

COLDWALTHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD

ON TUESDAY 12th MARCH 2019 7.30PM

LIMERICK STUDIO, LODGE HILL, LONDON ROAD, WATERSFIELD

Those Present: Cllr G Nelson Chairman
Cllr T Burr Vice -Chairman
Cllr S Hewer
Cllr O Dudman
Cllr J Evans
Cllr A Lane
Cllr J Bowler

D Cllr Donnelly District Councillor
D Cllr Clark District Councillor

Mrs LD Sherlock-Fuidge Clerk

ACTION

18 / 87.00 PUBLIC PARTICIPATION

No public present.

18 / 88.00 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Hewitt.

18 / 89.00 TO RECEIVE ANY DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS FROM MEMBERS, AND ANY CHANGES SINCE THEIR LAST DECLARATION OF INTERESTS

No new declarations were received at this point for this meeting.

Cllr Burr noted his membership of the South Downs National Park Authority.

18 / 90.00 TO APPROVE AND SIGN MINUTES

Minutes for the meetings held; 12th February 2019, was accepted and signed by the Chairman.

18 / 91.00 2018/19 YEAR END ACCOUNTS

The Clerk advised that she wished to use Rachel Hall as the Internal Auditor again for the current year's accounts.

Timetable, - year ends 31st March, Audit to Rachel Hall, so the report can be received by the meeting in May, when the External Audit Report needs to be signed.

The Clerk had not yet received the External Audit Report documents from the external auditors so was unable to confirm if the accounts would be exempt as last year. Likely to need to be received by External Auditors by early June.

Members confirmed Rachel Hall for the 2018/19 Year End Internal Audit.

18 / 92.00 **FINANCE**

18 / 92.01 **Account Summary:** The Clerk gave all Councillors a copy of up to date accounts for the Parish Council and Alban Head Playing Fields Committee. These are attached as Appendix A & B respectively.

18 / 92.03 **Authorise & sign amendments to Bank Standing Order:**

- **Alban Head Monthly £265.00** – The Clerk explained that as the Alban Head now receive more regular income the necessity for this standing order to completely cover the monthly outgoing is not so great. This year standing order has been calculated to be the balance of their precept portion less expected items of expenditure from their budget, spread over twelve months. Members authorised and signed letter instructing Lloyds Bank to amend the current Standing Order to reflect £265.00, by the Chairman, and Cllrs Hewer & Clerk
- **Clerk's Salary £284.89** - Members Authorised and signed letter instructing Lloyds Bank to amend the current Standing Order to reflect 2019/20 figures £284.89, by the Chairman, and Cllrs Hewer & Evans.

18 / 92.04 **Payments:** Authorised and signed cheques by the Chairman, Clerk and Cllr Burr for;

HM Revenue & Customs	PAYE Jan to Mar	£ 312.60
Mrs L D Sherlock-Fuidge	Travel & Expenses	£ 86.66
Lodge Hill Trust	March Meeting Fee	£ 25.00
Agrovista	White Line Powder (AHPF)	£ 38.49
Travis Perkins Trading Co	White Paint (AHPF)	£ 33.60
DBS	Shower Works at Pavilion	£ 2400.60

18 / 93.00 **CHAIRMAN'S REPORT**

The Chairman updated members regarding the Jamie the groundsman, who has been unwell, and it is hoped that he will recover fully.

The chairman also reported that the showers in the Alban Head Pavilion have been replaced (as stated in the accounts) the next improvement will be the kitchen.

Members were reminded that the Elections in May were for district councillors as well as parish councillors. He reminded that councillors must contact HDC directly to request a nomination pack.

The chairman has received comments regarding the hedges along the back road to Storrington, where the hedge has been cut right back. This has been responded to: This is part of a planned improvement to the field and gullies along the road.

GDPR Problems – a member of the public continues to email members of council directly. This has now been compounded by the resident forwarding the email to a third party, without the councillor's agreement or knowledge.

18 / 94.00 **CORRESPONDENCE**

Cllr Burr read from a copy letter from Margaret Paren, to J Glover regarding the manure in the Brookview Field, following investigation it had been established that the tenant farmer had put the manure in the field, but they were unaware of the field's management. The manure was to be removed.

18 / 95.00 **PLANNING**

The Clerk had no updates on recent planning applications;

Cllr Evans advised that the School Sign is hoped to be erected by Easter.

Cllr Burr noted that HDC do not make note of the Dark Sky's Reserve consideration when determining planning applications. HDC were wrong to describe Coldwaltham as outside the buffer zone and therefore no regard was needed to the Dark Sky's Reserve. However, when he

commented about this at SDNPA, he was advised that SDNPA assess how well the local planning authority are performing with regards to the speed of validation or the numbers of appeal etc. They do not make note of how the planning authority is adhering to SDNPA policies.

18 / 96.00 ITEMS FROM MEMBERS OF THE COUNCIL / PARISH CLERK

18 / 96.01 Cllr Evans updated members regarding Speedwatch, recently over 100 people have been fingered, and 90 letters have been issued. This is indicative of how the Speedwatch volunteers have improved their accuracy. This was warmly welcomed by the council and is a direct fulfilment of part of the village plan.

18 / 96.02 Cllr Evans advised that there has been an instance where a fish was being removed from the river, by a non-parish resident this was reported by a resident to one of the Piscary Bailiffs. Members of council noted that this might give rise to possible confrontation with fishermen.

The clerk will work with the chair to re-issue detail of the piscary rights, and an assessment of how to deal with members of the public.

18 / 96.03 The ongoing issue regarding the street lighting in Shackleton Close continues to be a problem. Residents were reminded that any vandalism should be reported to both Stonewater and the police.

18 / 96.04 D Cllr Clark updated council regarding:

- Horsham Matters, who currently fund the youth clubs in Pulborough & Billingshurst, this funding has been cut from April. Cllr Nelson noted that there is a group of parents here in the village, who are looking at a youth club based at the school. D Cllr Clark suggested contacting Heather Knight at PPC for some information.
- The main sites in HDC SHELA have been published now.

18 / 96.05 D Cllr Donnelly continued by updated council regarding:

- The Budget has been agreed by HDC with resident's Council Tax bills being issued next week. Police requested 14% increase WSCC 3% increase + 2% increase for Adult Social Care.
- In 2000 the Government changed the housing provision to Associations. HDC have £16 million with which to start a housing company to provide more affordable housing in the district. HDC have built the most affordable housing in the country. HDC have a responsibility to provide housing for the homeless, which is necessarily just those sleeping on streets but also when people leave homes following family break ups etc.
- Pieries Place is coming along. The carpark is being replaced with a better designed one.
- District Council Election he highlighted that changes to the boundary of the ward, means that the Pulborough & Coldwaltham District has been expanded to include the Amberley which had been in Storrington & Sullington District. This would mean that Coldwaltham resident would now be voting for 3 seats on the District Council.

18 / 96.06 Cllr Hewer queried if the hire rates at the Alban Head had increased. The clerk confirmed that these had been increased by 2.5% in line with the Precept increase.

The Alban Head Manager had advised that a dog show is being held in the summer, Cllr Nelson to confirm the hire rates with the organisers.

18 / 96.07 Now that the car park at the Alban Head had been completed, she suggested that the bank around it needs to be sown with grass seed otherwise the weeds will take over. The chairman responded that this is in the hands of the AHPF manager.

Cllr Hewer highlighted that there are some people using the car park at the Alban Head long-term, which is blocking the space for regular users.

Cllr Nelson noted that there are about 4 areas in the village where cars /vans are now being parked during the day or over-night in ways which are new and causing significant resident distress and irritation. As a PC we cannot be seen to prioritise the Alban Head on this issue but must try to support all local concerns.

Cllr Evans suggestion to start with signs to deter this. Cllr Nelson noted that first we need to check the rules governing the AHPF to check if we are permitted to put signs up about parking. The existing signs (with local by-laws listed) make no mention of parking.

18 / 96.08 Cllr Burr confirmed that the Examiner has made small amendments to the SDNPA Local Plan, however, none effect Coldwaltham Parish or the Brookview Meadow site. This exhausts all options the Parish Council might have to change the Local Plan. It is now procedural, and it is expected that SDNPA will confirm the Local Plan in May.

Cllr Nelson suggested that once the Local Plan is fully adopted by the SDNPA, the Parish Council would update resident. Cllr Burr reminded members that there are quite stringent restrictions attached to the site.

18 / 96.09 Cllr Nelson advised that 12 years ago, the Watersfield Cricket Club had arranged for new Cricket Nets at the Alban Head Playing Field. The Cricket Club has fund raised to refurbish the nets this year, confirming that funds would be forwarded to cover the cost so the nets can remain in the ownership of the Parish Council, for insurance.

18 / 97.00 **PARISH MAGAZINE**

Cllr Evans collected items from council for inclusion in the Parish Link for April.

- **Annual Parish Meeting** – 23rd April in the School Hall
- **Elections Nominations**
- **Speedwatch**
- **Fishing**
- **Boundary Commission** changes to Pulborough & Coldwaltham Ward now including Amberley.
- **GDPR** – members private email being forwarded to third parties without consent.

18 / 98.00 **DATE OF NEXT MEETING.**

Next meeting of Council: is the Parish Council Meeting on Tuesday 14th May 2019 at 7.30pm, Lodge Hill in the Limerick Studio.

Annual Parish Meeting – 23rd April in the School Hall

Meeting Closed at 8.40 pm.

Chairman:..... **Date:**.....

Distributed to those present, also Cllrs Hewitt and C Cllr Arculus.

DRAFT MINUTES - Not confirmed until the next council meeting