

COLDWALTHAM PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH MEETING HELD ON TUESDAY 26th APRIL 2022 @ 7.30PM At the SANDHAM MEMORIAL VILLAGE HALL

Those Present:	Cllr G Nelson	Chairman
	Cllr J Evans	Vice – Chairman
	Cllr C Dennis	Cllr O Dudman
	Cllr S Hewer	Cllr A Lane
	Mrs LD Sherlock-Fuidge	Parish Clerk
Parishioners	Mary Scutt	Sharon Owen
	Mark Spring	

The Chairman welcomed everyone to the Annual Parish Meeting

1.00 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Bowler and Davies, and C Cllr Kenyon

2.00 TO APPROVE AS CORRECT THE RECORD OF THE MEETING OF THE ANNUAL PARISH MEETING HELD ON 27th APRIL 2021.

Minutes of the last meeting held on the 27th April 2021, were signed as a true and correct record.

3.00 MATTERS ARISING

There were no matters arising.

4.00 CHAIRMAN'S REPORT

The Chairman's report is attached as Annex A to these minutes.

Cllr Dennis updated the members on the Lodge Hill application, which was discussed recently by the SDNPA Planning Committee again, following water neutrality measures.

Cllr Evans updated residents regarding the issues the parish faces with the traffic problems in the village, various initiatives are being investigated, he also shared updates received from C Cllr Kenyon.

5.00 REPORT ON BEHALF OF THE CHAIRMAN OF ALBAN HEAD PLAYING FIELDS

The report from the Chairman of the Alban Head Committee is attached as Annex B to these minutes.

6.00 FINANCE

The Clerk to the Parish Council presented the audited accounts for the Parish Council and the Alban Head Playing Field; her financial report is attached as Annex C to these minutes.

7.00 ANY OTHER BUSINESS

M Scutt raised issues regarding the Brookview South Play Park. The hedge between the allotments/play park and the adjacent properties, which they have been maintaining for a long time, is being damaged by those playing in the play area. HDC claim that the hedge is theirs and are requesting that the resident refrains from cutting it back anymore. Cllr Nelson suggested emailing the PC and our D Cllr Clark to investigate the issue.

It was noted that WSCC are reducing the number of verge cuttings along the roads in West Sussex.

The meeting closed at 8.10pm.

Chairman:.....

Date:.....

APPENDIX A

Chairman's Notes for Annual Parish Meeting April 26th 2022

Are we returning to normal? If anybody can define this... Thank you again to all members of the PC for their continued support throughout the year.

We continue to try to respond to resident's requests for help and to improve our village. Our minutes reflect the work we do and actions we take.

This is the last annual meeting before we have to submit ourselves to re-election. The usual applies: let us hope we have a strong field of applicants. We hope to recruit a new member in May of this year.

Planning continues to be a key issue for many in our community (as elsewhere) and we welcome all who come forward with their views on all planning applications. Thank you to Celia Andy and others who respond to local planning applications and dealt with the Lodge Hill application so carefully.

In 2019 we surveyed the village consulting on our village plan, and I am confident that we are continuing to fulfil the commitments we made to our community, reflecting the issues raised by them during this process. An update on this will be needed in 2024: someone will need to lead on this?

I am grateful for the support of the Vice Chair and Planning lead Celia and others on a key topic of transport: a lot of work has been done on this important area.

We have campaigned to stay in the current parliamentary constituency boundary which may have an impact on all aspects of our environment. We await this decision.

Our clerk continues to be a beacon of excellence and support to the whole Council and to me directly. Thank you. Her financial accuracy and tracking have just been fully demonstrated in our audit reports.

Reminder: Sunday June 5th is our Platinum Jubilee Street Party at the Labouring Man.

Guy Nelson
Chairman

APPENDIX B

Alban Head Playing Fields Report April 26th 2022

We continue to work hard, to preserve and protect our precious Alban Head Playing Fields.

The field continues to be in good shape and much beloved by its regulars, one of whom Alan Atterbury sadly died a few weeks ago.

Matt, our manager, continues to work hard to bring new users to the facilities and to complete the groundworks with Joe.

As reported last year the usage of the ground has broadly returned with good use by WFC (although the first team has tried Arundel this year) good cricket use, walkers and others including runners.

I reported last year about crime – this person is still at large, and the new kissing gate has already been vandalised

As reported last year we raised money for the children's play area which was completed in July last year. This reflects our commitment to broaden use of the playing fields to wider groups based partially upon age.

Expenditure will be rising this year due to the lack of expenditure last: especially on tree cutting and fencing the car park

The committee have drawn up a list of potential projects for the field. These include widening participation and building improvements whilst noting the access and local residents viewpoints. Matt will be publishing survey results which show some additional ideas although the community hub approach was not supported.

s with previous years the finances of the Alban Head have been kept in good order by Dona and we are grateful for all her work on behalf of the playing fields.

The committee continues to meet regularly and comply with the expectations of our community and meets all the requirements of good and effective governorship as laid down by external guidance of the Charity Commission. We continue to work closely with the Parish Council.

The Alban Head remains a wonderful asset for our community and as its custodians we take good care of it.

Guy Nelson
Chairman

APPENDIX C

Finance Report for Annual Parish Meeting April 26th 2022

Copies of the unaudited Receipts & Payments Schedule and Reconciliation for the Parish Council for the end of 2021-22 year were circulated prior to the meeting. The Parish Council has ended the year with reserves of £6431.12, which reflects the Parish's usual level of funding, although a reduction from the previous year's £11K, half of which were funds held towards the Alban Head Children's Playground project.

In December 2020, the Parish Council agreed a budget of £16052, a small increase on the previous year, also setting the Precept of £16504. The Parish Council ended the year saving £450 against the budget.

A copy of the unaudited accounts for the Alban Head Committee has also been circulated. This balance has increased to £9628. This is an increase in last year's as income has returned and some maintenance projects were not carried out. These are expected to be completed this year.

The Alban Head, due to a very successful fundraising campaign by Fiona Charman, were able to develop the children's play area, providing new equipment with greater accessibility for all children.

Dona Sherlock-Fudge,
Clerk to Coldwaltham Parish Council

These minutes will be signed at the next Annual Parish Meeting in April 2023