

# COLDWALTHAM PARISH COUNCIL

## MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON TUESDAY 12<sup>th</sup> NOVEMBER 2019 7.30PM LIMERICK SUITE, LODGE HILL, LONDON ROAD, WATERSFIELD

Those Present: Cllr G Nelson  
Cllr T Burr  
Cllr S Hewer  
Cllr O Dudman  
Cllr A Lane  
Cllr C Dennis  
Cllr J Evans

Chairman  
Vice -Chairman

D Cllr P Clarke

Mrs LD Sherlock-Fudge Clerk

Parishioners Chris Skinner Jim Glover  
Kerry Geoghegan Andy Davies

Cllr Evans signed his Declaration of Acceptance of Office before the meeting.

**ACTION**

### 19 / 54.00 PUBLIC PARTICIPATION

Cllr Nelson welcomed members of the public to the meeting.

Chris Skinner requested to speak about Item 4:1 regarding the minutes of the last meeting.

She heartily endorsed Cllr Burrs comments regarding Barlavington Estates (BE) proposals for additional housing in Coldwaltham. She noted that the minutes indicated that BE were “hoping to increase the number of homes and the layout” but that no specific plans were available”. She requested clarification if that meant that BE wished to take more land as well as increase the number of homes? If so, could this be referred to in the minutes?

They were disappointed that the National Park did not remove the meadow site from the SDNPA Local Plan, they welcomed that the PC noted that there was no prospect of their support for a reopening the housing allocation in the parish in the recently adopted plan. Will this response be made in writing to BE and will it be put on public record?

Cllr Nelson confirmed that a response had been given in writing to the BE since the council meeting

Will the PC write to SDNPA to make them aware of the PC views and seek assurance that the housing allocation will not be increased?

Cllr Burr suggested that both the letter response to BE and the minutes are sent to the SDNPA.

She advised that the Meadow Group have been asked to watch the meadow for SWT.

### 19 / 55.00 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Bowler and Hewitt. Also from D Cllrs D van der Klugt and B Donnelly attending other Parish Council meetings.

**19 / 56.00 TO RECEIVE ANY DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS FROM MEMBERS, AND ANY CHANGES SINCE THEIR LAST DECLARATION OF INTERESTS**

No new declarations were received for the meeting except: Cllr Nelson confirmed his trusteeship to Lodge Hill.

The Clerk received completed Register on Members' Interest from Cllr Evans.

**19 / 57.00 TO APPROVE AND SIGN MINUTES**

Minutes for the council meeting held 15<sup>th</sup> October 2019 and planning meeting held on 24<sup>th</sup> October 2019, these were accepted and signed by the Chairman.

Three members of the public left the meeting at this point.

**19 / 58.00 FINANCE**

**19 / 58.01 Account Summary:** The Clerk distributed copies of up to date accounts for the Parish Council and Alban Head Playing Fields Committee. These are attached as Appendix A & B respectively.

**19 / 58.02 Payments:** Authorised and cheques signed by the Chairman, the Clerk and Cllr Burr for;

Lodge Hill Trust	October Meeting Fee	£ 25.00
Mr James Miller	18hrs Groundsman Duties AHPF	£ 118.18
Mark Weston	Village Sign Maintenance	£ 85.00
Lodge Hill Trust	November Meeting Fee	£ 25.00

**19 / 59.00 TO DISCUSS BUDGET & PRECEPT FOR 2020/21**

The Clerk gave all Councillors a copy of up to date Proposed budget for 2020-21 for the Parish Council and is attached as Appendix C.

Cllr Nelson explained increases to salaries.

Members suggested that an amount should be included in councillor expenses to allow members to attend courses where a fee is charged.

Cllr Nelson noted that this budget is for information and the final decision to be taken at December's meeting. Cllr Nelson suggested an increase to the Precept of 1%, however members suggested 2% increase, to be confirmed at the next meeting.

**19 / 60.00 CHAIRMAN'S REPORT**

**19 / 60.01 Alban Head Report:**

Cllrs Nelson and Hewer had met with HR Services, recommended by HDC, for advice regarding the groundsman and his on-going health issues. Suggestions from the meeting: that he is given access to Occupational Therapy. Also, his continued pay commitment is in line with other councils - 6 months full pay followed 6 months half pay. HR Services also advised that our contract needs to be updated and had shared some sample contracts with the PC.

Cllr Nelson has since met with the groundsman and his sister; he had agreed to OT – decision needs to be taken for when it would be best for him to receive this help. Currently, the main issue is when he will be allowed to return to driving.

The AH Manager, Matt has arranged further replacement cover for the groundsman.

**19 / 60.02** Cllr Nelson confirmed that the PC's written respond to Barlavington Estate, regarding their proposals; which had been circulated for member's approval after the last council meeting; had been formally sent on headed paper.

Cllr Nelson also thanked everyone for their assistance with distribution of the Parish Survey and Winter Assistance letters, he advised that he has already received some responses for the Parish Survey, however not many for any Winter Assistance yet.

He had received complaints regarding litter & drainage problems in the village.

Cllr Evans also highlighted the issue of hedges along pavements – Cllr Nelson confirmed that this is the responsibility of the homeowner not the Parish Council. The Clerk has written to residents in the past and has also had to enlist the help of the WSCC Highways team.

Another on-going issue concerns a resident in London Road Hardham, where the storm drain had been blocked, but the road remains flooded when there is any rain.

**19 / 61.00** **CORRESPONDENCE**

Nothing received for discussion.

**19 / 62.00** **PLANNING**

**19 / 62.01** The Clerk updated the Council regarding recent applications

- SDNP/19/01959/HOUS, 12 Brookland Way Coldwaltham, Erection of a first-floor rear extension, PERMITTED

Cllr Burr confirmed that a response had been received from Will Jones, the HDC Officer.

**19 / 63.00** **ITEMS FROM MEMBERS OF THE COUNCIL / PARISH CLERK**

**19 / 63.01** Cllr Hewer noted that there was no Coldwaltham Parish News in the Link this month. the chair pointed out that there would only be a submission from the PC if someone volunteered to write it.

**19 / 63.02** There was an advert in the Sandham Hall Post Office for helper volunteers for the Bury Speedwatch team. Cllr Evans noted that it is more difficult for speed watch to operate in Bury as where Bury wish to check vehicle speeds the speed limit is 50mph, which has greater safety issues.

**19 / 63.03** D Cllr Clark updated members with HDC items:

- Housing allocation expected to be 1100+ per annum in HDC to 2036.
- There are some major developments which will take a majority.
- Gypsy & Travellers allocation continues to be an issue within the district.
- SDNPA CIL Funds – grants available.
- New Conservative candidate for this area is Andrew Griffiths.

**19 / 63.04** Celia reported back from Sandham Hall committee meeting:

- following a recent potential breaking at the hall, the Committee have decided to increase the external lighting around the building.
- Broadband has been installed to the hall.
- Continuing to explore potential schemes for the installation for public electrical charging points for vehicles at the hall.
- Highlighted that the Link appeared to be very weighted towards Bury also reflected by the majority of advertising being for Bury.

**19 / 63.05** Cllr Evans agreed that his name could be proposed also to join the Sandham Hall committee, especially as he has links with the school.

**19 / 63.06** There have been reports of rubbish dumped at the end of Colebrook Lane, photos were sent to HDC.

**19 / 64.00**    **PARISH MAGAZINE**

Items collected from council for inclusion in the Parish Link:

- Survey reminder
- Winter Assistance responses.
- Budget Planning underway.
- Footpath from Waltham Park Road been cleared and re-opened
- Brookview update available in the October Meeting Minutes.

**19 / 65.00**    **DATE OF NEXT MEETING.**

**19 / 65.01**    **Next meeting of Council:** is the Parish Council Meeting on Tuesday 10<sup>th</sup> December 2019 at 7.30pm, in the Oak Room at Lodge Hill Centre. This will include the final Budget discussions.

**19 / 65.02**    **Dates for 2020 Meetings:** to be finalised

Meeting Closed at 8.53 pm.

**Chairman:**..... **Date:**.....

Distributed to those present, also Cllr Hewitt & Bowler, C Cllr Arculus and D Cllrs van der Klugt and Donnelly.

**DRAFT MINUTES - Not confirmed until the next council meeting**