

# COLDWALTHAM PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD

ON TUESDAY 18<sup>th</sup> JANUARY 2022 7.30PM

SANDHAM HALL, LONDON ROAD, COLDWALTHAM

Those Present:	Cllr G Nelson	Chairman
	Cllr J Evans	Vice-Chairman
	Cllr C Dennis	
	Cllr A Davies	
	Cllr J Bowler	
	Cllr O Dudman	
	Cllr A Lane	
	D Cllr P Clarke	District Councillor
	Mrs LD Sherlock-Fudge	Clerk

Before the meeting there was an opportunity for members of the public present to speak with council. No members of public present.

**21 / 38.00**      **TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Hewer, C Cllr Kenyon, and D Cllrs van der Klugt

Cllr Nelson advised that in line with the PC Standing Orders Cllr Hewitt, who has now missed the last three meetings with no apologies or any explanation, would now be removed from the PC by agreement of members. This was unanimously agreed.

He advised that at the next meeting council would confirm the vacancy.

**21 / 39.00**      **TO RECEIVE ANY DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS FROM MEMBERS, AND ANY CHANGES SINCE THEIR LAST DECLARATION OF INTERESTS**

No new declarations were received.

**21 / 40.00**      **TO APPROVE AND SIGN MINUTES**

Minutes for the council meeting held on 24<sup>th</sup> November 2021, were accepted, and signed by the Chairman.

**21 / 41.00**      **TO ADOPT THE NEW MODEL (LGA) CODE OF CONDUCT FOR LOCAL AUTHORITIES**

The clerk distributed copies of the new model (LGA) Code of Conduct for Local Authorities, which Horsham District Council has recommended should be adopted by all parishes. Cllr Nelson suggested that a summary be used on the website as this document is quite lengthy.

Members adopted the new model (LGA) Code of Conduct for Local Authorities, and confirmed that use of the summary for the website.

**RESOLVED:**                      **Members adopted the new model (LGA) Code of Conduct for Local Authorities.**

**21 / 42.00**      **FINANCE**

**21 / 42.01**      **Account Summary:** The Clerk distributed the accounts for Parish Council and Alban Head Playing Fields Committee to members prior to the meeting. These are attached as Appendix A & B respectively.

<b>21 / 42.02</b>	<b>Payments:</b> Authorised and cheques signed by signatories after the meeting for:		
	Mulberry & Co	Councillor Training	£48.00
	Sandham Memorial Village Hall	Meeting fee for Jan	£10.00
	Society of Local Council Clerks	Annual Subscription	£112.00

Confirmation of payments made before the meeting:

Travis Perkins	Line Marking Paint	£65.86
Mrs LD Sherlock-Fuidge	Clerk's Laptop & office package	£588.99

**21 / 42.03      Printing Costs for the Parish Leaflet**

Cllr Nelson thanked Cllr Evans for his work in completing the Parish Newsletter, a sample layout was distributed to members for their comments, the clerk noted that there were multiple fonts in the text. Discussion was given having the leaflet simply printed out as is on a colour printer, as likely to be more cost effective. Members agreed that it should be printed professionally.

Cllr Nelson asked for members to agreed printing costs of approximately £250. Cllr Davies suggested that the PC approach the Labouring Man for a contribution these costs.

**RESOLVED:                      Members supported printing costs.**

Cllr Nelson and Evans advised that to commemorate the Queens Platinum Jubilee, the PC would be taking an active role in supporting the main village event at The Labouring Man on the national 'Thank You' day on **Sunday June 5<sup>th</sup>**.

The Church are organising a 'Church Lunch Party' for members of the local churches at the Sandham Hall, on the Thursday June 2<sup>nd</sup>.

Cllr Nelson agreed to discuss liaison with the chair of the Sandham Hall.

**21 / 43.00      BUDGET AND PRECEPT FOR 2022/23**

The Clerk advised that there was an error with the precept figures given at the last meeting and distributed corrected figure prior to the meeting. Members reviewed the figures and agreed the 1% increase for the correct figure £169.

**RESOLVED:                      Members agreed to increase the Precept by 1% to £16,668.**

**21 / 44.00      CHAIRMAN'S REPORT**

Cllr Nelson advised that Mrs Dingle appointed as new caretaker for the Pavilion, and will liaise with the Matt on the specifics of the role and her hours.

The Queen is marking her platinum jubilee with The Queen's Green Canopy, encouraging the planting of a tree for her Jubilee. Cllr Evans asked for possible sites in the village, maybe one site at the entrance to Silverdale or another site is in Arun Vale. Cllr Dennis suggested having a tree for each hamlet.

Members recommended that the Parish needs to make something of it, linking with the school and the younger members of the parish.

Cllr Davies will liaise with tree suppliers and take the lead on this issue.

**21 / 45.00      TRANSPORT ISSUES IN THE VILLAGE**

Cllr Evans updated members regarding a meeting held with Pulborough PC as they were interested in a joint letter on behalf of Pulborough, Coldwaltham & Bury Parishes, reminding members of the meeting with Andrew Griffith, who is visiting the village to discuss the traffic issues through the village, in February.

Cllr Evans and Dennis have also been speaking to officers in Highways, regarding the difficulties for pedestrians and speeding motorists, but can't find out what options might be available, as need to know the exact problem to know where to access help.

Cllr Dennis advised that the children at St James School had design posters to highlight the speeding, these are to be put up locally.

D Cllr Clarke advised that the parish has £1500 available for transport items, designated to dropped kerbs, but noted that this might be available for other projects, he had been successful in the past for Pulborough PC.

**21 / 46.00**      **ITEMS FROM MEMBERS OF THE COUNCIL / PARISH CLERK**

**21 / 46.01**      The Clerk updated the Council regarding recent applications:

- SDNP/21/05505/TCA, Chaika London Road Watersfield, Permitted
- SDNP/21/05058/HOUS, Stane Street Cottage, Sandy Lane, Watersfield, Withdrawn
- SDNP/21/06080/TCA, Rosemary Cottage London Road Watersfield, Permitted

Cllr Dennis updated members on comments given for various recent applications as minuted in the planning meetings: Old Mechanics application, advised that she would continue to note our comments.

SDNP have provided further guidance on the Water Neutrality in relation to planning, these restrictions are not going to be for small household applications but will need to be referred to by larger applications.

**21 / 46.02**      The Clerk advised that she had completed the re-declaration for the Pensions Regulator.

**21 / 46.03**      Cllr Davies advised that the carols event held in December, in support Horsham Food Banks, had raised £700 to raffle raised which had been distributed to; Chuckleberries, Horsham Matters and Fittleworth Playgroup.

The event had been very well supported and it is hoped that it will become an annual event.

**21 / 46.04**      D Cllr Clarke advised that HDC are proposing a 2.9% increase in their budget. District Councillors are following the issue of Water Neutrality on planning with interest.

**21 / 46.05**      Cllr Lane asked if Cllr Nelson had been able to resolve the issue of the Rookery with Lodge Hill, nothing of import to advise.

**21 / 46.06**      Cllr Nelson advised that Amy Dallyn had invited a member of the Parish Council to meet Andrew Griffith MP, following their business award for the House on the Brooks. Cllr Evans agreed to represent the Parish Council.

**21 / 47.00**      **DATE OF NEXT MEETING.**

Next meeting of Council is on Tuesday 15th March 2022 at 7.30pm, in the Sandham Hall.

**Meeting Closed at 8.25 pm.**

**Chairman:**..... **Date:**.....

Distributed to those present, also Cllrs Hewitt and Hewer, C Cllr Kenyon, D Cllrs Donnelly, and van der Klugt.