

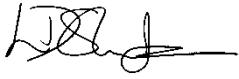
COLDWALTHAM PARISH COUNCIL MEETING

Wednesday 5th May 2021 at 7.30pm

To: ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend the above virtual* meeting of the Council, at which the business outlined below is proposed to be transacted.

* The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (Regulation 5)

Signed: 
Clerk to Coldwaltham Parish Council

Date: 28th April 2021

At the start of the meeting any public comments on an agenda item will be heard.

AGENDA

1. **To receive and accept apologies and reasons for absence.**
2. **Councillors to complete Register of Members' Interest to Declare Any Declarations of Disclosable Pecuniary Interest as Members:** To ensure that all Members complete their Register for the meeting.
 - And to receive Councillors declarations of interest on any of the agenda items.
3. **To approve and sign as correct, the record of the previous meeting held on 16th March 2021. & planning meetings**
4. **Parish Council Year:**
 - For the Council to review and approve the current policies: Standing Orders, Financial Regulations, Publication Scheme and Members' Code of Conduct: for council to confirm the current policies.
 - Discrepancy in the amount the clerk can spend Standing Orders to Financial regs needs to be corrected
 - Health & Safety Issues: to review and approve the Clerk's Annual Review of Risk Assessment.
 - Confirm roles within the Parish Council and make new appointments to outside bodies: - previous list distributed.
 - To confirm Piscary Bailiffs for the coming year; Mr S Dudman, Mr P Hubbard, Mr O Dudman & Mr C Smithson.
5. **2020/21 Year End Accounts**
 1. **Annual Governance Statement**, to review and confirm the internal financial controls for the year ending March 2021.
 2. **Internal Audit Report:** to receive the report from the Internal Auditor for the year ending March 2021.
 3. **Accounts Statements:** To approve accounts for Year Ending March 2021 and sign off accounts and approve and sign the Certificate of Exemption for the external auditors.
6. **Finance**
 1. Report on current balances for Parish Council and AHPF
 2. Authorisation of payments: List to be distributed prior to the meeting. PAYE
7. **Transport Issues in the Village:** to be discuss and formulate an action plan
8. **Items from Members of the Council/Parish Clerk.**
9. **Next Meeting Date:** next meeting 13th July 2021 – location to be confirmed

This meeting will be held as a virtual meeting, if members of the public wish to join the meeting please email the Clerk by no later than 12.00 (midday) on the day of the meeting.

Parishioners are warmly welcomed and encouraged to join Council Meetings Members of the public wishing to speak on an agenda item at any meeting must inform the Clerk by noon on the day prior to the meeting.

For any further information, please contact the clerk, Dona Sherlock-Fuidge on 01798 873747.