

COLDWALTHAM PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD

ON TUESDAY 12th JANUARY 2021 7.30PM * HELD VIRTUALLY

* The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (Regulation 5)

Those Present:

**Cllr G Nelson
Cllr J Evans
Cllr C Dennis
Cllr S Hewer
Cllr O Dudman
Cllr J Bowler
Cllr A Hewitt
Cllr A Davies
Cllr A Lane**

**Chairman
Vice-Chairman**

**D Cllr P Clark
D Cllr D van der Klugt**

**District Councillor
District Councillor**

Mrs LD Sherlock-Eudge

Clerk

Before the meeting there was an opportunity for members of the public present to speak with council. There were no public in attendance.

20 / 41.00 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from D Cllr Donnelly.

20 / 42.00 TO RECEIVE ANY DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS FROM MEMBERS, AND ANY CHANGES SINCE THEIR LAST DECLARATION OF INTERESTS

No new declarations were received.

20 / 43.00 TO APPROVE AND SIGN MINUTES

Minutes for the council meeting held on 8th December 2020 were accepted and signed by the Chairman.

20 / 44.00 FINANCE

20 / 44.01 Account Summary: The Clerk distributed the accounts for Parish Council and Alban Head Playing Fields Committee to members prior to the meeting. These are attached as Appendix A & B respectively.

The Clerk highlighted the lack of income currently being received by the Alban Head Playing Fields, and since last year council stopped giving the AHPF a regular income, as there was sufficient income generated to cover the regular outgoings, however as this is now not the case, the clerk suggested that the standing order was re-instated for £300.00, to allow the AHPF to cover monthly salaries and grounds maintenance. Cllr Nelson confirmed putting back in place the standing order, now that the situation had changed, should be the way forward. Members agreed.

20 / 44.02 **Payments:** The Clerk highlighted upcoming payments: to Information Commission annual fee is taken by direct debit in February, also the Website Domain Renewal fee is due this week, which is paid by the clerk so will be claimed in her next expenses in March.

20 / 45.00 **ITEMS FROM MEMBERS OF THE COUNCIL / PARISH CLERK**

20 / 45.01 The Clerk updated the Council regarding recent applications:

- SDNP/20/03500/HOUS, 9 Chapel Close, London Road, Watersfield, Permitted
- SDNP/20/04271/HOUS, Primrose Cottage Brook Lane Coldwaltham, Permitted
- SDNP/20/04530/HOUS, 6 Mapleleaf Coldwaltham, Permitted

The Clerk advised that the Parish Council had re-iterated the previous comments regarding the application for "Land North East of Woodstock", that although the plans had been amended the application site remains outside the settlement boundary of Coldwaltham.

20 / 45.02 The Clerk advised that Barlavington Estate have produced a Whole Estate Plan, which is available for consultation online, a six-week consultation period from 11th January. Sebastian Anstruther asked for this to be shared with residents. Barlavington Estate will be submitting the Estate Plan to South Downs National Park Authority for consideration and endorsement.

Cllr Nelson suggested that information was shared with members and to residents via the website. Cllr Nelson asked members to review the information and the parish council should make a formal response.

20 / 45.03 Cllr Hewer asked if any help was required with the Community Hub. Cllr Nelson noted currently the level of requests are lower and there are many volunteers waiting to help.

Cllr Nelson advised that this lockdown is different to previous as; the pharmacy and shops are still making deliveries; many people have been able to continue to work and schools have remained open for some.

20 / 45.05 Newsletters were sent out last week, many have responded very positively. The Clerk advised that the information was put on the website too. Cllr Bowler noted that the requests might go up when the isolation starts to affect residents.

Cllr Evans collected items for the next Link:

- highlight the dates for the Parish Council meetings in the coming year to encourage residents to engage with the parish council.
- Vaccination Scams highlight that there is a scam which looks very convincing appearing to be from the NHS, which asks for personal details.

20 / 45.06 Updates regarding previous issues:

- School and car parking at Sandham Hall, Cllr Evans was waiting for a response from the school.
- Slipway – no updates received from the Environment Agency. The Clerk is still exploring the boundary change, but nothing so far.
- Enforcement issue at Barn Close – no application received yet. Clerk to chase HDC Enforcement Team if there is any update.
- Stile at Alban Head – Cllr Nelson advised that the committee is considering a kissing gate to replace the stile and has contacted Barlavington Estates regarding this.

20 / 45.07 Cllr Davies advised that a resident had had an accident on the footpath behind the Sewage Works. There are some sleepers, which are covered in chicken wire, the resident caught her foot in the loose wire and fell over, she was not seriously hurt, but it would need making safe. Cllr Lane thought that the sleepers had been placed there by the Wildlife Trust. The Clerk would contact both the Wildlife Trust and the WSCC Rangers.

20 / 45.08 D Cllr Clark updated members:

- highlighted 6 different grant schemes available,
- some discretionary grants
- need to encourage Bed & Breakfast and Taxi firms that have not made any application
- Second tranche of grants aimed at new business (operating for less than 12 months)

20 / 46.00

DATE OF NEXT MEETING.

Next meeting of Council: is on Tuesday 16th March 2021 at 7.30pm.

Meeting Closed at 8.05 pm.

Chairman:..... **Date:**.....

Distributed to those present, also C Cllr Arculus and D Cllr Donnelly.

DRAFT MINUTES - Not confirmed until the next council meeting