

COLDWALTHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 16th OCTOBER 2018 7.30PM ST JAMES SCHOOL, CHURCH LANE, COLDWALTHAM

Those Present:	Cllr G Nelson	Chairman
	Cllr T Burr	Vice -Chairman
	Cllr S Hewer	
	Cllr O Dudman	
	Cllr A Hewitt	
	Cllr J Bowler	
	D Cllr Clark	District Councillor
	Mrs LD Sherlock-Fudge	Clerk
Parishioners	Jim Glover	

ACTION

18 / 38.00 PUBLIC PARTICIPATION

Mr Glover – how many Position Statements are the PC making, and on what items. And is anyone attending.

Cllr Nelson confirmed that he and probably others would be attending, Dates for the hearing have been announced.

Query with the submission of written detail needed before 23rd October to be clarified.

18 / 39.00 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Evans, Lane & Lilley, D Cllr Donnelly.

18 / 40.00 TO RECEIVE ANY DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS FROM MEMBERS, AND ANY CHANGES SINCE THEIR LAST DECLARATION OF INTERESTS

No new declarations were received at this point for this meeting.

Cllr Burr noted his membership of the South Downs National Park Authority.

18 / 41.00 TO APPROVE AND SIGN MINUTES

Minutes for the meeting held; 11th September 2018, was accepted and signed by the Chairman.

18 / 42.00 TO CONFIRM THE REPORT OF THE EXTERNAL AUDIT

The clerk advised that as the neither the income nor the expenditure for year ending 31st March 2018 was greater than £25,000, the parish meet the qualifying criteria to exempt it from an External Audit. The Clerk confirmed that the Certificate of Exemption had been posted on the noticeboard and the website.

18 / 43.00 FINANCE

18 / 43.01 Account Summary: The Clerk gave all Councillors a copy of up to date accounts for the Parish Council and Alban Head Playing Fields Committee. These are attached as Appendix A & B respectively. The clerk distributed reports for the comparison to budget for both the Parish Council and Alban Head Playing Fields Committee accounts.

18 / 43.02 Payments: Authorised and signed cheques by the Chairman, Clerk and Cllr Burr for;

Travis Perkins Trading Co	Paint for Line Marking	£ 30.00
Chubb Fire & Security Ltd	Fire Extinguisher Annual Service & Rental	£ 88.38
Sherriff Amenity	White Powder for Line Marking	£ 46.69
West Sussex ALC	AGM Meeting Fee	£ 54.00
Mark Weston	Village Sign Maintenance	£ 85.00

18 / 43.03 Donations: Authorised and signed cheques by the Chairman, Clerk and Cllr Burr for;

Diocese of Chichester	Highways Act 1980 ss 43, 50	£ 100.00
Coldwaltham PCC	Local Gov Act 1972 s215 (6)	£ 250.00
Hardham PCC	Local Gov Act 1972 s215 (6)	£ 150.00
Royal British Legion	Section 137	£ 40.00

18 / 44.00 CHAIRMAN'S REPORT

Cllr Nelson advised that he would attend the Remembrance Service at Coldwaltham on behalf of the Parish, other members are welcome to join him at the service.

Cllr Nelson advised that Paul Byford made good progress at getting the youth club cleared; the asbestos removed; and the hut is due to be demolished very shortly. The costs of this clearance will use up their funds. The Alban Head Pavilion has benefited with additional tables.

The Alban Head has been very busy. The AHPF Committee is addressing an issue around the capability of the groundsman's fitness for the role. It is hoped that this will improve before the spring.

Matt Dingle advised that the bid for funding with the Lottery Fund is still ongoing, this hasn't been declined and he continues to be in discussions with them. The funding is to make very necessary carpark improvements, to provide a solid surface during winter, but to still allow the area to drain. Moles continue to be a problem on the playing surface.

Cllr Nelson advised that there is currently a vacancy for a school governor at St James.

18 / 45.00 SDNPA LOCAL PLAN HEARINGS

Cllr Nelson proposed to circulate the draft wording, members to consider, and their agreement prior to the hearings, reminding members that the information cannot be a repetition of previous arguments and will be confidential to PC

Cllr Burr advised that the hearing dates had been confirmed: 14th to 16th November then 4th to 6 December at Midhurst, then 11th to 13th December in the Amex Stadium, Brighton.

Cllr Nelson noted that there are two new arguments to support the position of the PC:

The PC have always recommended that any development in Coldwaltham should be smaller. Highlighting that at the consultation period, 4 other sites were submitted and remain on the table. Should the SDNPA wished to keep the same number of units for the village - these could easily be accommodated in smaller developments across any four of the five available sites to meet the same total. It was noted that the number of Affordable Homes had not been determined, but that SDNPA have a target of 50% across the park, not per site. The Parish Council can demonstrate that small developments work like Chapel Close in Watersfield; and small affordable ones like Piers Secomb & Shackleton Close.

(It was noted that at least five of the new residents, in Shackleton Close, have a strong link to Coldwaltham).

The South Downs Local Plan, currently at examination, showed that the proposed 28 houses would occupy only 2 hectares of the 8 hectare site, but made no provision for the residual 6 hectares to be managed and maintained. In submitting the Local Plan in April, the SDNPA had however presented a schedule of 'major modifications', which dropped the car park and proposed that the residual area should be managed not for public access but for biodiversity. There was however no clarity as to who would ultimately be responsible for maintaining this specialised regime, or how enforceable it would be. All this had only become apparent after the final Local Plan consultation last autumn, and so was within the scope of the forthcoming public hearings. The Parish Council did not want to be in the position of receiving the burden of managing this space, and the additional cost this would present to residents.

D Cllr Clark commented that if each development was too small, developments smaller than 10 dwellings wouldn't trigger any affordable provision. The NPPF makes provision that 40% of developments are affordable.

Cllr Burr confirmed that SDNPA have specified 50% affordable housing across the whole National Park and believe that their proposed scale of development remains viable at this 50% level.

18 / 46.00 **CORRESPONDENCE**

Following details regarding the Strategic Road Network changes, - Cllr Evans has been contacted by Pulborough PC who wish to discuss the issues raised – Cllr Nelson happy to contact them. Cllr Hewer noted that Slindon PC were also unaware of these changes and how it would affect them.

18 / 47.00 **PLANNING**

The Clerk updated the Council regarding recent applications;

- SDNP/18/03882/TPO, WATERSFIELD CHAPEL, LONDON ROAD, WATERSFIELD, PERMITTED
- SDNP/18/03986/HOUS, 2 BROOKVIEW SOUTH, COLDWALTHAM, PERMITTED
- SDNP/18/02436/FUL, HARDHAM WEIR, HARDHAM, PERMITTED
- SDNP/18/02737/TCA, CHENNIES, LONDON ROAD, WATERSFIELD, PERMITTED
- SDNP/18/03542/TCA, BARDSLEY COTTAGE RIVER LANE WATERSFIELD, PERMITTED

Cllr Burr noted that there haven't been any applications recently, following the spate during the summer months.

18 / 48.00 **ITEMS FROM MEMBERS OF THE COUNCIL / PARISH CLERK**

18 / 48.01 Cllr Burr advised that Highways England have announced a further non-statutory consultation regarding the Proposed Arundel Bypass, as there is important new evidence. This is expected Spring 2019.

18 / 48.02 D Cllr Clark advised about a NPPF policy change which would affect smaller villages; the subdivision of larger homes in the countryside, in the past Planning Authorities used a non-severance clause, when homes added a small extension - to prevent larger homes being divided. This is being removed allowing larger rural properties to be divided into smaller units.

HDC are looking at selling land to provide accommodation which is more affordable: to provide 50-56 units, these will remain owned by the housing company, so the right to buy will not apply, ensuring that they remain in the affordable sector.

18 / 48.03 Cllr Evans updated members that the Speed Watch scheme has been going well. New members have been trained up to log the findings, so being able to take on the running of the scheme.

18 / 48.04 Cllr Evans asked if there was any proforma letter to residents which reminds them of their responsibility to maintain their hedges along footpaths. The Clerk advised that she had requested the assistance from WSCC Highways to write to some residences.

Cllr Nelson happy to forward letters to residents where a problem has been identified.

18 / 48.05 Cllr Evans asked if the PC should send a letter of welcome to the new residents of Shackleton Close. It was agreed that this was not required as most residents were already familiar with the village, and that Stonewater was holding an official opening ceremony in November, which members were invited to and could personally meet residents.

18 / 48.06 Cllr Evans commented that now that Shackleton Close is complete, the PC should engage with Stonewater about the state of the roads in Silverdale, due to the lorry/deliveries over the past 12 months, noting that two quite serious holes and sinks are beginning to develop. Cllr Nelson and other members advised that this should be taken up via WSCC Highways and their Love West Sussex tool for reporting road issues.

18 / 48.07 Cllr Hewitt advised that a resident had highlighted that the street lighting in Shackleton Close is positioned very low, and casts its beam towards street users, Cllr Burr after speaking with SDNPA noted that there was an unsigned off condition regarding the street lighting.

18 / 48.08 Cllr Nelson commented that the submissions deadline of 23rd Oct, raised by Jim Glover should be clarified. The Clerk to contact Mike Hughes, at SDNPA.

18 / 49.00 **PARISH MAGAZINE**

Cllr Evans collected items from council for inclusion in the Parish Link for October:

- SDNP
- Alban head news - mulch and works!
- A bus user survey
- Governor vacancy at School.
- speed watch up date.
- Shackleton Close Opening

18 / 50.00 **DATE OF NEXT MEETING.**

18 / 50.01 **Next meeting of Council:** is the Parish Council Meeting on Tuesday 13th November 2018 at 7.30pm, the Lodge Hill in the Limerick Studio.

18 / 50.02 **Dates for 2019:** discussion was given to keeping the current schedule of months or changing October's meeting for another in the summer months. Agreed to keep the current schedule of months. The clerk will look at booking venues.

Meeting Closed at 8.45 pm.

Chairman:..... **Date:**.....

Distributed to those present, also Cllrs Evans, Lane and Lilley, D Cllr Donnelly and C Cllr Arculus.