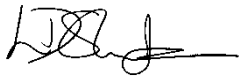


# COLDWALTHAM PARISH COUNCIL MEETING

**Tuesday 7<sup>th</sup> February 2017 at 7.30pm  
at Lodge Hill Education Centre**

**To: ALL MEMBERS OF THE COUNCIL**

**You are hereby summoned to attend the above meeting of the Council,  
at which the business outlined below is proposed to be transacted.**

Signed:   
Clerk to Coldwaltham Parish Council

**Date: 1<sup>st</sup> February 2017**

## **AGENDA**

1. **Public Participation** – to receive comments from members of the public on any items included on this agenda.
2. **To receive and accept apologies and reasons for absence.**
3. **To receive any declarations of interest from Members and confirm whether personal or prejudicial, and any changes to their last Declaration of Interests.**
4. **To approve and sign as correct the records of the following meetings:**
  1. **Parish Council Meeting** held on previous meeting 13<sup>th</sup> December 2016.
5. **Finance**
  1. **Report on current balances for Parish Council and AHPF**
  2. **Authorisation of payments to:**

Lodge Hill Trust Ltd	Meeting Fee	£ 25.00
SSALC Limited	Quarterly Magazine	£ 17.00
Society of Local Council Clerks	Annual Subscription	£ 93.00
Chubb Fire & Security Ltd	Fire Extinguisher Rental	£ 45.63
6. **Chairman's Report, to include an Alban Head Report**
7. **Discuss the role and job description for the position of Alban Head Manager.**
8. **Correspondence:**
9. **Planning:** to receive an update on current planning applications, and to discuss the following application:
  - SDNP/17/00302/HOUS – The Granary, London Road, Hardham, - Erection of a glass roof conservatory at front of property
10. **Items from Members of the Council/Parish Clerk.**
11. **Parish Magazine** to receive any articles for the parish magazine.
12. **Next Meeting Date:**
  1. **Date of Next Meeting:** Next meeting 14th March 2017 at Lodge Hill.

**Parishioners are warmly welcomed and encouraged to attend the Council Meetings  
Members of the public wishing to speak on an agenda item at any meeting must  
inform the Clerk by noon on the day prior to the meeting.  
For any further information, please contact the clerk, Dona Sherlock-Fuidge on  
01798 873747.**