

# COLDWALTHAM PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD

ON TUESDAY 13<sup>th</sup> JULY 2021 7.30PM

SANDHAM HALL, LONDON ROAD, COLDWALTHAM

Those Present: Cllr G Nelson Chairman (late)  
Cllr J Evans Vice-Chairman  
Cllr C Dennis  
Cllr S Hewer  
Cllr O Dudman  
Cllr A Hewitt  
Cllr J Bowler

Mrs LD Sherlock-Fuidge Clerk

Before the meeting there was an opportunity for members of the public present to speak with council. No members of public present.

**21 / 09.00 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Davies, D Cllrs Donnelly, Clark and van der Klugt. The Clerk received apologies from Cllr Kenyon after the meeting.

**21 / 10.00 TO RECEIVE ANY DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS FROM MEMBERS, AND ANY CHANGES SINCE THEIR LAST DECLARATION OF INTERESTS**

No new declarations were received.

**21 / 11.00 TO APPROVE AND SIGN MINUTES**

Minutes for the council meeting held on 5th May 2021 and the planning meetings held on 29<sup>th</sup> June 2021 were accepted and signed by the Chairman.

Cllr Dennis highlighted that the broadwalk on Waltham Brooks had still not been repaired – the clerk would contact Sussex Wildlife Trust again.

**21 / 12.00 FINANCE**

**21 / 12.01 Account Summary:** The Clerk distributed the accounts for Parish Council and Alban Head Playing Fields Committee to members prior to the meeting. These are attached as Appendix A & B respectively.

**21 / 12.02 Payments:** Authorised and cheques signed by signatories after the meeting for:

Sandham Memorial Hall	Meeting Fees	£20.00
Travis Perkins Trading	Play Area Repairs (AHPF)	£148.95
Mrs F Charman	Rubber Chips for Play Area (AHPF)	748.80

Confirmation of payments made since the last meeting:

Travis Perkins Trading	Barn Paint for Pavilion Exterior	£77.56
HM Revenue & Customs	PAYE Apr to Jun	£5.20
Mrs LD Sherlock Fuidge	Replacement Pavilion doors	£222.60
Sovereign	Play Equipment Deposit	£2292.07

Payment of Community Hub Expenses were signed after the meeting to Mr G Nelson. Mr O Dudman, Mr A Davies and Mr M Brand totalling £168.28. This clears all the Community Hub funds received.

21 / 12.03

**Donation of £200 to St Giles Church:** Chairman asked member to consider a donation to St Giles Church, for the PCC to install new handrails and posts along the path to the left of the churchyard. This would be of community benefit for the whole parish. Cllr Nelson had met with the PCC to view the site and recommends that council supports this with a donation of £200. Members agreed.

21 / 12.04

**Replacement Laptop for the Clerk:** the clerk asked for a replacement laptop the current one is six years old and starting to play up. Cllr Nelson advised that the current is six years and is need of replacement. Cllr Evans suggested contacting HDC if there is any possibility to reduce the price with their purchasing power. Members agreed.

21 / 13.00

#### **ALBAN HEAD CHILDREN'S PLAY AREA REPORT**

Cllr Nelson highlighted that the Wild Brook Society had recently made a significant donation which had enabled the purchase of a larger item for the Children's Play Area. Cllr Nelson expressed thanks to Fi Charman who had led the project, met with companies raised the funding and overseen the project.

The equipment is due to be delivered Friday this week, with installation over the weekend and early next week. There is further fundraising at car boot sale on Sunday which will add to the final funds. There is still more safety mulch and fencing to be purchased. It is hoped that the project will be complete in time for the school summer holidays.

21 / 14.00

#### **CHAIRMAN'S REPORT**

Cllr Nelson highlighted that COVID restrictions are due to reduce further on Monday.

Cllr Nelson passed around a newsletter produced in Bury, he suggested that this parish produce one for this village. This could include the survey to residents for their views for future development of the Alban Head facilities. The Clerk suggested contacting Kerry Coughtrey regarding the costs and distribution.

Cllr Hewer suggested adding the survey to the Link, consideration was given to this. Cllr Nelson suggested that should the parish distribute a small magazine, it was more visual and tactile, which might encourage more responses as the Link had a more limited distribution.

Cllr Nelson envisaged that the basic idea for the magazine might be in place by January 2022, emphasizing that content shouldn't be a problem.

21 / 15.02

#### **TRANSPORT ISSUES IN THE VILLAGE**

Cllrs Dennis & Evans met with the PSCO to discuss the traffic problems in the village, including marking the road with solid white lines. At the Brook Lane junction, they looked at marking lines on the road, to move vehicles away from Ivy Cottage, to allow pedestrians more room around the corner.

Cllr Hewitt suggested mirrors on the opposite side to allow Brook Lane. Cllr Dudman advised that the hedge also needs trimming back on both sides of Brook Lane. Might need to highlight that lots of road signs are becoming obscured by vegetation.

Cllr Dudman suggested moving the 30mph de-restriction further up Waltham Park Road to the top of the hill.

Cllr Dennis asked for the support of the council for any requests made to the police or WSCC highways. Support was agreed.

21 / 16.00

#### **ITEMS FROM MEMBERS OF THE COUNCIL / PARISH CLERK**

21 / 16.01

The Clerk updated the Council regarding recent applications:

- SDNP/21/01646/TCA, The Warren, Brockhurst Farm, Watersfield, Permitted
- SDNP/21/01542/TCA, Stamp Cottage, London Road, Watersfield, Permitted

- SDNP/20/05744/FUL, Barn Cottage, London Road, Coldwaltham, Permitted
- SDNP/21/01465/TCA, Coopers Paddock, Old London Road, Coldwaltham, Permitted
- SDNP/20/01748/FUL, Land Northeast of Woodstock, London Road, Coldwaltham, Refused
- SDNP/21/01728/HOUS, Tilling Cottage, London Road, Watersfield, Permitted.
- SDNP/21/01359/HOUS, 2 New Cottages, London Road, Hardham, Permitted.

**21 / 16.02** The Clerk advised that the Boundary Commission has recently published their proposals for the West Sussex Parliamentary Constituencies, as part of a broader process to equalise the number of electors per seat across the United Kingdom. The proposed changes would see Coldwaltham moved to a constituency based in Shoreham, on the coast, positioned on the west most boundary of the new constituency.

Members discussed these changes and were of the opinion that the changes would be very detrimental to the parish; situated in the SDNP in a much more rural area, not having anything in common with the urban area of Shoreham, would our voice ever be heard.

Cllr Nelson would distribute a response for members' approval, to be submitted before the deadline at the end of July.

**21 / 16.03** The Clerk advised that another letter had been received from the Environment Agency regarding the Slipway at Swan Corner. Cllr Nelson would respond.

**21 / 16.04** Cllr Dennis provided an update of planning comments from the previous meeting:

- St James School – new application to modify the size of the classroom – confirmed PC comment of support.
- Sandham Hall – application for installation of an access ramp to the front entrance, - confirmed PC comment and support.
- Lodge Hill - amended plans which the PC had responded to, highlighting our concerns. The Planning officer has asked us to confirm our response as supporting or objecting.

**21 / 16.05** Cllr Hewer had been warned that the Silverdale bus shelter is starting to fall down with a rotten frame. Cllr Dudman agreed that it needs more than just repairs.

Cllr Nelson suggested that a proper assessment and survey should be carried out on the bus shelters.

The clerk advised that funding might be available through Section 106 (transport) and will investigate.

**21 / 16.06** Cllr Hewitt asked about the public footpath behind the Shackleton Close, who has responsibility to clear it. The Chairman advised that it is the responsibility of the landowner to ensure that footpaths are kept clear. Cllr Nelson advised who was the current owner and proposed that the local residents, including Cllr Hewitt, should be cutting the footpath clear.

**21 / 16.07** Cllr Dudman noted that the footpath along the continuation of Colebrook Lane to Waltham Park Road is not designated as a public footpath. The clerk highlighted that this has been mentioned by a local resident F Mills.

**21 / 16.08** Cllr Dudman advised that the bridleway from Church Lane along to Waltham Park Road is becoming impassable as it is very muddy. Cllr Dennis advised that recently the path had been fenced in which no longer allows users to bypass the worst of the mud. The Clerk to highlight this to PROW rangers.

**21 / 16.09** Cllr Evans highlighted that the speed watch campaign has become dormant as there is a lack of interest for new members to join the band of volunteers who have been involved for last four years. He noted that 175 people had viewed his post on the village facebook page, only 11 responded; indicating that they thought with more police presents in the area to leave it to them. Cllr Evans advised that the PSCO had informed that there is a weekly plan for the Sussex Police speed watch van for the area.

**21 / 16.10** Items for the Link:

- Highlight the good that volunteers have done for the community and highlight the continued need for people to come forward.

- Hedge at Brook Lane – also pedestrians should walk on the correct side of the road facing oncoming traffic.
- Re-opening of the coffee shop is expected in September.
- Greatham Bridge – the Environment Agency has been carrying out work concerning flood issues.
- Highlight that the fine Southern Water received is derisory. A fine £90 million is very small in comparison to the profit of £1.5 billion over the same time frame.

**21 / 17.00      DATE OF NEXT MEETING.**

**Next meeting of Council** is on Tuesday 14th September 2021 at 7.30pm, in the Sandham Hall

**Meeting Closed at 8.50 pm.**

**Chairman:**..... **Date:**.....

Distributed to those present, also Cllrs Davies and Lane, C Cllr Kenyon and D Cllrs Donnelly, Clarke and van der Klugt.

**DRAFT MINUTES - Not confirmed until the next council meeting**