

COLDWALTHAM PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON TUESDAY 18th JUNE 2019 7.30PM ST JAMES SCHOOL, CHURCH LANE, COLDWALTHAM

Those Present: Cllr G Nelson Chairman
Cllr T Burr Vice -Chairman
Cllr S Hewer
Cllr O Dudman
Cllr A Hewitt

D Cllr P Clarke
D Cllr D van der Klugt

Mrs LD Sherlock-Fuidge Clerk

Parishioners Celia Dennis

ACTION

The Clerk received signed "Acceptance of Office" from Cllr Hewitt and countersigned these herself.

19 / 15.00 PUBLIC PARTICIPATION

Cllr Nelson welcomed Celia Dennis to the meeting. Also welcoming D Cllr D van der Klugt as our new district councillor in the newly formed area of Pulborough, Coldwaltham and Amberley.

No one wished to speak on any agenda items.

19 / 16.00 INTRODUCTION OF CANDIDATES FOR CO-OPTION AS NEW COUNCIL MEMBERS

Members agreed to postpone this decision due to a personal and confidential reason. Celia Dennis understood and was agreeable to this action.

19 / 17.00 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Lane & Bowler-and D Cllr B Donnelly.

19 / 18.00 TO RECEIVE ANY DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS FROM MEMBERS, AND ANY CHANGES SINCE THEIR LAST DECLARATION OF INTERESTS

The Clerk received the completed Register of Members' Interest from Cllr Hewitt.

No new declarations were received at this point for this meeting.

Cllr Burr advised that he was a candidate for the Parish Member to the South Downs National Park Authority, Item 7 on the Agenda – he would leave the meeting for this item.

19 / 19.00 TO APPROVE AND SIGN MINUTES

Minutes for the council meeting held 14th May 2019 was accepted and signed by the Chairman.

Cllr Dudman had discussions with the chair and had made representations that the number of piscary bailiffs should remain at four. This was agreed by members, thus reversing the decision made at the May meeting. The Clerk will arrange a card for Paul Hubbard.

19 / 20.00 **FINANCE**

19 / 20.01 **Account Summary:** The Clerk gave all Councillors a copy of up to date accounts for the Parish Council and Alban Head Playing Fields Committee. These are attached as Appendix A & B respectively.

19 / 20.02 **Confirmation of Parish Council Bank Signatories:** The clerk advised that she wished to complete the forms only once for the new bank signatories and as no vacancy had been filled this decision would be postponed.

19 / 20.03 **Payments:** Authorised and cheques signed by the Chairman, Clerk and Cllr Burr for;

| | | |
|---------------------------|--------------------|----------|
| HM Custom & Revenue | PAYE Apr to Jun | £ 208.80 |
| Travis Perkins Trading Co | Wood Preservatives | £ 94.96 |

The Clerk requested the following item to be authorised:

BACS Payments: Authorised and signed by the Chairman, Clerk and Cllr Burr for;

| | | |
|---------------|--------------------------------|----------|
| ABC Carpentry | Installation of Garage Door to | £ 185.69 |
|---------------|--------------------------------|----------|

19 / 21.00 **ELECTION OF FOR PARISH MEMBER ON THE SDNPA**

Cllr Burr left the meeting for this item.

The Clerk had received the Ballot Papers for the Election of two Parish Members to the SDNPA and had distributed the ten candidates' elections statements to councillors prior to the meeting. Members could vote for two candidates.

Cllr Nelson highlighted how Cllr Burr had been a great liaison between the parish council and the National Park and has been able to explain the issues with great understanding, but in layman's term. Cllr Nelson proposed Cllr Burr for one vote, all members agreed.

Cllr Nelson proposed Alun Alesbury as he has been the second Parish Member. All members agreed this vote.

The Clerk will complete the Ballot Form.

Resolved: Members agreed to vote for Tim Burr & Alun Alesbury.

Cllr Burr returned to the meeting.

19 / 22.00 **CHAIRMAN'S REPORT**

Cllr Nelson reminded members to complete their Election Expenses form, this is a legal requirement and failing to complete could lead to their removal from the Parish Council.

Cllr Nelson had met with Paul Berry, Chair to the Sandham Hall, he is really concerned that the PC have not nominated a representative to the SHVM. This would be considered in September once the vacancies were filled.

Cllr Nelson had attended Horsham District Older Peoples Forum in May, at the meeting members highlighted the susceptibility of rural villages to banking fraud. Also, in attendance was the Post Office Regional Head, she reiterated her commitment to rural post offices.

Cllr Nelson requested an update from Cllr Burr regarding the SDNPA Local Plan, - SDNPA Local Plan is expected to be adopted at their meeting on 2nd July, the last item is the Inspector's Final Report. This is not expected to change anything.

Cllr Nelson has received complaints regarding the overuse of the carpark at Swan Corner, following use by a canoeing company at the weekends, during the week the carpark appears to be used by commuters.

Cllr Nelson continues to compile the Survey questions; these will be distributed to members for discussion at the September meeting. He is keen to include the Winter Plan as this needs to be part of the process.

Alban Head – income continues to be strong; groundsman has been coping with the weather patterns, the kitchen refurbishing due to start shortly.

Following the comments made by the Chair at the Annual Parish Meeting, Cllr Nelson reminded members that they are welcome to express an interest to join the AHPF committee. To enhance the working of the committee and to be able to utilise its charitable status, the committee is aiming to increase the number of trustees over the next year. This will also help Matt Dingle in his applications for additional funding.

Cllr Nelson noted that the Orangery development at Lodge Hill is nearing completion.

19 / 23.00 **CORRESPONDENCE**

None.

19 / 24.00 **PLANNING**

The Clerk updated the Council regarding recent applications

- SDNP/19/01166/HOUS, Frylands Cottage Waltham Park Road Coldwaltham, Erection of a single storey garden studio, Permitted
- SDNP/19/00869/HOUS, 4 Brookview South Coldwaltham, Demolition of existing store and erection of a single storey side and rear extension Permitted
- SDNP/19/00967/HOUS, Laramie Church Lane Coldwaltham, Erection of a single storey side extension, extension to loft and the installation of dormer windows with associated landscaping and handstanding works, Permitted
- SDNP/19/01725/HOUS, Oakwood Cottage Colebrook Lane Watersfield, Erection of a close boarded fence to part front boundary, Permitted

The Clerk noted Councillor Burr's comments regarding two recent applications; Church Farm House, which has few neighbours, to change an outbuilding and Meadow House, regarding a flue-pipe, neither merited a meeting.

19 / 25.00 **ITEMS FROM MEMBERS OF THE COUNCIL / PARISH CLERK**

19 / 25.01 Cllr Dudman commented that there are several hedges along Brook Lane, where the vegetation is making cars swerve to the centre of the road, which needs cutting back.

The Clerk noted that it is difficult to write to property owners before July, as it is still the nesting season. However, it is the responsibility of the property owners to ensure that their hedges are not causing any obstruction to road users or pedestrians.

19 / 25.02 Cllr Burr had received comments regarding a caravan, which has been parked in the layby opposite Brookview for some weeks. Neighbours were not aware whose it was. The clerk to investigate who to contact to report this.

19 / 25.03 Cllr Hewitt noted that the vegetation along the footpath behind Shackleton Close has grown up again, the clerk would contact Stonewater to advise.

19 / 25.04 On the subject of vegetation Celia Dennis added that the verges along the A29 between Brook Lane to Lodge Hill was forcing people to walk on the edge of the path next to the road.

The Clerk would highlight this with Highways, highlighting that members of the public can report issues regarding roads direct to West Sussex Highways using the Love WestSussex website. This is also available s an app.

19 / 25.05 Cllr Hewer noted tht the Give Way signs at both ends of Old London Road, to the pub, were damaged.

19 / 25.06 D Cllr Clarke report:

- Central Government designation of the A29, this allows funds allocated to the A29, which can't then be spent on other highway projects. Cllr Nelson had still not received any communication regarding this issue from the PCC Chair.
- New information notices to be put up in Storrington & Pulborough areas – £50K leading funding has been received.
- Piries Place car park is due to open
- 200K funding towards - Wild Arts Trail – from Pulborough Station towards the church, along Rectory Lane past Chequers Hotel, down Potts Lane and over the Brooks to the RSPB.
- Ian Hare is the new chair for Pulborough Parish Council

19 / 25.07 D Cllr van der Klugt advised that HDC are due to start their review of the HDC Local Plan. Under the Government formula HDC would be expected to find close to 950 new home each year. Cllr Burr asked if there had been any indication given to HDC regarding this expectation. D Cllr Clarke added that HDC also have a duty to take on allocation from neighbouring districts, expected to be nearer of 1000 a year.

19 / 25.08 The Clerk noted that the Lloyds Bank in Storrington is closing in October.

19 / 26.00 PARISH MAGAZINE

The Clerk noted that the deadline for The Link is today. Items to include:

- Hedges
- Winter Plan
- Caravan
- Love West Sussex – to report road issues.

19 / 15.00 DATE OF NEXT MEETING.

Next meeting of Council: is the Parish Council Meeting on Tuesday 17th September 2019 at 7.30pm, in the Studio at Lodge Hill Centre.

Meeting Closed at 8.45 pm.

Chairman:..... **Date:**.....

Distributed to those present, also Cllr Bowler & Lane, C Cllr Arculus and D Cllrs Donnelly.