

COLDWALTHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD

ON TUESDAY 6th FEBRUARY 2018 7.30PM

IN THE OAK ROOM, AT THE LODGE HILL CENTRE, WATERSFIELD

Those Present:	Cllr G Nelson	Chairman
	Cllr S Hewer	Vice -Chairman
	Cllr T Burr	
	Cllr O Dudman	
	Cllr J Evans	
	D Cllr B Donnelly	District Councillor
	Mrs LD Sherlock-Fuidge	Clerk
Parishioners	Chris Skinner	Jim Glover
	Kerry Geoghegan	Natalie Hunt

ACTION

17 / 73.00 PUBLIC PARTICIPATION

Cllr Nelson welcomed members of the public to the meeting reminding them that they had two minutes to speak. At their request, he agreed that Chris Skinner and Jim Glover should also speak on behalf of the other two parishioners present.

Chris Skinner addressed members regarding the SDNPA planning meeting held on 18th January, at which a draft Development Brief for the proposed housing allocation in Coldwaltham was put forward.

- SDNPA has agreed to redraft the Development Brief to remove the jargon, writing it in more plain English.
- In the view of the campaign group the special nature of the area has not been emphasized enough. SDNPA wants to see these items listed on noticeboards at the entrances to the site.
- The Development Brief will be issued for public consultation in March.

Jim Glover advised that the Development Brief was the only one for a residential allocation in the South Downs National Park Local Plan. He felt that the commitment by SDNPA to produce this document showed they were keen to progress this proposed allocation and may not have considered the other sites that had been drawn to their attention. In the forthcoming consultation on the Development Brief it would be important to challenge this omission, and the campaign group were prepared to work with the Parish Council on their response.

He regretted that in the recent consultation on the South Downs Local Plan the Parish Council had not set its face against any development of the Brookview Meadow. If such development were to be avoided it was in his view important that the parish should draw up a Neighbourhood Plan(NP) and the campaign group were ready to work with the PC if any such decision to consider a NP was made.

The chairman agreed to consider all their comments carefully. He noted that at the parish's public meeting on the Local Plan there had been only limited support for the proposal to have a Neighbourhood Plan.

17 / 74.00 **TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs Bowler and Hewitt, C Cllr Arculus & D Cllr Clark.

17 / 75.00 **TO RECEIVE ANY DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS FROM MEMBERS, AND ANY CHANGES SINCE THEIR LAST DECLARATION OF INTERESTS**

In view of the matters raised by parishioners, Cllr Burr reiterated that he was a member of the South Downs National Park Authority. No other declarations were received at this point for this meeting.

17 / 76.00 **TO APPROVE AND SIGN MINUTES**

Minutes for meetings held; 12th December 2017, and planning meeting on 1st February 2018, were accepted and signed by the Chairman.

Cllr Burr noted that there was 'discussion' rather than 'animosity', in item 17/70.04 in the minutes of the 12th December 2017.

17 / 77.00 **FINANCE**

17 / 77.01 **Account Summary:** The Clerk gave all Councillors a copy of up to date accounts for the Parish Council and Alban Head Playing Fields Committee. These are attached as Appendix A & B respectively.

17 / 77.02 **Payments:** Authorised and signed cheques by the Chairman, Clerk and Cllr Burr for;

Lodge Hill Trust Ltd	February Meeting Fee	£ 25.00
SSALC Limited	GDPR Training	£ 57.60
Society of Local Council Clerks	Annual Subscription	£ 100.00
Chubb Fire & Security Ltd	Fire Extinguisher Service & Rental (AHPF)	£ 55.85

17 / 78.00 **CHAIRMAN'S REPORT**

Alban Head – Matt has started to pick up the reins, and the committee needs to meet, to agree a float for him. The groundsman is on holiday.

Other Items: the chairman is hoping for a quieter period, the last six months have been very busy for the Parish Council, and he is worried that recent events have discouraged people from becoming a member of the Parish Council as there has been no interest in the vacant position. He also felt that the recent issues over the proposed land allocation from SDNP had divided the community and we now needed as a PC and a community to avoid any further divisive discussion or representation of information which encouraged polarisation.

The Chairman has received an invite from Fittleworth Parish Council to view at their neighbourhood plan proposals. This has been a reasonably quick process by Fittleworth starting in 2013/14.

He noted that he continues to receive comments regarding the development at Silverdale from residents. Recent events have been notified to the enforcement officer at Horsham District Council.

17 / 79.00 **SDNPA UPDATE**

Cllr Evans noted parishioners had made pertinent comments regarding the proposed Development Brief The proposal was premature, as the Local Plan had not been approved by the Secretary of State yet.

Cllr Burr said that Council must not lose sight of the fact that the management of the 6 hectares of Brookview meadow not allocated for housing had still not been addressed, and there would need to be an agreement on future funding if this were not to become

another burden on the parish precept. Council had already been obliged to increase the precept by 9% to enable the continued management of the Alban Head ground, and that is only 2 hectares in extent. The cost of managing a much larger area would be considerable, so this issue would be significant to the Parish Council.

SDNPA: Major Planning Projects and Performance Manager have requested a copy of the Village Plan, - Cllr Evans will advise this is available on our website. Cllr Nelson noted that the draft had been sent to SPNPA as part of the village consultation. The resulting document being a collective view of the 400 residents.

17 / 80.00 GENERAL DATA PROTECTION REGULATIONS

The Clerk highlighted some issues raised following her training:

- The use of personnel email addresses by councillors.
- Clerk cannot act as the Data Protection Controller, especially when acting as the Data Protection Officer.
- Recommended that an outside agent was used. SALC (through NALC) were looking at commissioning a company to handle this for parishes, Cost to a small parish with one employee and computer, in the region of £150 per year.
- The Parish Council need to produce a policy for how data is used and stored. Would need to look at what data is currently held and where.

17 / 81.00 CORRESPONDENCE

17 / 81.01 As noted earlier, Cllr Nelson noted he had received numerous correspondence regarding the Silverdale Development.

17 / 81.02 Letter from the St James School regarding the Christmas Fayre.

17 / 82.00 PLANNING

The Clerk updated the Council regarding recent applications;

- SDNP/17/05218/LIS & SDNP/17/05220/HOUS, Woodpeckers Kings Lane Coldwaltham, REFUSED
- SDNP/17/05215/FUL, Woodpeckers Kings Lane Coldwaltham, REFUSED
- SDNP/17/05904/TCA, Yew Tree Cottage, London Road, Hardham, PERMITTED
- SDNP/17/04822/HOUS, 8 Brookview, Coldwaltham, PERMITTED
- SDNP/17/05883/HOUS, Paddock View, Colebrook Lane, Watersfield, PERMITTED
- SDNP/17/04869/HOUS, Old Post Office Cottage Sandy Lane Watersfield, PERMITTED
- SDNP/16/04192/FUL, Watersfield Chapel, London Road, Watersfield, PERMITTED

17 / 83.00 ITEMS FROM MEMBERS OF THE COUNCIL / PARISH CLERK

17 / 83.01 No applicants have expressed an interest in becoming a member of the council, Council will continue to advertise. Cllr Nelson asked members to encourage residents to come forward.

17 / 83.02 Cllr Evans – presented the Speed Radar to the council, details are recorded manually. He asked for the following items be added to the Asset Register: Hi-Vis Full Jacket and waistcoat, and the Speed Radar.

Council were advised that a letter is sent to the driver of a vehicle identified by the team, on the first and second occasions. On the third occasion, the driver receives a visit from the police. Then, should the driver be clocked again by police, the driver would then receive a court summons.

Two sites have been approved in the village. However, this equipment is for use in 30 and 40 mph areas and so is not suitable for the A29 through Bury.

17 / 83.03 Silverdale – Cllr Evans noted that there had been no work this week, thought to be because of the cold weather. Secondly, he advised that the actual road way for the development will not be adopted by WSCC.

This might be a consideration for future developments in the village.

17 / 83.04 Cllr Evans highlighted that WSCC are consulting about new road markings at the entrance to Arun Vale, and along its entrance on the A29. This would restrict where cars can park keeping the entrance clear, cars would need to be parked further along the road away from the junction.

Cllr Burr commented on a similar situation along North Street in Storrington, where parking restrictions in the carparks are enforced, but, the double yellows along the junction to the road are currently not, making the junction often congested. He asked if these new markings would be enforced, as the village street scape will be defaced to no purpose, unless there are arrangements are made to ensure the new lines are enforced.

17 / 83.05 D Cllr Donnelly gave an update regarding items from HDC included:

- Budget went through, Increases: HDC 3.45%, Police 7%, WSCC 6%
- Waste Removal changes start this month.
- Potential fine if the council do not meet recycling target of 70%
- Complaints to contact the HDC
- Commented on the council which recently took out a Section 148 – council is technically bankrupt - highlighting the difficulties faced by councils.

17 / 84.00 PARISH MAGAZINE

Cllr Evans collected items from council for inclusion in the Parish Link:

- Development Brief
- Road markings
- Precept increases
- Reminder of bins
- WFC new kit donation from a local resident.
- Continued Vacancy as Parish Councillor
- Annual Parish meeting – 17th April.

17 / 85.00 DATE OF NEXT MEETING.

Next meeting of Council: is on Tuesday 13th March 2018 at 7.30pm, in the Limerick Studio at Lodge Hill.

Annual Parish Meeting – is on 17th April at St James School.

Meeting Closed at 8.35 pm.

Chairman:..... **Date:**.....

Distributed to those present, also Cllrs Bowler, Hewitt, Lilley also C Cllr Arculus and D Cllr Clark.