

COLDWALTHAM PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON TUESDAY 11th FEBRUARY 2020 7.30PM LIMERICK STUDIO, LODGE HILL, LONDON ROAD, WATERSFIELD

Those Present: Cllr G Nelson Chairman
Cllr T Burr Vice -Chairman
Cllr S Hewer
Cllr O Dudman
Cllr C Dennis
Cllr J Bowler
Cllr A Lane

D Cllr P Clarke District Councillor

Mrs LD Sherlock-Fudge Clerk

Parishioners John Malcolmson

ACTION

19 / 78.00 PUBLIC PARTICIPATION

Cllr Nelson welcomed Mr Malcolmson to the meeting.

19 / 79.00 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Evans and Hewitt, also from D Cllrs van der Klugt and Donnelly.

19 / 80.00 TO RECEIVE ANY DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS FROM MEMBERS, AND ANY CHANGES SINCE THEIR LAST DECLARATION OF INTERESTS

No new declarations were received for the meeting. Cllr Nelson confirmed his trusteeship to Lodge Hill.

19 / 81.00 TO APPROVE AND SIGN MINUTES

Minutes for the council meeting held 10th December 2019 and planning meeting of 17th January 2020 were accepted and signed by the Chairman.

The clerk noted an addition to the December minutes, Item 19/70.02 regarding the Diversity of Users in The Children's Area: to note that while getting quotations for the proposed upgrade, members were seeking quotes for items of fully accessible equipment.

19 / 82.00 FINANCE

19 / 82.01 **Account Summary:** The Clerk distributed copies of up to date accounts for the Parish Council and Alban Head Playing Fields Committee. These are attached as Appendix A & B respectively.

19 / 82.02 **Payments:** Authorised and cheques signed by the Chairman, the Clerk and Cllr Burr for;

Lodge Hill Trust Ltd	February Meeting Fee	£ 25.00
Travis Perkins	Paint & Items for Stile repairs (AHFP)	£ 65.41
Society of Local Council Clerks	Membership renewal	£ 109.00
Arun Mowers	Winter Mower Services	£ 1,487.93
Farm Signs	Parking Sign	£ 65.70
The Clerk asked for an additional item to be authorised:		
HM Revenue & Customs	PAYE Penalty	£ 200.00

This cheque was signed by the Chairman, the Clerk and Cllr Burr.

19 / 83.00 CHAIRMAN'S REPORT

Cllr Nelson updated members that there are still issues regarding cars parking in Arun Vale and Silverdale especially during the day, making it difficult to exit the close, however he has been speaking to residents, the school and drivers to highlight the difficulties.

There have been repeated incidents of vandalism to the stile between the Alban Head and the Barlavington field. The stile had been repaired on six occasions, each time the damage happened again. The stile had been cut by a saw, with parts of the stile removed and thrown in a ditch. As the neighbouring property owner, Barlavington Estates were contacted, confirming that a stile needs to be in place for the security livestock in the field.

Sussex Police were contacted, as this became a more serious issue. PCSO Erica Baxter visited the site. The police are taking this seriously as the damage is very uncharacteristic of the area. On the police's suggestion the Alban Head have purchased a trail camera, to cover the area – hoping that this will resolve the issue.

The overnight parking appears to have been resolved too.

19 / 84.00 COLDWALTHAM PARISH COUNCIL CONSULTATION

Winter Weather Help: From responses received, a list of those who have requested help or able to help has been compiled and shared with the Chair, the Vice-Chair and the Clerk.

Survey Responses: Cllr Nelson distributed to members a summary of the feedback received following the survey. 49 responses were received. All responses endorsed the parish council's stance.

Neighbourhood Plan: Cllr Nelson advised that there had been seven who expressed an interest to help with a Neighbourhood Plan. He suggested that the next step should be to discuss with them what this would entail. He suggested that the committee should have at least two members of council.

Cllr Burr noted that the Parish Neighbourhood Plan would not be able to re-open the existing SDNPA Local Plan. But their Local Plan, which had been adopted in July 2019, would be due for review around three years from now. So, in having a Neighbourhood Plan, the aim would be to identify those sites in Coldwaltham which in the view of the Parish would best meet whatever local housing requirement the SDNPA might impose upon it as part of their revised Local Plan. He suggested that should the Parish go ahead with the process it should start by the autumn.

Cllr Lane asked if the number responses was a big enough portion to warrant the process. Cllr Burr recommended that the final decision regarding the process wasn't taken until the commitment has been discussed with the volunteers and suggested that a member of SDNPA to come and explain the process, Cllr Nelson added a member from Bury or Fittleworth Parish Councils as they have plans.

Members suggested holding a meeting as a fact-finding mission for the both volunteers and councillors too.

D Cllr Clark noted that the Neighbourhood Plan was brought in by David Cameron to give local people more influence in their own communities. Originally conceived as a simple process,

enabling communities to have a voice in the style and location of development, it had become increasingly legalistic in the face of developer challenges.

Members suggested date as 24th March – Cllr Nelson to contact the SDNPA & Cllr Nelson /Clerk will contact the neighbouring parish.

Cllr Nelson advised that the majority of other comments received in the survey, appeared to be regarding issues which the Parish Council has no control over, mostly WSCC jurisdiction.

One item which the parish could influence is the ongoing issue of parking in the village. Council to liaise with Sandham Hall at their next meeting, to see if any arrangement can be sought.

19 / 85.00 **CORRESPONDENCE**

19 / 85.01 **Eco Project at St James School - Single Use Plastic Recycling Bins:**

Clerk explained the idea from Hazel to provide a couple of bins for residents to recycle their single use plastic. Hazel had suggested that along with Amberley school, St James was the collection point in the village, as the bins could be stored safely. Members agreed to fund this. The Clerk will liaise with Hazel and St James.

19 / 85.02 **The Garden and Seat Area by the Village Sign:**

The Clerk advised that a resident had commented that the area around the Village Sign was becoming very untidy. Cllr Nelson would contact the resident regarding this.

19 / 85.03 **Temporary Traffic Regulation Consultation – CHA1903 Swan Bridge Parking:**

The Clerk advised that WSCC have proposed traffic restrictions at the Old Swan Bridge, on the Coldwaltham side. The proposed restrictions are for 4 hours with no return for 2 hours. Members noted that this is all well and good if they are enforced. Parking would be enforced by HDC. Members also raised concerns regarding encouraging designated parking, as users from outside the area might not be aware of the risk of flooding where locals are. Cllr Burr noted that there is a duty of care to users especially as the area is at risk of flooding.

Clerk to forward these comments.

19 / 86.00 **PLANNING**

The Clerk updated the Council regarding recent applications

- SDNP/19/05448/TCA, Sandy Lane Cottage Sandy Lane Watersfield, Fell 6 x Conifers (Works to Trees in a Conservation Area), Permitted.

19 / 87.00 **ITEMS FROM MEMBERS OF THE COUNCIL / PARISH CLERK**

19 / 87.01 **D Cllr Clark updated members with HDC items:**

- HDC voting on precept 2% increase,
- The electronic signs in the local carparks are being commissioned next week.
- WSCC, HDC and other Districts have received a grant for installing Broadband grant

19 / 87.02 **Cllr Dennis had spoken to Pulborough PC, Pulborough fund facilities for young people, which include the Purple Bus. However, they had joined with Billingshurst PC to spread these costs, and suggested that we join with Fittleworth and Bury PC.**

The Clerk passed on contact from Arun Tae-kwon Do Club for setting up a class in the village, Cllr Dennis still to contact Lodge Hill, regarding using their facilities more in the village.

19 / 87.03 **Cllr Hewer commented that the headmaster is leaving the school.**

19 / 88.00 **PARISH MAGAZINE**

Items collected from council for inclusion in the Parish Link for March:

- Swan Corner Parking
- Consultation
- Stile update

19 / 89.00 DATE OF NEXT MEETING.

Next meeting of Council: is the Parish Council Meeting on Tuesday 10th March 2020 at 7.30pm, in the Limerick Studio at Lodge Hill Centre.

Meeting Closed at 8.50 pm.

Chairman:..... **Date:**.....

Distributed to those present, also Cllrs Hewitt & Evans, C Cllr Arculus and D Cllrs van der Klugt and Donnelly.

DRAFT MINUTES - Not confirmed until the next council meeting