.02

Cllr Nelson advised that the Alban Head had received a request to hold family picnic event on the Thursday 2nd June. This is being organised by the group who had raised a large amount of the funding for the Children's Play Area.

21 / 56.03

D Cllr Van Der Klugt gave an update from Horsham District Council:

- A recent Food Waste trial took place in Billingshurst, as the Government is keen to make this a mandatory collection. She advised that 41% of waste in the current refuse bins is food waste.
- The consultation for the A27 bypass has closed, the option expected is the grey route – SDNP didn't object to the route, but commented about the setting and the environmental impact within the park.
- Julian Glover Landscape review - the Government has published their response to this report.

21 / 56.04

Cllr Bowler noted that the signs were still down along Brook Lane, would be raised again on Love Sussex.

21 / 56.05

Cllr Dudman advised that after inspecting the Watersfield Bus Shelter, the slabs holding the soil away from the back of the shelter, they have slipped against the shelter and is going to cause pressure on the shelter. Cllrs Nelson and Dudman to inspect further.

Inspection of the other two bus shelters just require repainting with preservative which will be carried out once supplies are obtained.

21 / 56.06

Cllr Evans inquired about the survey responses, Cllr Nelson confirmed some responses had been received, also received was a lot of good feedback from residents regarding the newsletter,

21 / 56.07

Cllr Nelson advised that the roof covering of the Pavilion at the Alban Head had blown off in the recent storms. The original builder had returned and made a quick repair for the time being. Complete repair is due to be carried out on the insurance, just waiting for a quote.

21 / 57.00

DATE OF NEXT MEETING.

Next Meeting is the Annual Parish Meeting set for Tuesday 26th April 2022, at 7.30pm, in the Sandham Hall.

Next meeting of Council is the Annual Council Meeting on Tuesday 10th May 2022, at 7.30pm, in the Sandham Hall.

Meeting closed at 8.25 pm.

Chairman:..... **Date:**.....

Distributed to those present, also Cllr Hewer, C Cllr Kenyon, D Cllrs Donnelly and Clarke.