

COLDWALTHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 27th SEPTEMBER 2022 7.30PM SANDHAM HALL, LONDON ROAD, COLDWALTHAM

Those Present: Cllr G Nelson Chairman
Cllr J Evans Vice-Chairman
Cllr C Dennis
Cllr A Davies
Cllr J Bowler
Cllr A Lane
Cllr K Coughtrey
Cllr S Hewer

Mrs LD Sherlock-Fuidge Clerk

Before the meeting there was an opportunity for members of the public present to speak with council. No members of public present.

22 / 19.00 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Dudman and D Cllrs Clarke and van de Klugt.

22 / 20.00 TO RECEIVE ANY DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS FROM MEMBERS, AND ANY CHANGES SINCE THEIR LAST DECLARATION OF INTERESTS

No new declarations were received.

Cllr Coughtrey signed her Declaration of Office in the presence of the clerk. Also completed her completed Register of Members' Interest, the clerk will put this on the website.

22 / 21.00 TO APPROVE AND SIGN MINUTES

Minutes for the council meeting held on 13th July 2022 was accepted and signed by the Chairman.

22 / 22.00 2021/22 YEAR END ACCOUNTS

The Clerk confirmed that, Moore had completed the external audit of last years' accounts, and read comment made regarding the internal audit. This report will be added to the reports for the 2021/22 Year End Accounts already on the website.

22 / 23.00 FINANCE

22 / 23.01 **Account Summary:** The Clerk distributed the accounts for Parish Council and Alban Head Playing Fields Committee to members prior to the meeting. These are attached as Appendix A & B respectively.

22 / 23.02 **Insurance Renewal Premium:** Clerk advised that the annual renewal for the parish insurance is due 1st October 2022. The current Long-term Agreement ends this year, and our current insurer is no longer providing Parish Council policies. Also, all insurance premiums have increased significantly in this year.

The pavilion was revalued, the rebuild cost is £327K, previously £93K, this has also contributed to the increase in this years premiums.

The clerk advised that she had requested quotes from two brokers:

Gallagher (previously called Came & Company) provided a quote from HISCOX of £1983.93 (plus IPT and a £50 admin fee) total £2272.01, with a 3-year LTA at the same premium.

Community Active Suffolk (our current broker) provided a quote from ANSVAR of £2048.49 (plus IPT) total £2294.33. with a 3-year LTA premium £1951.30+IPT, total £2185.44.

Details outlining the comparisons between each quote were distributed to members prior to the meeting. In summary both quotes are very similar, differences in the personal accident cover and limits and the level of Fidelity Guarantee cover. There are lots of little extra covers provided by the HISCOX policy not in the other policy.

RESOLVED: Members agreed to accept the 3-year LTA quote of £2185.44 for the ANSVAR policy, supplied by Community Active Suffolk brokers.

22 / 23.03

Payments: payments made since the last meeting, these were authorised for the cheques or payment instructions signed by signatories for:

COH Surveyors	Survey Fee - Pavilion	£450.00
Ice Media	Web hosting Fee	£85.00
Mark Streeter	Hedge Cutting	£250.00
HALC	Annual Subscription	£20.00
Newmoss Roofing	Deposit paid on behalf of AH	£2,900.00

Further payments were authorised and cheques signed by signatories for:

Playsafe Playgrounds Ltd	Repairs to the Old Play Equipment Phase 2	£3,416.40
HM Revenue & Customs	PAYE Jul to Sept	£63.80
Mrs LD Sherlock-Fuidge	Clerk Travel & Expenses	£209.11
Sandham Memorial Village Hall	Post Office Rent	£150.00
Sandham Memorial Village Hall	Sept Meeting Fee	£10.00
Travis Perkins	Line Marking Paint	£113.00
Moore	External Audit Fee	£240.00
Business Support T/as CAS	Parish Council Insurance	£2185.44

22 / 24.00

CHAIRMAN'S REPORT

Cllr Nelson explained the issues regarding the roof repairs to members. RSA our current insurers advised that the pavilion was under insured, so the final figure agreed by RSA was to cover costs of £3394, which has meant that the Alban Head pay the balance of £4106. As a result of this process, the pavilion has been surveyed, this new value has been used to obtain the insurance quotes. This will necessitate the Alban Head raising the extra with additional fundraising in the new year.

Cllr Nelson reminded members that there are going to be tricky times for people this year. Cases have already been referred to Horsham Matters who are able to give support to families or individuals.

Cllr Nelson noted that, the village respected the funeral of her late majesty Queen Elizabeth II.

The older equipment in the children's play area at the Alban Head, has had the final repairs completed. This should ensure that the equipment remains safe for use for the next ten years.

22 / 25.00

PLANNING

The Clerk updated the Council regarding recent applications:

- SDNP/21/00627/OUT, Lodge Hill Charitable Trust, Lodge Hill Education Centre London Road Watersfield, Outline application for 5 dwellings, PERMITTED

Cllr Dennis noted that the application at Hardham Prior to converted a stable into an office, the parish council would not object to this as it is likely that English Heritage would have more sway than the Parish Council.

An application at 1 Silverdale to convert a conservatory into a garden room and convert the loft, she noted that many adjacent properties have already had similar work done. So, the parish council had made no objection.

Cllr Dennis asked council to meet to discuss an application for a campsite along Waltham Park Road. A similar application, although withdrawn had generated many objections. Council to meet on Tuesday 4th October to discuss this application fully.

22 / 26.00 **ITEMS FROM MEMBERS OF THE COUNCIL / PARISH CLERK**

22 / 26.01 Cllr Evans advised that the Lodge Hill chair of the trustees have not set any date yet for an application following the approval of the outline planning.

22 / 26.02 Cllr Evans noted that Barlavington Estates had been in correspondence regarding a serious virus, which can be carried by dogs, and is transmittable to cattle. As a precaution the Estate will be fencing the footpath across the field from the Alban Head Playing Field to the Bury/Fittleworth Road, to keep dogs away from their cattle.

22 / 26.03 Cllr Evans added that the Barlavington Estates have included the site, at Brookview, in the call for development sites from SDNPA. Cllr Nelson reminded members to keep the numbers of houses in the SDNPA Local Plan, in mind for any planning application.

22 / 26.04 Cllr Lane asked if there was any further update regarding the resident's dispute with HDC on their boundary hedge. Cllr Nelson confirmed that there had been no further changes, except that there was nothing more the parish council could help with as the dispute was specific to ownership of the hedge.

22 / 26.05 Cllr Dennis updated members regarding the Sandham Hall, this year has seen the regular hires reduced significantly, the committee is looking to find new long-term hirers. Cllr Dennis also highlighted to the Sandham Hall Committee the footpath to the school could not be closed off whilst the building works for the new access is in progress.

22 / 26.06 Cllr Evans noted that Community PayBack Scheme might be quite useful in clearing the footpaths in the parish. This scheme is for people who have to carry out unpaid community hours instead of a prison sentence.

22 / 26.07 In an update regarding the traffic issues in the village, Cllr Dennis and Evans had not received any satisfactory help with the speeding but have another highways contact Kendal Wells. Cllr Evans noted that WSCC are reluctant to assist in any speed control in the village and that we need to rely on the police to control any speeding.

22 / 26.08 An issue on the roads to be raised on Love Sussex: a drain cover outside Oxford House

22 / 26.09 Cllr Coughtrey had spoken to the chair of Fittleworth PC, who is reaching out to other parishes to liaise with open facilities over winter so that people to join together in a warm environment to share warm drinks etc as a response to the hardships this winter.

22 / 26.10 The Clerk advised that Cllr Kenyon has organised a wreath for each parish to be laid on behalf of WSCC and asked for a councillor to lay it for her. Also the clerk needs to order the parish's own wreath Cllr Lane would attend the remembrance service and lay both wreaths.

22 / 27.00 **DATE OF NEXT MEETING.**

22 / 27.01 **Next Meeting of Council** is on Tuesday 8th November 2022, at 7.30pm, in the Sandham Hall, not the 16th, to include budget discussions. The date was incorrect on the agenda.

22 / 27.01 **Meeting dates for 2023** - Members agreed to continue to meet every other month, the clerk will keep the venue at the Sandham Hall.

Meeting closed at 8.45 pm.

Chairman:..... **Date:**.....

Distributed to those present, also Cllr Dudman, Cllr Kenyon and D Cllrs Donnelly, van de Klugt and Clarke.