

COLDWALTHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 14th JUNE 2016 7.30PM AT THE ST JAMES SCHOOL, CHURCH LANE, COLDWALTHAM

Those Present:	Cllr G Nelson Cllr T Burr Cllr O Dudman Cllr B Maher Cllr J Evans Cllr A Lilley Cllr J Bowler Cllr K Vicarri	Chairman (Late)
	C Cllr Arculus D Cllr Clarke	County Councillor District Councillor
	Mrs LD Sherlock-Fuidge	Clerk

ACTION

Cllr Burr chaired the meeting prior to Cllr Nelson's arrival.

16 / 16.00 PUBLIC PARTICIPATION

None present.

16 / 17.00 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Hewer & D Cllr Donnelly. Cllr Nelson advised he would be late, arriving at 7.40pm

16 / 18.00 TO RECEIVE ANY DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS FROM MEMBERS, AND ANY CHANGES SINCE THEIR LAST DECLARATION OF INTERESTS

No declarations were received for this meeting.

16 / 19.00 PLANNING

- 16 / 19.01 The Clerk updated the Council regarding recent applications;
- SDNP/16/01183/HOUS, Holly Cottage, Colebrook Lane, Watersfield, Permitted
 - SDNP/16/01804/TPO, Sand Martin, Sandy Lane, Watersfield, Permitted
 - SDNP/16/01387/HOUS, Oak Cottage Sandy Lane Watersfield, Permitted
 - SDNP/16/00960/FUL, 23 Brookview, Coldwaltham, Refused

16 / 19.02 SDNP/16/02398/FUL BESLEY FARM, RIVER LANE, WATERSFIELD

Erection of two new agricultural buildings

Cllr Maher presented the plans to the meeting. The amended plans were scrutinized, this is time.

The meeting had no objections to the application.

RESOLVED: To offer no objection to SDNP with regards proposed application

16 / 19.03 SDNP/16/02476/PA14J HARDHAM WATER TREATMENT WORKS, LONDON ROAD, HARDHAM

Prior Notification to install Solar Photovoltaic's (PV) equipment on the roof of Non Domestic Building; Building 1 196.10kw PV installed on-roof comprising 740 x PV modules, Building 2 111.30 Kw PV installed on-roof comprising 420 x PV modules.

Cllr Maher presented the plans to the meeting. The amended plans were scrutinized.

The meeting had no objections to the application. Members that there would need to be a very great reason to give

RESOLVED: To offer no objection to SDNP with regards proposed application

Cllr Nelson arrived for this item and chaired the rest of the meeting.

16 / 20.00 PARISH COUNCIL WEBSITE

Cllr Viccari is very pleased to note that the website is ready – members agreed the Graham should make the changes and make it live.

**Cllr
Viccari**

Cllr Viccari noted that the Parish Council would need to agree the level of maintenance required – i.e. changes to the content to annually or bi-annually, however if small changes are required it would be better to add them to recent news, and correct the content more slowly.

Cllrs Viccari, Nelson Evans and the Clerk would receive training to enable them to post items on the website to ensure that the website is kept up to date. This would be arranged as soon as possible.

Cllr Nelson ask members to promote the website to residents. KV to keep ongoing liaison regarding the any settling in issues.

16 / 21.00 TO APPROVE AND SIGN MINUTES

Minutes for meetings held; 10th May 2016 and planning meeting held on 25th May 2016 were accepted and were signed by the Chairman.

16 / 22.00 FINANCE

16 / 22.01 Account Summary: The Clerk gave all Councillors a copy of up to date accounts for the Parish Council and Alban Head Playing Fields Committee. These are attached as Appendix A & B respectively.

Cllr Nelson has advised that the Coldwaltham Youth Club had to made the decision to close the Youth Club for members, for the coming year, not because their finances are in not good order as they are well funded. This is for operational reasons and so have advised that the donation received annually would not be required this year. Other activities will continue at the Youth Club

16 / 22.02 Payments: The clerk wished to include a payment to HALC for the annual subscription received this week, Council agreed the inclusion.
Authorised and signed cheques by the Chairman, Clerk and Cllr Maher for;
Travis Perkins Hedgehogs for Gutters £ 75.60

Arun Mowers Ltd	Mower Service & Repair	£ 187.06
HM Revenue & Customs	PAYE Apr to Jun	£ 184.20
St James School	Meetings Fees (3 meetings)	£60.00
Horsham Assoc for Local Councils	Annual Subscription	£15.00
Authorised and signed cheques by the Clerk, and Cllrs Maher & Hewer for;		
Mr G Nelson	Tractor Battery	£ 53.39

16 / 23.00 CHAIRMAN'S REPORT

The order would be placed for the Commemorative Coins; St James School had confirmed the number required for the current children to each receive a coin for the Queen's 90th Birthday.

Cllr Nelson thanked members of Council who had joined him in attending the commemorative service at St Giles, Coldwaltham; where children for St James School had sung.

Cllr Nelson updated Council that the issue of Piscary bailiff is still in discussion, and this issue will be resolved by discussion with interested parties.

Alban Head Chairman Report: Cllr Nelson noted that there was some good news as Watersfield Football Club were starting a new youth team this coming season, and will continue to have two senior teams, which they successfully ran last season.

However, Watersfield Cricket Club had received two cancellations, where other cricket clubs had cancelled fixtures due to a shortage of players. He commented that this is a serious problem for many cricket clubs locally.

He also reported that there had been a few breakages with machines recently, so there are more invoices expected.

16 / 24.00 RIVER LANE PATH

Cllr Burr had distributed details of a revised Licence for a Permissive Path, following his meeting with Barlavington Estates, this had been distributed to councillors for the meeting:

Cllr Burr confirmed that the route is accurate for the purpose required; that of access to Waltham Brooks and the River Arun for residents of Watersfield from River Lane. He noted two notable changes from the first draft received;

- Change of the notice period for closure by Barlavington Estates to 6 months
- The Licence now has no expiry date, had been 3 years.

He feels that this is the best access available, delivered by permissive path, given that he feels that there continues to be a lack of evidence to support a successful Public Right of Way Application, and no new evidence being received, Cllr Burr recommended that members agree with this licence.

Cllr Nelson proposes that members accept this Permissive Path Right agreement. Cllr Burr will confirm the Parish Councils' agreement with the Barlavington Estate and arrange for the necessary agreements to be signed.

RESOLVED: **Members agreed to accept the Permissive Path Agreement dated June 2016 offered by Barlavington Estates.**

16 / 25.00 CORRESPONDENCE

16 / 25.01 Letter of thanks from Arun Churches to the Parish Council for supporting the Commemorative Service, at St Giles, for the Queen's 90th Birthday.

16 / 25.02 The Clerk highlighted two consultations distributed to members regarding: WSCC & SDNP Joint Minerals Local Plan and WSCC Household Waste Recycling Sites.

16 / 26.00 **ITEMS FROM MEMBERS OF THE COUNCIL / PARISH CLERK**

16 / 26.01 Cllr Viccari encouraged members to inform each other about items for the website to make sure that website dates are updated regularly.

16 / 26.02 D Cllr Clark updated council regarding:

- Pulborough Parish Council Neighbourhood plan – is still clearing up some issues which had been highlighted by other recent applications, notably Storrington & Sullington PC had their Neighbourhood Plan thrown out, & Henfield PC after having their Neighbourhood Plan approved, holding a referendum, a group of developers appealed, and this Neighbourhood Plan has gone to judicial review.
- Stonewater has applied to HDC for financial support from commuted sums that the HDC holds, to assist in the provision of affordable housing to meet the housing need of those with a strong local connection to Coldwaltham parish, D Cllr Clark asked for our comments.

16 / 26.03 C Cllr Pat Arculus updated council regarding:

- SDNP Minerals – nearest site is near Steyning.
- Household Waste Recycling Sites (HWRSSs) is being reviewed across the West Sussex. WSCC is determined not to shut any sites, but needs to save money so might need to charge for trailers and use of some amenity sites. She is concerned that this will increase instances of fly tipping especially in remote rural areas where people will not be observed.
- Home Secretary Teresa May is trying to join the police and fire services together and across East & West Sussex. C Cllr Arculus commented that it would be more logical to combine the Fire and Ambulance Services as they are both rescue services, rather than fire with police which are not similar services one being rescue the other an enforcement service. She also highlighted how the Fire Service has been carrying out a lot of prevention work; visiting vulnerable residents helping them to feel safer and also highlighting to the Carers Service where additional services are required.

16 / 26.04 Cllr Burr highlighted Operation Watershed – Parish Councils are able to apply for money under this scheme; which could be used for ditch clearing commissioned by PC – members mentioned Brook Lane, which often floods during the winter month and after heavy rain, however also noting that the level of the road is very low anyway. But that it might be something to consider.

16 / 26.05 Cllr Evans updated Council regarding the situation at the Silverdale site:

- The Worksite has been closed down, following the actions of one resident who has written to SDNP highlighting that all but one condition of the work permit had been broken already. Work has been stopped because of this.
- Stonewater & Trinity (the construction company) are trying to lift all the working conditions, which many residents not happy about.
- WSCC Highways have already been called out to look at a hole which has already opened up in the road, where there is a large cavity below the small road level hole. There are two other potential holes also appearing. This had been expected, as noted in the PC and many residents comments to the application.
- The Work site looks a mess, the access to the highway in a bad state.

Cllr Evans has asked to see a schedule of how the works are to be progressed, but has not received any communication. He also noted that it is frustrating that there is no way formal way to appeal or complain about developments after an application has been approved.

C Cllr Arculus has consulted with the WSCC Highways officer regarding the ongoing repairs, to ensure that any costs are met by the construction company, she also noted that the conditions should remain as these are in place to safeguard the welfare of local residents.

16 / 26.06 Cllr Dudman confirmed that the manhole cover between Sandham Hall and Church Lane has been repaired.

16 / 14.00 **PARISH MAGAZINE**

Cllr Evans collected items from council for inclusion in the Parish Link:

- Silverdale
- Website
- Youth Club
- New Colts team
- School have applied for an Out of School Club at St James due to start in September, so extending hours from 8am to 6pm

16 / 15.00 **DATE OF NEXT MEETING.**

Next meeting of Council: is on Tuesday 13th September at 7.30pm, at Lodge Hill.

Meeting Closed at 9.00 pm.

Chairman:..... **Date:**.....

Distributed to those present, also Cllr Hewer and D Cllr Donnelly.